



# ST. JAMES-ASSINIBOIA SCHOOL DIVISION

## Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, January 8, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building  
2574 Portage Avenue, Winnipeg*

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No. 1289682

Meeting No. 01-19

### **PRESENT:**

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Sandy Lethbridge	Trustee
Craig Johnson	Trustee
Bryan Metcalfe	Trustee

### **ALSO IN ATTENDANCE:**

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12), and Administration
Doreen Cost	Asst. Superintendent, Education (K-8), and Student Services
Carrol Harvey	Manager, Human Resources
Bernice Kitsch	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 p.m.)

### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

The Chair called the meeting to order at 6:57 p.m. Attendance – recorded above.

**01-01-19      MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole In-Camera.”

**CARRIED**

### **RETURN TO REGULAR BOARD MEETING – 7:30 p.m.**

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

### **ADOPTION OF MINUTES – PREVIOUS MEETING**

**01-02-19      MOVED: Trustee Craig Johnson**

“That the minutes of the Board Meeting of December 11, 2018 be adopted.”

**CARRIED**

**REPORT ON EDUCATION**

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There is no Report on Education

**HEARING OF DELEGATIONS**

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There were no delegations

**COMMITTEE REPORTS**

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**EDUCATION COMMITTEE No. 3 ~ 18-19**

Meeting held December 17, 2018

Committee Chair: Bruce Chegus

1. Attendance - for information
2. Approval of Agenda
3. Possible Additional Funding Requests

01-03-19

**MOVED: Trustee Bruce Chegus**

"That the possible Additional Funding Requests be referred to the Committee of the Whole Pre-Budget Meeting scheduled for January 16, 2019."

**CARRIED**

4. Trustee PD Summaries

01-04-19

**MOVED: Trustee Bruce Chegus**

"That the Trustee PD Summaries be referred to the Governance Committee meeting scheduled for January 28, 2019."

**CARRIED**

**Information Items – Agenda Items 4-11**

- a) Indigenous Education Aboriginal Academic Achievement (AAA) Grant Year-End Report 2017-2018 Motion 16-26-18
- b) Family Access Program Year End Report 2017-2018 Motion 16-27-18
- c) Behaviour Intervention Team Annual Report June 2018 Motion 16-28-18
- d) Learning to Age 18 Support Teacher Final Report June 2018 Motion 16-29-18
- e) Protocol for Initial Intake and Assessment of EAL & LAL Students Grade K-12 Motion 16-30-18
- f) Reading Recovery Report 2017-2018 Motion 17-19-18
- g) MSBA General Meeting Follow-up Motion 18-14-18
- h) Student Council Report Motion 18-14-18

01-05-19

**MOVED: Trustee Bruce Chegus**

"That the following items be received as information:

- Indigenous Education Aboriginal Academic Achievement (AAA) Grant Year-End Report 2017-2018
- Family Access Program Year End Report 2017-2018
- Behaviour Intervention Team Annual Report June 2018
- Learning to Age 18 Support Teacher Final Report June 2018

- Protocol for Initial Intake and Assessment of EAL & LAL Students Grade K - 12
- Reading Recovery Report 2017-2018
- MSBA General Meeting Follow-up
- Student Council Report.”

**CARRIED**

CONCLUDED: Report of the Education Committee

**FILED**

### **REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent  
Report 18-18

### **FOR ACTION**

- 01-06-19** 1. Student Suspension Report 2017-2018  
**MOVED: Trustee Bruce Chegus**  
“That the Student Suspension Report for 2017-2018 be referred to the Education Committee for review.”  
**CARRIED**
- 01-07-19** 2. K-12 Annual Report on Continuous Improvement Fall 2018  
**MOVED: Trustee Bruce Chegus**  
“That the K-12 Annual Report on Continuous Improvement dated fall 2018 be referred to the Education Committee for review.”  
**CARRIED**
- 01-08-19** 3. Indigenous Scholar in Residence Final Report  
**MOVED: Trustee Bruce Chegus**  
“That the Indigenous Scholar in Residence Final Report be referred to the Education Committee for review and recommendation.”  
**CARRIED**
- 01-09-19** 4. Extended Field Trip Proposal – SJASD Junior Concert Choir  
**MOVED: Trustee Craig Johnson**  
“That the Board approve the extended field trip proposal from SJASD Junior Concert Choir for Grade 6-8 students to travel to Ottawa, Ontario on May 14 to May 17, 2019; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division tendered tour companies/agencies.”  
**CARRIED**

- 01-10-19** 5. Student Enrolment Projections 2018-2019  
**MOVED: Trustee Bryan Metcalfe**  
"That Student Enrolment Projections 2018-2019 be referred to the Finance/Facilities Committee for review."

**CARRIED**

**FOR INFORMATION**

1. Board Actions and Referrals
2. Celebration of Success – School Year Update Report No. 1
3. Good News! Student from Stevenson School
4. Division Professional Development – James Nottingham

CONCLUDED: Report of the Superintendent

**FILED**

**REPORT OF THE SECRETARY-TREASURER/ CFO**

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Mike Friesen, Secretary-Treasurer  
Report 01-19

**FOR ACTION**

1. PSFB Correspondence
  2. City of Winnipeg
  3. Financial Statement
  4. Energy Consumption Report
  5. Winnipeg Music Festival
  6. Bannatyne Play Structure Replacement Proposal
- 01-11-19** **MOVED: Trustee Bryan Metcalfe**  
"That items #1 - #6 be referred to the Finance/Facilities Committee."

**CARRIED**

- 01-12-19** 7. Debenture By-Law 291-18  
Trustee Jennifer Lawson provided notice that Debenture By-Law 291-18 shall be given first reading at the January 22, 2019 Board Meeting.

**FOR INFORMATION**

1. Cheque Registers:
  - a) December 6, 2018
  - b) December 14, 2018
  - c) December 19, 2018 (INP Payroll Clearing)
  - d) December 21, 2018
2. Permit Report – January 3, 2019
3. Fundraising Report – John Taylor Collegiate
4. Financial Compensation Disclosure

CONCLUDED: Report of the Secretary-Treasurer/CFO

**FILED**

## **CORRESPONDENCE**

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### **Action Correspondence**

There is no Action Correspondence

### **Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. H. Demetriooff, Director, Education and Communications re MSBA Board Chairs Workshop, February 6 and 8, 2019 Save the Date
  - b. J. Watt, Executive Director re Follow-up on CSBA advocacy re: January 2019 changes to the Federal Income Tax Act
  - c. Presidential and Vice-Presidential Holiday Greetings 2018
  - d. E-Bulletin – December 12, 2018
  - e. J. Watt, Executive Director re National Congress on Rural Education call for Presentations and Form
  - f. Posting – Swan River S.D. CEO Position
  - g. Posting – Pembina Trails S.D. Manager of End User Computing
  - h. Executive Highlights – December 6, 2018
  - i. Provincial Executive - Recent media advocacy re: Local Voices, Local Choices Campaign
  - j. CAA Manitoba School Patrol Newsletter
  - k. J. Watt, Executive Director re Follow-up on various items
  - l. Posting – Mountain View S.D. Superintendent/CEO of Schools
2. Thank you letter from Grant's Old Mill re donation
3. Thank you email from L. Bennett re Strathmillan School back lane lighting
4. Dr. Alicia Ordonez, New Directions for Children, Youth, Adults and Families re June 21, 2019 National Indigenous Peoples Day
5. Professional Learning for an increasingly diverse student population

CONCLUDED: Information Correspondence

**FILED**

## **UNFINISHED BUSINESS**

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First Reading – By-Law 292-18

**01-13-19**

### **MOVED: Trustee Bryan Metcalfe**

"That the Board give first reading to By-Law 292-18, to designate the positions in the St. James-Assiniboia School Division responsible for carrying out the responsibilities and duties under the Freedom of Information and Protections of Privacy Act (FIPPA)."

**CARRIED**

## **AGENDA-BASED QUESTIONS FROM THE PUBLIC**

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There was no agenda-based questions from the public.

**TRUSTEE PD SUMMARIES**

There were no Trustee PD Summaries.

**NEW BUSINESS**

There were no new business items

**RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 8:00 p.m.****01-14-19****MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole In-Camera.”

**CARRIED****REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:33 p.m.**

1. Manitoba School Boards Association (MSBA)
  - a. Memo to School Divisions Re: Length of Teacher School Day Arbitration
  - b. Arbitration Bulletin 03-2018 Length of Teacher School Day
  - c. CPI Unemployment Update dated December 19, 2018

**01-15-19****MOVED: Trustee Sandy Lethbridge**

“That the Manitoba School Boards Association (MSBA) correspondence be referred to the Personnel Committee for review.”

**2. Transportation**

The Manitoba Provincial Education Funding Model provides for transportation for resident pupils K-6 that reside more than 1.6 kilometers from their designated school.

Other Metro School Divisions have a transportation policy that is consistent with 1.6 kilometers.

St. James-Assiniboia School Division is currently providing transportation for resident pupils K-6 at a closer proximity of 1.0 kilometers.

**01-16-19****MOVED: Trustee Jennifer Lawson**

“That Policy EEA, Student Eligibility for Transportation Services be amended September 2019 to ensure a Kindergarten to Grade 6 students residing within the Division whose normal walking distance from the designated entrance of the school in his/her catchment area to his/her home exceeds 1.6 km is entitled to transportation;

And Further,

As a transition year Kindergarten to Grade 5 students located between 1.0 km to 1.6 km from their catchment school be eligible to receive bus transportation for a fee (purchase seat) for the 2019-2020 school year, provided there is available space.

**CARRIED**

- 01-17-19**      3. Soft Cap – Collège Sturgeon Heights Collegiate  
**MOVED: Trustee Jennifer Lawson**  
“That a Soft Cap be implemented for Grade 9 students at Collège Sturgeon Heights Collegiate;  
And Further,  
That a letter of appeal to the Assistant Superintendent, Education (6-12), and Administration be included as part of the process.”  
**CARRIED**

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:36 p.m.

Cheryl Smukowich  
Chair of the Board

Brett Lough  
Chief Superintendent