



# ST. JAMES-ASSINIBOIA SCHOOL DIVISION

## Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, January 9, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building  
2574 Portage Avenue, Winnipeg*

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**Meeting No.: 01-18**

#1157013

### **PRESENT:**

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

### **ALSO IN ATTENDANCE:**

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Assistant Superintendent, Education (6-12) and Administration
Carrol Harvey	Manager, Human Resources
Bernice Kitsch	Senior Executive Assistant

### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

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The Chair called the meeting to order at 7:04 p.m. Attendance –recorded above.

#### **01-01-18 MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole In-Camera.”

**CARRIED**

### **RETURN TO REGULAR BOARD MEETING - 7:35 p.m.**

### **ADOPTION OF MINUTES – PREVIOUS MEETING**

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#### **01-02-18 MOVED: Trustee Craig Johnson**

“That the minutes of the Board Meeting of December 12, 2017 be adopted.”

**CARRIED**

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**REPORT ON EDUCATION****Co-Teaching and Kindergarten Centers – Buchanan School**

**Presented by: H. Hoch, Principal, J. Palson (SLP), S. Marshall (Kdgn. Teacher), P. Flynn (Kdgn. Teacher), R. Forcand (Resource), and S. Riddell (Guidance)**

The group presented a slide show presentation that provided information on how the Kindergarten Learning Centers work. The centers provide in-class support on a daily basis for 2 Kindergarten classes (full days). Based on phonemic awareness teaching staff above assist in various centers. Centers include but are not limited to Math Enhancement; Speech/Social Emotional; Guidance/Social Emotional; Resource/Language; Independent.

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**HEARING OF DELEGATIONS**

There were no delegations.

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**COMMITTEE REPORTS****EDUCATION COMMITTEE No. 5 – 17-18**

Meeting held December 18, 2017

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda
3. Agenda Items 3-7

**01-03-18 MOVED: Trustee Jennifer Lawson**

“That the following items be received as information:

- Technology Discussion with Rob Carnegie, Administrator of Technology
- Additional Funding Requests (2018-2019) Discussion
- InformNet Year End Report 2016-2017
- Compiled Parent Trustee Forum Responses
- Workshop Summary from Trustee Ed Hume on Telling Stories About Schools: Building Public Support Summary.”

**CARRIED**

**CONCLUDED:** Report of the Education Committee

**FILED**

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**REPORT OF THE CHIEF SUPERINTENDENT**

**Brett Lough, Chief Superintendent**

Report 18-01

**FOR ACTION**

1. Reading Recovery Report 2016-2017

**01-04-18 MOVED: Trustee Jennifer Lawson**

“That the Reading Recovery Report 2016-2017 be referred to the February 2018 Education Committee for review.”

**CARRIED**

2. School Name Changes

**01-05-18 MOVED: Trustee Craig Johnson**

“That the school name changes memo regarding École Golden Gate Middle School and Ness Middle School be referred to the Finance/Facilities Committee for review.”

**CARRIED**

**FOR INFORMATION**

1. Board Actions and Referrals
2. Administrative Staffing - Parent Organizations

**CONCLUDED:** Report of the Chief Superintendent

**FILED**

**REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

**Mike Friesen, Secretary-Treasurer / Chief Financial Officer**

Report 17-17

**FOR ACTION**

1. Financial Statement
2. City of Winnipeg – Portioned Assessment
3. Energy Consumption Report
4. Internal Audit Summary

**01-06-18 MOVED: Trustee Craig Johnson**

“That item #1 and #4 be referred to the Finance/Facilities Committee.”

**CARRIED**

5. By-Law 283-17 - Debenture

Trustee Cheryl Smukowich provided notice that Debenture By-Law 283-17 shall be given first reading at the Board Meeting of January 23, 2018.

**FOR INFORMATION**

1. Cheque Registers
  - a) December 8, 2017
  - b) December 13, 2017 (INP Payroll Clearing)
  - c) December 18, 2017
  - d) December 21, 2017
2. Permit Report – December 22, 2017
3. Fundraising Report – Collège Sturgeon Heights Collegiate

**CONCLUDED:** Report of the Secretary-Treasurer / Chief Financial Officer

**FILED**

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**CORRESPONDENCE**

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**Action Correspondence**

1. Revised Process for 2018 “Bear-pit Session” with the Minister of Education and Training

**01-07-18** **MOVED: Trustee Cheryl Smukowich**

“That the MSBA memo regarding the revised process for 2018 “Bear-pit Session” with Minister of Education and Training be referred to Committee of the Whole In-Camera.”

**CARRIED**

**Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. G. Coupland, Director, Labour Relations re Bill 28 Court Date
  - b. H. Demetriooff, Director, Education & Communications Services re SJASD Workshop Proposal accepted
  - c. E-Bulletin – December 13, 2017
  - d. Turtle River School Board Inquiry re Kindergarten Preparedness
  - e. High School Ethics Bowl 2017 Program
  - f. 2018 TADD Manitoba Youth Conference – May 2018
  - g. CSBA President’s December 2017 Bulletin
  - h. Garden Valley School Division Superintendent Vacancy Ad
  - i. CAA Manitoba re School Safety Patrols Toques
  - j. Equal Voice Boot Camp Poster – January 27, 2018
  - k. MERN Winter Forum Poster – January 26, 2018
  - l. Job Posting – Superintendent and CEO, Livingstone Range School Division
  - m. Job Posting – Superintendent and CEO, St. Albert Public Schools
  - n. Job Posting – Assistant Superintendent, St. James-Assiniboia School Division

**FILED**

**CONCLUDED:** Information Correspondence

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**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

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There were no unfinished business/business arising from the meeting.

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**AGENDA-BASED QUESTIONS FROM THE PUBLIC**

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There were no agenda-based questions from the public.

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**TRUSTEE PD SUMMARIES**

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There were no Trustee PD Summaries.

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## **NEW BUSINESS**

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There was no new business items.

## **RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 8:43 p.m.**

**01-08-18**    **MOVED: Trustee Craig Johnson:**

“That the Board reconvene to Committee of the Whole In-Camera.”

**CARRIED**

## **REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:51 p.m.**

1. Vested Sick Credits – Excluded Staff

**01-09-18**    **MOVED: Trustee Sandy Lethbridge**

“That vested sick credits as referred in Policy GCBBA cease for new employees effective January 24, 2018, as discussed in Committee of the Whole In-Camera.”

**CARRIED**

2. Revised Process for 2018 “Bear-pit Session” with the Minister of Education and Training

**01-10-18**    **MOVED: Trustee Cheryl Smukowich**

“That the MSBA memo regarding the revised process for 2018 “Bear-pit Session” with Minister of Education and Training be referred to the Education, Personnel, and Finance/Facilities Committee to provide a question to submit.”

**CARRIED**

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## **ADJOURNMENT**

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On motion of Trustee Craig Johnson, the regular board meeting adjourned at **10:01 p.m.**

Craig McGregor  
Chair of the Board

Brett Lough  
Chief Superintendent