



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

### MISSION STATEMENT

*In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.*

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## AGENDA

### **Meeting of the St. James-Assiniboia School Division Board**

Board Room, Aidan Conklin Building, 2574 Portage Avenue

**October 26, 2021**

**7:30 p.m.**

**Meeting No. 19-21**

Organizational By-Law 311-20 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

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### CALL TO ORDER/ATTENDANCE

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### RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

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### RETURN TO REGULAR MEETING

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and the Homeland of the Métis Nation.

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### ADOPTION OF MINUTES

Board Meeting of October 12, 2021

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### REPORT ON EDUCATION

French Immersion Programming in SJASD

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### TRUSTEE STATEMENTS

*There are no Trustee Statements*

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### HEARING OF DELEGATIONS

*There are no Delegations*

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### COMMITTEE REPORTS

Personnel Committee Report – October 19, 2021

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## TRUSTEE COMMITTEE UPDATES

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Mental Health Promotion Advisory Minutes – October 19, 2021

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## REPORT OF THE SUPERINTENDENT

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## REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

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## CORRESPONDENCE

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### Action Correspondence

*There are no action correspondence items.*

### Information Correspondence

1. Manitoba School Boards Association (MSBA)
  - a. E-News – October 13, 2021
  - b. Treaty Education Training
  - c. Believe Initiative – Teacher Flyer
  - d. Memo re: MSBA Email Distribution Lists
  - e. The Facts on PCAP 2019
2. Manitoba Education
  - a. New Manitoba Education Mental Health and Well-Being Support Documents 2021-2022

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## UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

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*There are no Unfinished Business items*

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## AGENDA-BASED QUESTIONS FROM THE PUBLIC

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(This time is allocated to hearing questions from the public regarding items on this agenda.)

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## TRUSTEE PD SUMMARIES

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*There are no Trustee PD Summaries.*

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## NEW BUSINESS

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Trustee Bruce Chegus – CAPSLE Article ‘Overview of Policing in Ontario Schools’

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## RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

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## REPORT OF THE COMMITTEE OF THE WHOLE

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## ADJOURNMENT

**ST. JAMES-ASSINIBOIA SCHOOL DIVISION  
REPORT OF THE PERSONNEL COMMITTEE 02-22**

**October 26, 2021**

Meeting Held: Tuesday, October 19, 2021, Board Room, 5:00 p.m.

Present: Sandy Lethbridge, Chair  
Jennifer Lawson, Board Vice Chair  
Craig Johnson, Trustee  
Bryan Metcalfe, Trustee  
  
Cheryl Smukowich, Board Chair  
  
Mike Wake, Superintendent  
Carrol Harvey, Manager, Human Resources  
Cindy Labaty, Manager, Human Resources

Regrets: Nil

**DISCUSSIONS AND RECOMMENDATIONS:**

**1. Call to Order/Attendance**

The meeting was called to order at 5:00 p.m. Attendance recorded above.

**2. Approval of Agenda**

The agenda was approved as distributed.

**3. COVID-19 Staffing Update**

Administration shared information regarding staffing measures implemented to assist with the additional challenges related to COVID-19.

As well, Administration discussed its intentions with respect to addressing employees who refuse to comply with mandatory testing, including the termination of employment if required. The Committee expressed its agreement with Administration's plans in this regard.

**4. Arbitration Update**

Administration shared a Letter of Understanding reached with MTS regarding the interpretation of Article 5.06 (a) (ii) with respect to the awarding of additional sick leave credits.

**The Personnel Committee recommends:**

**That the Letter of Understanding re Article 5.06 - Illness and Accumulation of Sick Leave be approved.**

**5. Excluded Staff Evaluation**

The Committee discussed the process used for evaluation of the excluded staff member. The Committee shared its plan to look into options for an evaluation instrument as well as a process facilitator and report back.

**6. Personnel Report to the Board**

Administration shared the Personnel Report to the Board updated to October 15, 2021.

The meeting adjourned at 5:55 p.m.

**Next Committee Meeting:** Tuesday, November 16, 2021, 5:00 p.m.

Report presented by Sandy Lethbridge, Chair, Personnel Committee  
Minutes recorded by Carrol Harvey, Manager, Human Resources