



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 11, 2020, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1425228

Meeting No. 03-20

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Acting Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Asst. Superintendent, Education (K-12) and Administration
Doreen Cost	Asst. Superintendent, Student Services K-12
Carrie Melville	Asst. Secretary-Treasurer
Gillian Muir	Senior Executive Assistant

REGRETS:

CALL TO ORDER

The Chair called the meeting to order at 6:12 p.m. Attendance – recorded above.

03-01-20

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:29 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE
ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE,
ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

03-02-20

MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of January 28, 2020 be adopted.”

CARRIED

REPORT ON EDUCATION

There was no Report on Education scheduled.

HEARING OF DELEGATIONS

1. Student – A. Nault

Ms. Nault presented information about the Vimy Foundation which is a charitable organization whose mission is to preserve and promote Canada's First World War legacy.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE No. 02-20

Meeting held February 4, 2020

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. PSFB Correspondence – George Waters – Roof Replacement – Project Support
4. Winnipeg Music Festival – Donation Request

03-03-20

MOVED: Trustee Craig Glennie

"That a grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the 2020 event."

CARRIED

5. Financial Statement
 - a) November 2019
 - b) December 2019
6. Energy Consumption Report 2018-2019
7. City of Winnipeg
 - a) Portioned Assessment (as of December 16, 2019)
 - b) Portioned Assessment (as of January 16, 2020)
 - c) Residential Unit (as of January 16, 2020)
8. Student Enrolment Projections
9. Discovery Children's Centre Update
10. Fairlane Children's Centre Leasehold Improvement Request

03-04-20

MOVED: Trustee Craig Glennie

"That the leasehold improvement request from Fairlane Children's Centre be approved. And further;
That conditions outlined in Regulation DFCD-R: Leasehold Improvement Requests be adhered to."

CARRIED

11. Funding Announcement Memo

03-05-20

MOVED: Trustee Craig Glennie

"That the following agenda items be received as information:

- PSFB Correspondence – George Waters – Roof Replacement – Project Support
- Financial Statement
 - November 2019

- December 2019
- Energy Consumption Report 2018-2019
- City of Winnipeg
 - Portioned Assessment (as of December 16, 2019)
 - Portioned Assessment (as of January 16, 2020)
 - Residential Unit (as of January 16, 2020)
- Student Enrolment Projections
- Discovery Children's Centre Update
- Funding Announcement Memo

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED**REPORT OF THE CHIEF SUPERINTENDENT**

Mike Wake, Acting Superintendent
Report 03-20

FOR ACTION**03-06-20**

1. Extended Field Trip Proposal – John Taylor Collegiate

MOVED: Trustee Bryan Metcalfe

“That the Board approve the extended field trip proposal from John Taylor Collegiate for Grade 10-12 students to travel to Thailand on Thursday, March 25, 2021 to Saturday, April 3, 2021; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED**03-07-20**

2. Draft AC-R Respect for Human Diversity Transgender and Gender Diverse Staff and Students

MOVED: Trustee Sandy Lethbridge

“That the draft regulation AC-R Respect for Human Diversity Transgender and Gender Diverse Staff and Students be referred to the Personnel Committee.”

CARRIED**03-08-20**3. 54th Annual Divisional Science Fair – April 8, 2020

Board Chair, Cheryl Smukowich, will bring greetings and present awards at the Divisional Science Fair on April 8, 2020.

4. External Grants 2019-20

MOVED: Trustee Bruce Chegus

“That the External Grants in School 2019-20 be referred to the Education Committee.”

CARRIED**FOR INFORMATION**

1. Board Actions and Referrals

- 03-09-20 2. Administrative Staffing – Parent Organizations
3. Yes I Can! Awards
MOVED: Trustee Craig Johnson
“That the Board send a letter, under signature of the Board Chair, congratulating the award recipients from the Yes I Can! Awards.”
CARRIED
4. Vocational Co-op at Collège Sturgeon Heights Collegiate
- CONCLUDED: Report of the Chief Superintendent No. 03-20
FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer
Report 03-20

FOR ACTION

- 03-10-20 1. The Historical Museum of St. James-Assiniboia
2. Financial Statement
 • January 2020
3. PSFB Correspondence
MOVED: Trustee Craig Glennie
“That items #1-3 be referred to the Finance/Facilities Committee.”
CARRIED
- 03-11-20 4. Debenture By-Law 305-20
Trustee Jennifer Lawson provided notice that Debenture By-Law 305-20 shall be given first reading at the Board Meeting of February 25, 2020.

FOR INFORMATION

1. Cheque Registers:
 a) January 27, 2020 (Payroll)
 b) January 28, 2020
 c) January 31, 2020 (Payroll)
 d) February 3, 2020
2. Permit Report

CONCLUDED: Report of the Secretary-Treasurer/CFO No. 03-20

FILED

CORRESPONDENCE

Action Correspondence

- 03-12-20 1. Manitoba School Boards Association (MSBA)
 a. Distribution of Board Ballots
MOVED: Trustee Craig Johnson
“That the Board designate Trustee Sandy Lethbridge to receive the Board ballots at the MSBA Annual Convention to be held in March 2020.”
CARRIED
- 03-13-20 b. Process for 2020 ‘Bear-Pit Session’ with Minister of Education
MOVED: Trustee Craig Johnson

"That the MSBA memo regarding the Process for the 2020 "Bear-Pit Session" with the Minister of Education be referred to the Committee of the Whole In Camera."

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Memo re: Recent MSBA Advocacy
 - b. Memo re: Coronavirus
 - c. Hanover School Division Superintendent Position Advertisement Withdrawn
 - d. MSBA Provincial Executive – February Meeting Highlights
 - e. Memo re: Travel Health Insurance
 - f. Memo re: Local Voices, Local Choices Radio and Social Media Campaign
 - g. MSBA 2020 Convention Resolutions Package
Board Chair, Cheryl Smukowich, request all Trustees to review the MSBA 2020 Convention Resolutions Package in preparation for the Board Meeting on February 25, 2020.
2. Minister of Education Letter re: Fiscal and Workforce Sustainability
3. Healthy Child Manitoba Letter re: 2020 Youth Health Survey
4. Manitoba Department of Families Letter re: Operating Grant Funding for Early Learning and Child Care Centres

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no unfinished business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no New Business items.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 7:59 p.m.

03-14-20

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:31 p.m.

03-15-20

1. Secondment Request from Manitoba Education

MOVED: Trustee Sandy Lethbridge

"That the Board approve the secondment request from Manitoba Education as discussed in Committee of the Whole In Camera."

CARRIED

- 03-16-20** 2. Manitoba School Boards Association
MOVED: Trustee Sandy Lethbridge
"That the Arbitration Bulletin: Brandon School Division and the Brandon Teachers' Association be referred to the Personnel Committee."
CARRIED
- 03-17-20** 3. Excluded Group 3 Request
MOVED: Trustee Jennifer Lawson
"That the Board approve increases and enhancements recently made to the MANTE Collective Agreement to Excluded Group 3."
CARRIED
- 03-18-20** 4. Non-Teaching Casual Rates
MOVED: Trustee Jennifer Lawson
"That the Non-Teaching Casual Rates with amendments as discussed in Committee of the Whole In Camera be approved."
CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:32 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Acting Superintendent