



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 9, 2021, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1570071

Meeting No. 03-21

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Acting Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Sharon O'Neil	Senior Executive Assistant

REGRETS

NIL

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:41 p.m. Attendance – recorded above.

03-01-21 MOVED: Trustee Sandy Lethbridge
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS
NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of January 26, 2021 were adopted.

REPORT ON EDUCATION

There were no Reports on Education.

TRUSTEE STATEMENTS

Trustee Hunter, in recognition of I Love to Read Month, reminded all Trustees that it is a great opportunity to read at schools. Trustees wishing to participate should contact the Superintendent's department and provide their availability.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE REPORT No. 02-21

Meeting held February 2, 2021

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. City of Winnipeg
 - a. Portioned Assessment (as of December 16, 2020)
 - b. Portioned Assessment (as of January 15, 2021)

03-04-21

MOVED: Trustee Craig Glennie

"That the City of Winnipeg Portioned Assessments as at December 16, 2020 and January 15, 2021 be received as information."

CARRIED

4. PSFB Correspondence
 - a. École Assiniboine – New Stand-Alone Child Care – Additional Project Support
 - b. St. James Collegiate – Roof Reinforcement for Two Canopies – Design Authorization

03-05-21

MOVED: Trustee Craig Glennie

"That the PSFB correspondence listed above be received as information."

CARRIED

5. Energy Consumption Report

03-06-21

MOVED: Trustee Craig Glennie

"That the 2019/2020 Energy Consumption Report be received as information."

CARRIED

6. Financial Statement – December 2020

03-07-21

MOVED: Trustee Craig Glennie

"That the Financial Statement for the period ended December 2020 be received as information."

CARRIED

7. CPI Update – December 2020

03-08-21

MOVED: Trustee Craig Glennie

"That the CPI Update as at December 2020 be received as information."

CARRIED

- 03-09-21** 8. Stevenson-Britannia Adult Learning Centre Audit 2019/2020
MOVED: Trustee Craig Glennie
"That the Stevenson-Britannia Adult Learning Centre Financial Statement and Audit Report for the period ending June 30, 2020 be received as information."
CARRIED
- 03-10-21** 9. Student Enrolment Projections 2020/2021
MOVED: Trustee Craig Glennie
"That the 2020/2021 Student Enrolment projections be received as information."
CARRIED
- 03-11-21** 10. Public Budget Meeting
MOVED: Trustee Craig Glennie
"That the Public Budget Meeting update be received as information."
CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee
FILED
- COMMUNITY ENGAGEMENT REPORT No. 04-20-21**
Meeting held December 7, 2020
Committee Chair: Nicole Bowering
- 03-12-21** 1. Attendance
2. Approval of Agenda
3. Community Engagement Events 2020-21
MOVED: Trustee Nicole Bowering
"That the discussion on Community Engagement Events 2020-21 be tabled to the March 1, 2021 Community Engagement meeting."
CARRIED
- 03-13-21** 4. Trustee Led Podcast
MOVED: Trustee Nicole Bowering
"That the Trustee Led Podcast be received as information."
CARRIED
- CONCLUDED: Report of the Community Engagement Committee.
FILED
- TRUSTEE COMMITTEE UPDATES**
There were no Trustee Committee Updates.
- REPORT OF THE SUPERINTENDENT**
- Presented by Mike Wake, Superintendent
Report 03-21
- FOR ACTION**
- 03-14-21** 1. External Grants in Schools 20-21
MOVED: Trustee Holly Hunter
"That the External Grants in Schools 2020-2021 be referred to the Education Committee."
CARRIED

FOR INFORMATION

1. COVID-19 Public Update

- Update on Remote Learning - COVID-19 Dashboard K-12 Schools in Manitoba – FAQ

2. Yes I Can! Awards

03-15-21

MOVED: Trustee Jennifer Lawson

“That a letter of congratulations, under the signature of the Chair, be sent to all the award winners.”

CARRIED

3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 03-21

FILED**REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Presented by Carrie Melville, Acting Secretary-Treasurer/CFO
Report 03-21

FOR ACTION

1. PSFB Correspondence - George Waters Middle School Roof Replacement – Final Project Support

03-16-21

MOVED: Trustee Craig Glennie

“That the PSFB Correspondence, George Waters Middle School Roof Replacement – Final Project Support be referred to the Finance/Facilities Committee.”

CARRIED**FOR INFORMATION**

1. Cheque Registers

Attached are the Cheque Registers for payments issued:

- a) January 20, 2021 (Payroll)
- b) January 21, 2021
- c) January 26, 2021 (US)
- d) February 1, 2021 (Payroll)

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence**

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)

- a. E-News Bulletin – February 3, 2021
- b. 2021 Annual Convention Package
 - i. 2021 Convention Program Overview
 - ii. 2021 Convention Resolutions Package

2. Manitoba Education – Sources of Strength

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

Ms. Nemeth asked for contact information to discuss Trustee podcasts further.

TRUSTEE PD SUMMARIES

Trustee Chegus provided a review of the webinar, PD Mental Health in the Workplace. This webinar covered many topics that can affect the overall health and well being in the workplace.

NEW BUSINESS

There were no New Business items.

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 7:57 P.M.

1. Manitoba Education Bargaining Update

MOVED: Trustee Sandy Lethbridge

“That the Manitoba Education Bargaining Update mandate be referred to the Personnel Committee.”

CARRIED

ADJOURNMENT

On motion of Trustee Jennifer Lawson, the regular board meeting adjourned 7:58 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent

03-17-20