



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Annual Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

October 12, 2021

7:30 p.m.

Meeting No. 18-21

Organizational By-Law 311-20 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and the Homeland of the Métis Nation.

ADOPTION OF MINUTES

Board Meeting of September 28, 2021

REPORT ON EDUCATION

There is no Report on Education.

TRUSTEE STATEMENTS

There are no Trustee Statements.

HEARING OF DELEGATIONS

There are no Delegations.

COMMITTEE REPORTS

- Education Committee Report – September 21, 2021
- Governance Committee Report – September 23, 2021

- Community Engagement Committee Report – October 4, 2021
- Finance/Facilities Committee Report – October 5, 2021

TRUSTEE COMMITTEE UPDATES

- RM of Headingley Meeting Report – September 28, 2021

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News – September 29, 2021
 - b. Manitoba Government Request for Feedback re Accessibility Standard for the Design of Public Spaces
 - c. City of Winnipeg By-Law 83/2021 – Speed Limit part of Roblin Boulevard Amended
 - d. Presentations by Canadian Armed Forces Members during Veterans Week
 - e. CSBA RFQ Anti-Racism Strategy
 - f. CSBA 2020-21 Annual Report
 - g. Kelsey School Division Secretary-Treasurer Posting
 - h. Expiry Dates for BD Veritor COVID Kits
2. Minister of Education, Honourable Cliff Cullen
 - a. Emergency Orders re: Trustee By-Election
 - b. Manitoba's Excellence in Education Awards
3. Manitoba Education Re: Copyright Act and Fair Dealing Guidelines Cover Letter & Posters

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading – By-Law 314-21 Amending By-Law 311-20 Board Organizational By-Law
2. Third/Final Reading – By-Law 314-21 Amending By-Law 311-20 Board Organizational By-Law
3. Second Reading – By-Law 315-21 Amending By-Law 297-19 Trustee Indemnity By-Law
4. Third/Final Reading – By-Law 315-21 Amending By-Law 297-19 Trustee Indemnity By-Law

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries.

NEW BUSINESS

Trustee Bruce Chegus – Board Self-Evaluation

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE EDUCATION COMMITTEE NO. 1 ~ 21-22

LL#1612150

October 12, 2021

Meeting Held: Tuesday, September 21, 2021, Microsoft Teams, 6:30 p.m.

Present: Holly Hunter, Chair
Nicole Bowering, Trustee
Craig Glennie, Trustee
Sandy Lethbridge, Trustee

**Cheryl Smukowich, Chair of the Board
Jennifer Lawson, Trustee**

**Mike Wake, Superintendent
Jenness Moffatt, Assistant Superintendent, Education (K-12), Student
Services and Administration**

DISCUSSION AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Holly Hunter called the meeting to order at 6:30 p.m.

Attendance recorded above.

2. Approval of Agenda

Agenda approved as circulated.

3. Education Committee Priorities

• 2020-21 Board Actions and Referrals – Discussion re: Pending Items

The Committee discussed the pending items from the Board Actions and Referrals.

The Education Committee Recommends:

“That Senior Administration brings forward a plan to the Education Committee for collecting data from students, staff, and parents regarding the Winnipeg Police Service SRO report in January 2022.”

4. Better Education Starts Today (BEST) – Pillars for Student Success

The Committee reviewed the materials on the Better Education Starts Today webpage, and discussed the priorities from Manitoba Education.

The Education Committee Recommends:

Report of the Education Committee, September 21, 2021

“That the Better Education Starts Today (BEST) – Pillars for Student Success remain as a pending item on the Education Committee agenda.”

The meeting adjourned at 7:30 p.m.

Next meeting: October 19, 2021

Report presented by Holly Hunter, Chair, Education Committee

Minutes recorded by Jenness Moffatt, Assistant Superintendent, Education (K-12), Student Services and Administration



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE GOVERNANCE COMMITTEE No. 03-21

#1611916

Meeting Held: Thursday, September 23, 2021, Aidan Conklin Building/Teams, 5:30 p.m.

Present: Bruce Chegus, Committee Chair
Sandy Lethbridge, Trustee

Cheryl Smukowich, Board Chair

Mike Wake, Superintendent
Carrie Melville, Acting Secretary-Treasurer/Chief Financial Officer
James Dunlop, Acting Assistant Secretary-Treasurer

Regrets: Craig Glennie, Trustee

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The agenda was approved as circulated.

3. Policy BCB – Board Member Conflict of Interest

The Committee discussed revisions to policy BCB – Board Member Conflict of Interest. The policy will present guidance on potential or perceived relationship bias and how it may compromise the decision-making process. The articles provided, "Parent/Governor/Trustee: Role" and "Parent or Trustee? Tread Carefully!" will be referenced.

The Governance Committee recommends:

That the revisions to policy BCB – Board Member Conflict of Interest be approved.

4. Trustee Confidentiality

The Committee discussed revisions to regulation BC-R to include a section on confidentiality of Board documentation. The draft revisions will be moved to the general responsibility section of the regulation.

The Governance Committee recommends:

That the revisions to Regulation BC-R – Board Confidentiality/Requests for Personal Employee Information be approved.

5. Superintendent and Secretary-Treasurer/CFO Evaluations 2021

Going forward, the Board will adopt a 'summative evaluation' approach for the Superintendent Evaluation. A new performance evaluation instrument will be drafted and adopted by the Board in 2021. Going forward, the Superintendent will provide the Board with periodic report(s) regarding performance status. As per this timeline, the next summative evaluation by the Board will be in the fall of 2022.

The Governance Committee confirmed that a formal evaluation will be the done for the Secretary-Treasurer/CFO as per the current policy, to be completed by the end of 2023.

The Governance Committee recommends:

That the proposed changes re the Superintendent Evaluation be referred to the Personnel Committee regarding any revisions that may be needed in this regard to the Superintendent's Job Description CBA/AP1-1 and Policy CBI/AF re 'Superintendent Evaluation'.

Pending items

The following pending items on the Governance Committee agenda have been resolved and will be removed.

- Policy AD Board Governance Philosophy Mission
- Job Description CBA/AP1-1 Duties and Responsibilities of Superintendent
- Secretary-Treasurer/CFO Evaluation Instrument

6. Next Meeting

Tuesday, November 2, 2021 at 5:00 p.m.

7. Adjournment

6:46 p.m.

Report submitted by Bruce Chegus, Chair, Governance Committee

Minutes recorded by James Dunlop, Acting Assistant Secretary-Treasurer

BOARD MEMBER CONFLICT OF INTEREST

Board members of the St. James-Assiniboia School Division Board of Trustees shall familiarize themselves with the conflict-of-interest provisions of The Public Schools Act, its related regulations and any guidelines approved by the Board including those set out herein, and be responsible to fulfil any obligations therein.

In carrying out his or her fiduciary duties, a Board member will not:

1. Disclose or use confidential information acquired in the course of his or her official duties to further substantially his or her personal financial interests;
2. Accept a gift of substantial value or substantial economic benefit tantamount to a gift of substantial value which would tend to improperly influence a reasonable person in his or her position or which he or she know or should know is primarily for the purpose of rewarding his or her for official action taken;
3. Engage in a substantial financial transaction for his or her private business purposes with a person whom he or she supervises in the course of official duties;
4. Perform an official act which directly and substantially confers an economic benefit on a business or other undertaking in which he or she has a substantial financial interest, or in which he or she is engaged as a counsel, consultant, representative, or agent.

The phrase “economic benefit tantamount to a gift of substantial value” (\$250.00 or more) includes a loan at a rate of interest substantially lower than the prevailing commercial rate and compensation received for private services rendered at a rate substantially exceeding the fair market value.

It is permissible for a Board member to receive:

1. An occasional non-pecuniary gift which is insignificant in value;
2. Non-pecuniary award publicly presented by a non-profit organization in recognition of public service;
3. Payment or reimbursement for actual and necessary expenditures for travel and subsistence for attendance at a convention or other meeting at which he or she is scheduled to participate;

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4. Reimbursement for or acceptance of any opportunity to participate in a social function or meeting which is not extraordinary when viewed in light of his or her position;
5. Items of perishable or non-permanent value, less than \$250.00 including but not limited to meals, lodging, travel, expenses, or tickets to sporting, recreational, educational or cultural events;
6. Payment for speeches, debates, or other public events reported as honorariums.

Process for Addressing a Conflict of Interest

Once a Board member becomes aware that he or she is in a position that creates a conflict of interest, he or she will declare the nature and extent of the conflict.

When the conflict has been disclosed, the Board member involved must abstain from deliberating or voting on the issue, giving rise to the conflict and shall absent herself or himself from the vote, and also from the deliberation.

School Board Member Conduct

A Trustee who fails to declare a conflict of interest and/or fails to excuse him/herself from the related discussion and action on an issue is in breach of the Statement of Integrity set out in the Board's Organizational By-Law. The process for addressing a breach of the Statement of Integrity is set out in policy BC Trustee Code of Conduct.

If the Trustee is found to have violated The Public Schools Act, pursuant to a court order, he or she is disqualified from holding office and his/her seat becomes vacant.

Relationship Bias

It is recognized that Trustees elected to serve the St. James-Assiniboia School Division are often involved with and have connections through community activities outside their Board responsibilities. Further to that, Trustees may have immediate family, close associates and friends working for the school division.

Regardless, Trustees are expected to place the public interest first in carrying out their Board duties. Part of protecting the public interest involves avoiding or effectively resolving relationship bias situations where personal interests influence or may appear to influence, the performance of their duties and responsibilities.

1. Definition

Immediate family member is that which is commonly understood in legal terms. May include, but not limited to, a parent, spouse or child or stepchildren.

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A relationship bias exists when:

- a Trustee's personal interests, or those of immediate family members, close personal associates, financial or otherwise, interfere with or compromise the Trustee's ability to act or make unbiased decisions in the best interests of the school division. Such relationship bias may be real or perceived
- a Trustee is involved in staffing and student issues involving immediate family, business associates or close friend (i.e. contracting for services, hiring, promotions, evaluations, disciplinary actions)
- an immediate family member or close friend belongs to a union with which the Board is involved in contract talks or negotiations

2. Disclosure

A Trustee must openly disclose a real or perceived relationship bias as soon as the issue arises and before the Board or its committees deal with the matter.

Where uncertain about whether or not the issue constitutes a relationship bias, the Trustee may consult with the Board Chair for advice and guidance.

Where any Trustee is aware of a real or perceived conflict of interest not declared by any other Trustee, he/she has a responsibility to raise the issue for clarification with the individual, and if unresolved, then with the Board.

Full disclosure does not remove or eliminate a relationship bias.

3. Decision-Making Process

Where relationship bias is in question, the Board by vote shall make a final determination.

The Trustee so affected may be present and participate during the discussion of the issue but will not vote upon it. The Trustee shall not attempt to intimidate fellow Trustees with regard to the vote.

If a relationship bias is declared a Trustee will recuse themselves from any voting related to the matter. The recusal shall be recorded in the meeting minutes.

Trustee with a child(ren) enrolled in the Division (referred to herein as the 'parent-Trustee')

It is important in this scenario for a parent-Trustee to separate their governance role as a Trustee from their role as a parent. If doing so, using the perspective of the parent-Trustee will assist the Board to understand a parent's viewpoint and maintain a link between governance and the parent community.

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The Trustee's governance role is to act in the interests of the entire student body so the parent-Trustee should avoid in their decision making, referring to their child, or to anecdotal evidence based only on their child's, or a friend's experience.

In most cases, it will not be necessary to declare a personal interest in Board matters that may impact the parent-Trustee's child. However, the parent-Trustee should do so if:

- The matter would affect their child individually (e.g. an appeal to the Board for a suspension regarding inappropriate behavior);
- The Trustee feels too close to the matter to be impartial.

In case of a dispute regarding whether the parent-Trustee should withdraw, the Board shall make the decision by voting on the matter.

Reference: Conflict of Interest FULL DISCLOSURE – Manitoba School Trustees

<https://www.mbschoolBoards.ca/documents/coiMBEd.pdf>

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BC

BOARD CONFIDENTIALITY / REQUESTS FOR PERSONAL EMPLOYEE INFORMATION

Introduction

St. James-Assiniboia School Division is committed to openness and accountability. The Board will encounter situations where the information used to make a decision must remain confidential. These matters involve, but are not limited to legal opinions, labour relations, the leasing or sale of land or buildings, and personal matters concerning staff and/or students. If these matters were considered in detail in public session it would damage or prejudice the interests of the division or of a related third party.

These matters are discharged by the Board as part of the trust relationship it has with the community.

Respecting confidentiality is not only a cornerstone of trust and confidence, but it is also a legislated responsibility.

The Board's policies and protocols shall reflect its wish to handle information it holds, consistent with the protection of individual privacy, the effective management of division business, and relevant legislation.

Purpose

Board members have a duty of fiduciary care to the school division and this includes a duty of confidentiality. This regulation will provide guidance with respect to confidential school division matters, materials and discussion, requests for personal employee information, and will assist board members in dealing with confidential information in a responsible and ethical manner.

Accordingly, Board members commit to the following expectations:

- a. Ensuring that board materials and information, including electronic information, is handled in accordance with Freedom of Information and Personal Privacy and Personal Health Information Acts, divisional policy, Organizational By-Law and/or other legal statutes

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- b. Ensuring that the substance of information obtained during in camera meetings is not shared with anyone, including family members;
- c. Ensuring that material distributed during in camera meetings is returned to the divisional administration as deemed necessary by divisional policy and/or legal statutes for disposal by the Superintendent of Schools or designate(s), unless otherwise counselled by the divisional administration;
- d. Ensuring that information related to divisional personnel matters remains at the site of in camera meetings, unless otherwise advised by the divisional administration;
- e. Ensuring that, in the event of their vacating permanently or temporarily their duties as Trustees, all material acquired in the course of their duties is returned to the Superintendent or designate(s).

Responsibility

It is the responsibility of the Superintendent to ensure which Board and Committee materials are considered confidential in keeping with relevant legislation and the Board's policies and Organizational By-Law.

It is also the responsibility of the Superintendent to ensure that a process is in place to make the identification of any confidential material obvious and unmistakable.

It is the responsibility of the board chair or the board (by motion) to ensure that board materials are appropriately classified as open to release.

Briefing documents, minutes, reports and any other documents identified as confidential and received by a Trustee or anyone else for purposes of a meeting or other deliberations of the Board or its committees, as confidential. Confidential material received by a Trustee or anyone else for purposes of a confidential proceeding of the Board or its committees shall not be divulged to any other person without the express prior authorization of the Board. Trustees shall not comment publicly on confidential Board or committee deliberations.

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Protocol - Board of Trustee Requests for Personal Employee Information

- a) The Division and the Board of Trustees (Board) are one and the same under the *Public Schools Act*, so personal information that is shared internally with the Board does not require a FIPPA access application etc., however section 42(1) of FIPPA contains the same “need to know” principle that applies to all division employees. Trustees have the authority to request information as a Board, but not as individuals.
- b) Requests for information outside of the formal board process (e.g. grievances) regarding individual employees should be made to the Chair of the Board in writing.
- c) Trustees should answer the following questions in their written request for information through the Chair: Do I need to know this information? What is the intended purpose of the information? Administration should ask the same question when responding to these requests.
- d) If the “need to know” assessment is met, the amount of personal information disclosed internally to the Board of Trustees by administration will be as minimal as possible while still being useful for the purpose in question.
- e) Individual trustee requests for personal information should be referred back to the Chair of the Board so a formal request may be made by the Board and if not supported by the Board, the individual trustee will be referred to the FIPPA access application process.
- f) Any personal information supplied to administration by trustees regarding employees will be received, reviewed and acted upon accordingly by administration. Any action taken as a result of this information will not typically be conveyed to the Board. If further Board involvement is required by administration, it will be sought through the formal board process.
- g) When determined appropriate, information provided to Trustees would be for the intended use only and it is understood that it is not to be disclosed without consent and/or approval.

Related Documents

Freedom of Information and Protection of Privacy Act (FIPPA)

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Personal Health Information Act (PHIA)

Board Organizational By-Law

Pledge of Confidentiality (PHIA, FIPPA)

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St. James-Assiniboia School Division

COMMUNITY ENGAGEMENT COMMITTEE REPORT - NO. 1 – 21-22

October 12, 2021

MEETING HELD: Monday, October 4, 2021 at 5:30 p.m. via Microsoft Teams

PRESENT: Nicole Bowering, Chair
Holly Hunter, Trustee
Jennifer Lawson, Vice Chair of the Board
Cheryl Smukowich, Chair of the Board

Mike Wake, Superintendent
Jenness Moffatt, Assistant Superintendent, Education (K-12), Student Services and Administration
Cory Cameron, Information Officer

REGRETS: Bruce Chegus, Trustee

DISCUSSIONS AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Nicole Bowering called the meeting to order at 5:30 p.m.

Attendance recorded above.

2. Approval of Agenda

The agenda was approved as distributed.

3. Trustee Led Podcast Motion 19-08-20

Due to the ongoing nature of COVID-19, the podcast will not continue at this time. Social media will be leveraged to share Trustee actions and community representation over the coming school year.

The Community Engagement Committee recommends:

That the Trustee Led Podcast be postponed indefinitely.

4. Bill 64 Community Engagement Opportunities Motion 11-03-21 & 13-09-21

Bill 64 has been rescinded by the Manitoba Government therefore the motions for Bill 64 community information are no longer relevant.

The Community Engagement Committee recommends:

That Bill 64 Community Engagement Opportunities be postponed indefinitely.

5. Community Representation

The Community Engagement Committee discussed opportunities to increase diverse community representation at the Board level and would like to explore representation

councils with guidance from the Manitoba School Boards Association. Further discussion and development of questions for MSBA on this topic will take place at the following committee meeting on November 1, 2021.

6. Re-Naming of Wards

The Community Engagement Committee discussed the renaming of current St. James-Assiniboia School Division electoral wards.

The Community Engagement Committee recommends:

That further discussion regarding St. James-Assiniboia School Division electoral wards takes place at the Committee of the Whole In Camera meeting on October 12, 2021.

7. Blurbs from the Board

The Trustee Article schedule is being developed for the 2021-2022 school year with themes for monthly posts on social media and the division website.

The Community Engagement Committee recommends:

That the Trustee Article schedule be finalized at the Committee of the Whole In Camera meeting on October 12, 2021.

8. Date of the Next Meeting

The next meeting is Monday, November 1, 2021 at 5:00 p.m.

9. Adjournment

The committee adjourned at 6:30 pm.

Minutes submitted by Nicole Bowering, Chair

Minutes recorded by Jenness Moffatt, Assistant Superintendent, Education (K-12), Student Services and Administration

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 10-21

Meeting Held: Tuesday, October 5, 2021, Aidan Conklin Building/Teams, 5:30 p.m.

Present: Craig Glennie, Chair
 Bruce Chegus, Trustee
 Craig Johnson, Trustee
 Bryan Metcalfe, Trustee (5:51 p.m., left at 6:29 p.m.)

Jennifer Lawson, Board Vice Chair (5:40 p.m., left at 6:35 p.m.)
 Sandy Lethbridge, Trustee
 Cheryl Smukowich, Board Chair

Present: Mike Wake, Superintendent (5:40 p.m.)
 Carrie Melville, Secretary-Treasurer/Chief Financial Officer
 Randy Calvert, Manager, Facilities & Maintenance
 James Dunlop, Assistant Secretary-Treasurer

Present for Item 3, PricewaterhouseCoopers LLP
 Patrick Green, CPA, CA, Partner, Assurance
 Aaron Thompson, CPA, CA, Audit and Assurance Group Engagement Leader

Regrets:

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

Bright Beginnings Update was added as item seven and the Agenda was approved.

3. PricewaterhouseCoopers LLP - 2020/2021 Audit Presentation

Patrick Green, CPA, CA, Partner, Assurance and Aaron Thompson, CPA, CA, Audit and Assurance Group Engagement Leader, from PricewaterhouseCoopers LLP, presented the draft 2020/2021 Financial Statements in conjunction with their Supplementary Audit Report. Audit services were provided for the June 30, 2021 Financial Statements, Bill 57 compliance, St. James-Assiniboia School Division Retirement Fund for the year ended December 31, 2020 and the St. James-Assiniboia School Division Enrolment Report as at September 30, 2020.

PricewaterhouseCoopers advised that the audit went very well with total cooperation from the Division management and staff and no internal control recommendations were noted.

PricewaterhouseCoopers will issue an unqualified audit opinion on the 2020/2021 Consolidated Financial Statements. The unqualified opinion indicates that the consolidated financial statements present fairly, in all material respects, the financial position of the St. James-Assiniboia School Division as at June 30, 2021. The results of operations and cash flows for the 2020/2021 year are in accordance with Canadian Generally Accepted Accounting Principles (GAAP) and the Public Sector Accounting Standards (PSAS).

Administration reviewed the June 30, 2021 Operating Accumulated Surplus and outstanding commitments.

The Committee complimented Administration on the excellent audit report.

The Finance/Facilities Committee recommends:

That the Draft 2020/2021 Financial Statements be approved.

And further;

That the 2020/2021 FRAME Statements be forwarded to Manitoba Education.

4. CPI Update

The Committee reviewed the CPI update from MSBA as at August 31, 2021.

The Finance/Facilities Committee recommends:

That the CPI Update from MSBA as at August 31, 2021 be received as information.

**5. Correspondence from Manitoba Education
– Athlone School – Grooming Room – Project Support**

The Committee reviewed correspondence from Manitoba Education.

The Finance/Facilities Committee recommends:

That the Manitoba Education correspondence listed above be received as information.

6. Permits

The Committee discussed challenges related to issuing community use of schools permits while the Covid-19 pandemic is ongoing. Administration noted several precautionary measures that would need to be implemented in order to issue permits for school space. This includes, but is not limited to, the use of a third-party security service to ensure that vaccine cards are presented upon entry to the school as well as cleaning that must take place following the permit to ensure that touchpoints are properly cleaned prior to having students and staff back in the school in the morning.

Various possibilities for permit issuance were also discussed, including provision of a limited selection of school availability as well as weekend usage only.

School Administration will be consulted regarding the feasibility of hosting permits in schools.

The Finance/Facilities Committee recommends:

That Administration be authorized to determine when permits can be issued as well as school locations that may be used.

And further;

That the permit holder(s) be responsible for permit fees prescribed by policy, plus additional fees related to security for vaccine verification, additional cleaning and any other cost that may arise out of issuing permits during the Covid-19 pandemic.

7. Bright Beginnings Educare

The Committee received an update on the meeting with Bright Beginnings Educare and the RM of Headingley that took place on October 4, 2021. The RM of Headingley has extended its use agreement with Bright Beginnings Educare to June 2023.

The Finance/Facilities Committee recommends:

That the Update on Bright Beginnings Educare be received as information.

Adjournment: 6:45 p.m.

Next Meeting: Finance/Facilities Committee - Audit Meeting
Tuesday, November 2, 2021, 5:30 p.m.

Report submitted by Craig Glennie, Chair, Finance/Facilities Committee
Minutes recorded by James Dunlop, Acting Assistant Secretary-Treasurer