



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Annual Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

September 08, 2020

7:30 p.m.

Meeting No. 15-20

Organizational By-Law 290-18 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

CALL TO ORDER - ANNUAL MEETING

CHAIR: Michael Friesen, Secretary-Treasurer/Chief Financial Officer (P.S.A. 29(2))

VOTING PROCEDURE:

"That the Board vote by secret ballot;

That the ballots be destroyed after each vote;

That Mike Wake and Carrie Melville act as scrutineers;

That only the outcome and not the count of each vote be announced;

That, in the event of a tie vote,

The Chair will initial one ballot of the set; and further,

That the School Board will determine by lot which ballot will be received by each trustee; and further,

That the ballots will be counted and in the case of another tie vote the initialed ballot will be the deciding vote;

And further;

That the Secretary-Treasurer/Chief Financial Officer remain in the Chair until all elections are completed.”

ELECTION OF CHAIR OF THE BOARD

ELECTION OF VICE CHAIR OF THE BOARD

ELECTION OF CHAIRS OF STANDING COMMITTEES

ELECTION OF STANDING COMMITTEE MEMBERS

ELECTION OF CHAIRS AND MEMBERS OF OTHER COMMITTEES

New Chair Presides:

MOTION RE: SIGNING OFFICERS

“That the signing officers for the St. James-Assiniboia School Division be as follows:

(*Name....*), Chair of the Board

(*Name....*), Vice Chair of the Board

Mike Wake, Superintendent

Michael Friesen, Secretary-Treasurer/Chief Financial Officer

Carrie Melville, Assistant Secretary-Treasurer

James Dunlop, Accounting Supervisor”

MOTION RE: AFFIRMATION OF ORGANIZATIONAL BY-LAW

“In accordance with the requirement set out in Organizational By-Law No. 300-19:

That the Board affirm and adopt By-Law 300-19 and subsequent amending By-Law 307-20, to regulate the proceedings of the Board of Trustees of the St. James-Assiniboia School Division for the period September 08, 2020 to the annual meeting of the Board in September 2021.”

MOTION RE: BOARD MEETING DATES

“That the St. James-Assiniboia School Division Board hold its meetings on the second and fourth Tuesdays of each month in the Board Room of the Aidan Conklin Building, 2574 Portage Avenue at 7:30 p.m., in accordance with By-Law No. 300-19 and subsequent amending by-Law 307-20.”

RETURN TO REGULAR MEETING

ADOPTION OF MINUTES

Board Meeting of August 25, 2020

TRUSTEE STATEMENTS

HEARING OF DELEGATIONS

There are no delegations scheduled

COMMITTEE REPORTS

Finance/Facilities Committee

TRUSTEE COMMITTEE UPDATES

There are no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no items for action.

Information Correspondence

1. River East Transcona School Division Media Release - Board Elections 20-21

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. First Reading – Debenture By-Law 308-20

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

Trustee PD Summary – Camp Manitou Wellness September 1, 2020.

NEW BUSINESS

1. Trustee Craig Glennie – Active Transportation
2. Trustee Craig Glennie – Bicycle Education
3. Trustee Holly Hunter - After School Drop in Programming

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 08-20

Meeting Held: Tuesday, August 25, 2020, Aidan Conklin Building/PSDC via Teams, 6:00 p.m.

Present: Craig Glennie, Chair
Nicole Bowering, Trustee
Craig Johnson, Trustee
Sandy Lethbridge, Trustee

Jennifer Lawson, Board Vice Chair
Cheryl Smukowich, Board Chair
Bruce Chegus, Trustee
Holly Hunter, Trustee

Present: Mike Wake, Superintendent
Michael Friesen, Secretary-Treasurer/Chief Financial Officer
Randy Calvert, Manager, Facilities & Maintenance
Carrie Melville, Assistant Secretary-Treasurer
James Dunlop, Accounting Supervisor

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The Agenda was approved as circulated.

3. MSBA Correspondence

– Bill 28 Charter Challenge – Court of Queens Bench Decision June 11, 2020

The Committee reviewed correspondence from MSBA summarizing the Manitoba Court of Queens Bench decision that Bill 28 violated the union's charter with respect to the rights of public sector employees and the collective bargaining process and that the violation of the charter rights was not justified.

4. Fitness Facilities – Access and Expansion

The Committee reviewed a new business proposal for the improvement and expansion of fitness facilities at the School Division's five high schools.

The Finance/Facilities Committee recommends:

That the Administration provide further information on the existing fitness facilities.

And further;

That the Fitness Facilities – Access and Expansion be listed as a pending item on the Finance/Facilities Agenda.

5. Treasury Board Secretariat Correspondence

The Committee reviewed correspondence from the Treasury Board Secretariat

6. Discovery Children's Centre Lease Update

The Committee received an update on the Discovery Children's Centre Lease Negotiation and provided Administration with direction on moving forward.

7. Horizons Children's Centre – Play Yard Request

The Committee reviewed a request from Horizons Children's Centre for approval in principle to improve the play yard on the Britannia field, in order to move forward with the preparation of spec drawings for review.

The Finance/Facilities Committee recommends:

That the request from Horizons Children's Centre to improve the play yard on the Britannia field be approved in principle, pending further detail plans.

The Finance/Facilities Committee Recommends:

That the following item be received as information:

- **MSBA Correspondence – Bill 28 Charter Challenge – Court of Queens Bench Decision June 11, 2020**
- **Treasury Board Secretariat Correspondence**
- **Discovery Children's Centre Lease Update**

Adjournment: 7:00 p.m.

Next Meeting: Finance/Facilities Committee
Tuesday, October 6, 2020, 6:30 p.m.

Report submitted by Craig Glennie, Chair, Finance/Facilities Committee
Minutes recorded by Carrie Melville, Assistant Secretary-Treasurer