



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

MISSION STATEMENT

In fulfilling our purpose and journeying towards our vision, St. James-Assiniboia School Division will provide diverse and comprehensive programming in a safe and caring environment to prepare all students to be responsible citizens in a democratic society.

AGENDA

Meeting of the St. James-Assiniboia School Division Board

Board Room, Aidan Conklin Building, 2574 Portage Avenue

November 9, 2021

7:30 p.m.

Meeting No. 20-21

Organizational By-Law 311-20 govern meeting procedures of the St. James-Assiniboia School Division Board in accordance with the Public Schools Act, Sec. 33: "each school board shall pass by-laws establishing rules of procedure for the guidance of the school board in the conduct of its meetings."

CALL TO ORDER/ATTENDANCE

RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

RETURN TO REGULAR MEETING

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and the Homeland of the Métis Nation.

ADOPTION OF MINUTES

Board Meeting of October 26, 2021

REPORT ON EDUCATION

There is no Report on Education

TRUSTEE STATEMENTS

There are no Trustee Statements

HEARING OF DELEGATIONS

There are no Delegations

COMMITTEE REPORTS

Education Committee Report – October 19, 2021

Finance/Facilities Committee Report – November 2, 2021

TRUSTEE COMMITTEE UPDATES

There are no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

REPORT OF THE SECRETARY-TREASURER/CHIEF FINANCIAL OFFICER

CORRESPONDENCE

Action Correspondence

There are no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News – October 27, 2021
 - b. Virtual Remembrance Day Ceremony
 - c. 11 Days of Remembrance
 - d. Memo re: Phishing Attempts Manitoba Schools

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. First Reading By-Law 316-21 Consolidated Organizational By-Law
2. First Reading By-Law 317-21 Consolidated Trustee Indemnity By-Law

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There are no Trustee PD Summaries.

NEW BUSINESS

There are no New Business items

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA

REPORT OF THE COMMITTEE OF THE WHOLE

ADJOURNMENT

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE EDUCATION COMMITTEE NO. 2 ~ 21-22

LL#1617064

November 9, 2021

Meeting Held: Tuesday, October 19, 2021, Microsoft Teams, 6:30 p.m.

Present: Holly Hunter, Chair
Nicole Bowering, Trustee
Craig Glennie, Trustee
Sandy Lethbridge, Trustee

Cheryl Smukowich, Chair of the Board
Bruce Chegus, Trustee

Mike Wake, Superintendent
Jenness Moffatt, Assistant Superintendent, Education (K-12), Student
Services and Administration

DISCUSSION AND RECOMMENDATIONS

1. Call to Order / Attendance

Trustee Holly Hunter called the meeting to order at 6:30 p.m.
Attendance recorded above.

2. Approval of Agenda

Agenda approved as circulated.

3. Indigenous Language Learning

The Education Committee will engage in an inquiry gathering experience to learn about Indigenous language learning opportunities K-12 in St. James-Assiniboia schools. The Indigenous Education coaches will provide a presentation for the Education Committee to share information for starting points and next steps.

4. Better Education Starts Today (BEST) – Pillars for Student Success

The Committee engaged in a brief discussion regarding BEST pillars for student success. This item will remain as a pending item for the Education Committee.

The meeting adjourned at 7:30 p.m.

Next meeting: November 16, 2021

Report presented by Holly Hunter, Chair, Education Committee

Minutes recorded by Jenness Moffatt, Assistant Superintendent, Education (K-12), Student Services and Administration

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

REPORT OF THE FINANCE/FACILITIES COMMITTEE No. 11-21

Meeting Held: Tuesday, November 2, 2021, Aidan Conklin Building/Teams, 6:00 p.m.

Present: Craig Glennie, Chair
Bruce Chegus, Trustee
Craig Johnson, Trustee
Bryan Metcalfe, Trustee

Present: Mike Wake, Superintendent
Carrie Melville, Secretary-Treasurer/Chief Financial Officer
James Dunlop, Assistant Secretary-Treasurer

Regrets: Cheryl Smukowich, Board Chair
Randy Calvert, Manager, Facilities & Maintenance

DISCUSSION AND RECOMMENDATIONS

1. Attendance

As per above.

2. Approval of the Agenda

The Agenda was approved as circulated.

3. Financial Statements

- a) July 2021**
- b) August 2021**
- c) September 2021**

The Committee reviewed the Financial Statements for the periods ended July 2021, August 2021, and September 2021.

4. CPI Update September 2021

The Committee reviewed the CPI update from MSBA as at September 30, 2021.

5. Internal Audit Summary 2020/2021

The Committee reviewed the 2020/2021 Internal Audit Summary and discussed the importance of accounting controls, compliance with CRA requirements, Board Policy and the consolidation of financial information.

Adjournment: 6:11 p.m.

Next Meeting: Finance/Facilities Committee - Audit Meeting
Tuesday, December 7, 2021, 5:30 p.m.

Report submitted by Craig Glennie, Chair, Finance/Facilities Committee
Minutes recorded by James Dunlop, Assistant Secretary-Treasurer