



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, January 11, 2022, 7:30 p.m.

**2574 Portage Avenue, Winnipeg
Hybrid Meeting**

#1634339

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Carrol Harvey	Manager, Human Resources (MTS)
Cindy Labaty	Manager, Human Resources (CUPE/MANTE)
Gillian Muir	Senior Executive Assistant

REGRETS

Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
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CALL TO ORDER

The Chair called the meeting to order at 7:30 p.m. Attendance – recorded above.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE RED RIVER MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of December 14, 2021 were adopted.

REPORT ON EDUCATION

There was no Report on Education

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

PERSONNEL COMMITTEE REPORT No. 04-22

Meeting held December 21, 2021

Committee Chair: Sandy Lethbridge

1. Call to Order/Attendance
2. Approval of Agenda
3. COVID-19 Staffing Update
4. Excluded Staff Member Evaluation Process
5. Vaccination Policy

01-01-22 **MOVED: Trustee Sandy Lethbridge**

"That the policy be approved as presented."

CARRIED

6. CUPE Notice of Intent to Bargain
7. MANTE Job Descriptions

01-02-22 **MOVED: Trustee Sandy Lethbridge**

"That the revisions to Job Description AP3-32 Substitute Clerk and the archival of Job Description AP3-27 Receptionist be approved."

CARRIED

8. Personnel Report to the Board

CONCLUDED: Report of the Personnel Committee

FILED

EDUCATION COMMITTEE REPORT No. 4 – 21-22

Meeting held December 21, 2021

Committee Chair: Holly Hunter

1. Call to Order/Attendance
2. Approval of Agenda
3. SRO Update

CONCLUDED: Report of the Education Committee

FILED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 01-22

FOR ACTION

There were no items for action.

FOR INFORMATION

1. Return to Safe School Updates
 - Rapid Antigen Testing Communication Materials
 - Remote Learning January 10-14
 - Ages 5-11 COVID-19 School Immunization Clinics January 2022 Schedule
2. Manitoba Education's Community Schools Program
3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 01-22

FOR ACTION

1. Financial Statement
 - a) December 2021
2. CPI Update
3. City of Winnipeg Property Assessment
4. Energy Consumption Report

01-03-22

MOVED: Trustee Craig Glennie

"That items #1-#4 be referred to the Finance/Facilities Committee."

CARRIED

01-04-22

5. By-Law 318-22 – Amending By-Law 67-85 (Ward Boundaries)
Trustee Jennifer Lawson provided notice that By-Law 318-22 shall be given first, second, and third reading at the Board Meeting of January 25, 2022.

FOR INFORMATION

1. Cheque Registers
 - a) December 13, 2021 (Payroll)
 - b) December 14, 2021
2. Policy Updates (revised with new ward names)
 - a) AA – School Division Legal Status
 - b) AAA – Division Ward Boundaries
 - c) AAA-E – Territorial Extent of the Division
3. City of Winnipeg – Amendment to the Speed Limit By-Law
4. Tender Award Summary

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)

- a. E-News December 22, 2021
- b. Call for Mentors – New MSBA Pre-Election Pilot Program
- c. Acknowledgement Letter of the Division's Request for Action re: Options to Increase Indigenous and Newcomer Representation on School Boards
- d. 2022 Prime Minister's Awards
- e. CSBA Request for Proposal – Leadership and Support for Indigenous Education for CSBA
- f. Manitoba Government's 2022 Budget Presentation
- g. Memo re: Required Meeting Attendance
2. Louis Riel School Division Board of Trustees - Region 5 Director Nomination for the 2022 Manitoba School Boards Association Executive

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There was no Unfinished Business.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

Cheryl Smukowich, Board Chair, received agenda-based questions from the public via email from Kristi, Community Resident.

1. **On page 2 of the Covid-19 protocols, proof of vaccination and mandatory testing it states division students over the age of 12 but under the age of 18 must provide proof of at least one dose of the vaccine to participate in indoor extracurricular sports, that occur outside of the instructional day or show proof of a recent negative rapid antigen test. But according to the report entitled Implementation of grade 11 and 12 physical education/health education, under the policy areas, curriculum design and in class and out of class delivery model it states that the out of class time that a student directed and based on learning outcomes from the curriculum that promotes participation in physical activity; Meaning, they are outside of the instructional day. According to the orders under the Public Health Act section 14(3) in school activities and out of school activities still fall under the school curriculum therefore are not subject to the Orders under section 14(1) (e). It also states that these orders do not apply to a public or independent school.
Can you tell me why the students must be vaccinated or even show a recent negative rapid antigen test to participate in indoor extracurricular sports as these still fall under the school curriculum?**

As per the document referenced the definition of In-Class Instructional Time and Out-of-Class Instruction time is as follows:

- IN refers to IN-class instructional time that is teacher-directed and based on learning outcomes from the curriculum. This class time is timetabled as part of the instructional day and students are required to attend.
- OUT refers to OUT-of-class time that is student-directed and based on learning outcomes from the curriculum that promote participation in

physical activity. The OUT-of-class delivery option will require teacher/parent/guardian sign-off. The OUT-of-class time may include physical activities that occur:

- in school with teacher supervision (e.g., intramurals, interschool sports, fitness workouts) but not during instructional class time
- outside of the school or off school property, and without direct supervision by a certified teacher or other person employed by or under contract with a school division

Extra-curricular activities are not part of the school curriculum and are voluntary. The Public Health Factsheet for COVID-19 Public Health Orders for Indoor Youth Sports Provincial Implementation Guide has been shared.

2. In the minutes of a meeting held December 21, 2021 kindly advise who the personnel committee consists of as the vaccination policy was approved by the personnel committee.

The COVID-19 Protocols, Proof of Vaccination and Mandatory Testing Policy was approved by the Board of Trustees on January 11, 2022 based on the recommendation from the Personnel Committee.

Members of the Personnel Committee are as follows:

- Sandy Lethbridge, Committee Chair
- Craig Johnson, Trustee
- Jennifer Lawson, Vice Chair of the Board
- Bryan Metcalfe, Trustee
- Cheryl Smukowich, Chair of the Board, is ex-officio member of all committees

3. In the minutes of a meeting held December 21, 2021 it states that these current Covid-19 measures will be approved for the September 2022 school year. Can you tell me why these measures have already been approved for next school year?

This policy is in effect immediately after being approved by the Board of Trustees on January 11, 2022. The only portion of the policy that reflects September 2022 is the following statement:

Beginning in September of 2022, all members of a Home Stay family eligible to be vaccinated must be fully immunized in order to accept international students into their home.

This allows Home Stay families time to achieve full immunization to accept international students into their home if they haven't already done so.

4. As Premier Stefanson indicated, the stakeholders are the one who requested the schools to be shut down for an extra week. Can you please indicate who these stakeholders are?

The message from the Response Planning Team, which includes stakeholder representatives from Manitoba Education, Manitoba Teachers' Society, Manitoba Association of School Superintendents, Independent Schools, Manitoba Association of Parent Councils, Manitoba First Nations Education Resource Centre, Manitoba Schools Boards Association and Manitoba Association of School Business Officials to the department and public health has always been that when we are shifting from one level to the other, we need advance notice and time to prepare. With this said, the Premier & Minister's statements that "the stakeholders asked for 5 days of remote learning" remain inaccurate.

Alan Campbell, President of Manitoba School Boards Association, has offered this clarification publicly to several media outlets since the Premier's press conference on January 4th.

TRUSTEE PD SUMMARIES

There were no PD Summaries.

NEW BUSINESS

There was no New Business.

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 7:44 p.m.

01-05-22

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole in Camera."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 7:44 p.m.

**Cheryl Smukowich
Chair of the Board**

**Mike Wake
Superintendent**