



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, January 22, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1303353

Meeting No. 02-19

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Doreen Cost	Asst. Superintendent, Education (K-8) and Student Services
Paul Deacon	Assistant Manager, Facilities and Maintenance (7:30 p.m.)
Bernice Kitsch	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 p.m.)

REGRETS:

Craig Johnson	Trustee
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CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

02-01-19 MOVED: Trustee Sandy Lethbridge
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:36 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

02-02-19 MOVED: Trustee Jennifer Lawson
"That the minutes of the Board Meeting of January 8, 2019 be adopted."

CARRIED

REPORT ON EDUCATION

Bannatyne Best Practices = Deeper Learning

Presented By: Roné Boyko, Principal, Jennifer Rothewell, Vice Principal, Heidi Clark, Chelsea Duguid and students

The presentation included the students demonstrating one example of teaching practices that help the students engage in deeper learning. The students were shown a slide and divided into two groups, one group working on the literacy part and the other on the numeracy. Trustees could see visually how the students were engaging and how beneficial this type of practice is for the students. Visible thinking became a conversation last school year for Bannatyne based on teachers implementing the practice in their classrooms. They advised that since the conversation began, it has become a school wide belief and practice.

HEARING OF DELEGATIONS

There are no hearing of delegations

COMMITTEE REPORTS

EDUCATION COMMITTEE No. 4~18-19

Meeting held January 14, 2019

Committee Chair: Bruce Chegus

1. Attendance - for information
2. Approval of Agenda
3. Indigenous Scholar in Residence Final Report

02-03-19

MOVED: Trustee Bruce Chegus

"That SJASD establish a Steering Committee, which would include one Trustee and an alternate, to discuss Dr. Sinclair's Calls of Implementation and establish next steps."

CARRIED

4. a) K-12 Annual Report on Continuous Improvement
- b) Student Suspension Report for 2017-2018

02-04-19

MOVED: Trustee Bruce Chegus

"That the following items be received and information:

- K-12 Annual Report on Continuous Improvement
- Student Suspension Report for 2017-2018."

CARRIED

CONCLUDED: Report of the Education Committee

FILED

PERSONNEL COMMITTEE No. 01-19

Meeting held September 15, 2019
Committee Chair: Sandy Lethbridge

1. Attendance - for information
2. Approval of Agenda
3. Human Resources Audit – PWC

02-05-19

MOVED: Trustee Sandy Lethbridge

“That the Human Resources Audit proceed as clarified.”

CARRIED

4. Confidential Labour Relations Update

02-06-19

MOVED: Trustee Sandy Lethbridge

“That the Board approve the decision as negotiated.”

CARRIED

5. Psychology – 25% term increase

02-07-19

MOVED: Trustee Sandy Lethbridge

“That the 25% term increase in psychology be received as information.”

CARRIED

6. MSBA Collective Bargaining Update

02-08-19

MOVED: Trustee Sandy Lethbridge

“That the MSBA Collective Bargaining Update as referred from the Board meeting held November 27, 2018 be received as information.”

CARRIED

7. CPI Updates

02-09-19

MOVED: Trustee Sandy Lethbridge

“That the CPI Updates as referred from the Board meetings held November 27, 2018 and January 8, 2019 be received as information.”

CARRIED

8. MSBA Arbitration Bulletin re: Length of Teacher School Day

02-10-19

MOVED: Trustee Sandy Lethbridge

“That the MSBA Arbitration Bulletin as referred from the Board meeting held January 8, 2019 be received as information.”

CARRIED

9. Personnel Report to the Board

02-11-19

MOVED: Trustee Sandy Lethbridge

“That the Personnel Report to the Board be received as information.”

CARRIED

CONCLUDED: Report of the Personnel Committee

FILED

FINANCE/FACILITIES COMMITTEE No. 01-19

Meeting held January 15, 2019

Committee Chair: Bryan Metcalfe

1. Attendance - for information

2. Approval of Agenda

3. Trustee Indemnity

02-12-19 MOVED: Trustee Bryan Metcalfe

"That Effective January 1, 2019, the Trustee Indemnity be restructured in accordance with the revised Regulation BID-R (Appendix 1).

And further;

That the Trustee Indemnity By-Law 240-13 be amended.

And further;

That Exhibits BID-E-1 Meeting Conference Attendance Claim Form and BID-E-2 Trustee Car Mileage Allowance Form be archived."

CARRIED

4. Student Enrolment Projections 2018/2019

02-13-19 MOVED: Trustee Bryan Metcalfe

"That the 2018/2019 Student Enrolment Projections be received as information."

CARRIED

5. Energy Consumption Report

02-14-19 MOVED: Trustee Bryan Metcalfe

"That the 2017/2018 Energy Consumption Report be received as information."

CARRIED

6. Discovery Children's Centre

02-15-19 MOVED: Trustee Bryan Metcalfe

"That the berm and tree planting as submitted be approved, subject to a requirement for a City of Winnipeg construction permit, work is done by qualified trades people, the final inspection of the Manager of Facilities and Maintenance and that there be no cost to the Division.

And further;

That prior to the planting of trees and building of the berm, that the exact areas of construction be marked for the review by the Manager, Facilities & Maintenance.

And further;

That the trailer be approved to be parked in the parking lot at the Britannia building between the period of June 1 and September 30, annually.

And further;

That the toy box and playhouse be approved.

And further;

That any future development that occurs without prior approval of the Board will be removed at the cost of Discovery Children's Centre.

And further;

That the installation of CSA compliant guard rails on the existing hill/culvert be completed by April 30, 2019.

And further;

That the remaining deficiencies identified in the Inspection Report dated October 27,

2017 be corrected at the time that development occurs.

And further;

That no additional development be considered until all safety concerns are resolved to the satisfaction of the Assistant Manager, Facilities & Maintenance.”

CARRIED

Trustee Nicole Bowering abstained from the vote, due to personal interest in the matter and did not participate in the vote.

7. École Bannatyne Play Structure Request

02-16-19 **MOVED: Trustee Bryan Metcalfe**

“That the request from the École Bannatyne Parent Council to install a new play structure on the school grounds at École Bannatyne be approved in principle.”

CARRIED

8. PSFB Correspondence - École Assiniboine – Stand-alone Child Care

02-17-19 **MOVED: Trustee Bryan Metcalfe**

“That the PSFB correspondence listed above be received as information.”

CARRIED

9. City of Winnipeg Assessment

02-18-19 **MOVED: Trustee Bryan Metcalfe**

“That the City of Winnipeg Portioned Assessments as at December 14, 2018 be received as information.”

CARRIED

10. Financial Statement

02-19-19 **MOVED: Trustee Bryan Metcalfe**

“That the Financial Statement for the period ending November 30, 2018 be received as information.”

CARRIED

11. Request for Donation - Winnipeg Music Festival

02-20-19 **MOVED: Trustee Bryan Metcalfe**

“That a grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the costs of the 2019 event.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

Committee of the Whole - No. 02-19

Meeting held January 16, 2019

Reported by: Vice-Chair Jennifer Lawson

1. Attendance - for information

2. Approval of Agenda

3. Education Pre-Budget

Section 1 – Additional Funding Requests

Section 2 – Technology Update

02-21-19

MOVED: Trustee Bryan Metcalfe

“That the additional funding requests be referred to the Finance/Facilities Committee for consideration during the 2019-2020 budget deliberations;

And further,

That additional information on employee benefits and services be provided.

And further,

That the Technology Update be received as information.”

CARRIED

CONCLUDED: Report of the Committee of the Whole

FILED**REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent

Report 02-19

FOR ACTION

02-22-19

1. Advanced Placement Schools Report 2017/2018

MOVED: Trustee Bruce Chegus

“That the St. James-Assiniboia Advanced Placement Schools Report 2017/2018 be referred to the Education Committee for review.”

CARRIED

02-23-19

2. International Baccalaureate Schools Report 2017/2018

MOVED: Trustee Bruce Chegus

“That the St. James-Assiniboia International Baccalaureate Schools Report 2017/2018 be referred to the Education Committee for review.”

CARRIED

02-24-19

3. Revised Policy EEAD - Bus Service Purchase Plan

MOVED: Trustee Sandy Lethbridge

“That the revised Policy EEAD Bus Service Purchase be referred to the Finance/Facilities Committee for review.”

CARRIED

02-25-19

4. Extended Field Trip Proposal – Westwood Collegiate

MOVED: Trustee Sandy Lethbridge

“That the Board approve the extended field trip proposal from Westwood Collegiate for Grade 11-12 students to travel to Belize on March 26 – April 4, 2020; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED**FOR INFORMATION**

1. Board Actions and Referrals
2. Administrative Staffing - Parent Organizations
3. Meeting with the RM of Headingley – Wednesday, April 10, 2019
4. Divisional Concours d'art oratoire

CONCLUDED: Report of the Superintendent No. 01-19

FILED**REPORT OF THE SECRETARY-TREASURER/ CFO**

Mike Friesen, Secretary-Treasurer
Report 02-19

FOR ACTION

1. PSFB Correspondence
 - a) École Assinboine – Roof Replacement – Project Support
 - b) George Waters Middle School – Roof Replacement Project Authorization
2. City of Winnipeg
 - a) 2019 Assessments as at January 11, 2019
 - b) Residential Units Statistics Report to December 31, 2018
3. Bright Beginnings Educare
4. Parent Council E-Transfers and Online Payment Option
5. 130 Allard

02-26-19

MOVED: Trustee Bryan Metcalfe

"That items #1 - #5 be referred to the Finance/Facilities Committee."

CARRIED**FOR INFORMATION**

1. Cheque Registers:
 - a) January 4, 2019
 - b) January 8, 2019
2. Permit Report – January 17, 2019
3. Tender Award Summary – January 2, 2019
4. Fundraising Report
 - a) Stevenson-Britannia

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence**

There is no Action Correspondence

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. J. Watt, Executive Director re Executive Highlights – January 7, 2019
 - b. E-Bulletin – January 9, 2019
 - c. H. Demetriooff, Director, Education & Communication re The Leadership Mandate: A Workshop for School Board Chairs and Vice-Chairs registration form
 - d. H. Demetriooff, Director, Education & Communication re Development of Divisional Policies under The Public Interest Disclosure (Whistleblowers) Act
 - e. University of Manitoba EdTalk 2019
 - f. Job Posting – Black Gold School Division (Alberta) re Superintendent/CEO
 - g. H. Demetriooff, Director, Education & Communication re Nominations for Student Panelists at Convention 2019
 - h. CSBA – Governance of public education should rest with the public
 - i. 18th Annual Holocaust Symposium – March 13, 2019
2. S. Carlson – Green Action Centre re solutions for school traffic, waste reduction
3. Invite from Robert Browning School re 1st Annual Festival du Voyageur Feb. 7th
4. Border Land School Division re Nomination of Patricia Wiebe for MSBA Vice President for Boards Under 6000

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

- | | |
|-----------------|--|
| 02-27-19 | <p>1. Second Reading – By-Law 292-18
MOVED: Trustee Jennifer Lawson
“That the board give second reading of the amending By-Law 292-18, a by-law to designate the positions in the St. James-Assiniboia School Division responsible for carrying out the responsibilities and duties under the Freedom of Information and Protection of Privacy Act.”</p> <p style="text-align: right;">CARRIED</p> |
| 02-28-19 | <p>2. Third/Final Reading – By-Law 292-18
MOVED: Trustee Jennifer Lawson
“That the board give third/final reading of the amending By-Law 292-18, a by-law to designate the positions in the St. James-Assiniboia School Division responsible for carrying out the responsibilities and duties under the Freedom of Information and Protection of Privacy Act.”</p> <p style="text-align: right;">CARRIED</p> |

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There was no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

- 02-29-19 1. Trustee Sandy Lethbridge, Canadian School Board Association Annual Conference – July 4-7, 2019 Conference/Workshop Report
MOVED: Trustee Bruce Chegus
“That the Trustee Sandy Lethbridge, Canadian School Board Association Annual Conference – July 4-7, 2019 Conference/Workshop Report be referred to the Education Committee for review.”
CARRIED

NEW BUSINESS

- 02-30-19 1. First Reading – By-Law 291-18
MOVED: Trustee Jennifer Lawson
“That the Board give first reading of By-Law 291-18, a debenture by-law for projects totaling \$903,500.”
CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:40 p.m.

- 02-31-19 1. Personnel Matter
MOVED: Trustee Sandy Lethbridge
“That the Board of Trustees accept the employee resignation as of June 30, 2019, as discussed in the Committee of the Whole In Camera.”
CARRIED

ADJOURNMENT

On motion of Trustee Jennifer Lawson, the regular board meeting adjourned at 8:41 p.m.

Cheryl Smukowich
Chair of the Board

Brett Lough
Chief Superintendent