



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 8, 2022, 7:30 p.m.

*2574 Portage Avenue, Winnipeg
Hybrid Meeting*

#1634339

PRESENT:

Cheryl Smukowich	Board Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
James Dunlop	Assistant Secretary-Treasurer
Gillian Muir	Senior Executive Assistant

REGRETS

Jennifer Lawson	Vice-Chair
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CALL TO ORDER

The Chair called the meeting to order at 7:31 p.m. Attendance – recorded above.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE RED RIVER MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of January 25, 2022 were adopted.

REPORT ON EDUCATION

Numeracy Learning and Instructional Approaches – Numeracy Coach Team

Presented by: Jordana Buckwold, Administrator of Assessment and Evaluation/School and Community Support and Numeracy Coaches: Lisa Page, Dayna Quinn-Lafleche, Heather Jones and Scott Dempster

The numeracy coaching team provided a presentation on what we want to see in our mathematics classrooms in terms of students' depth of knowledge. Each coach provided a glimpse into how students are learning in the classroom along with goals for students in key action areas. The aim is to have dynamic classrooms that discuss mathematical ideas with reasoning, make sense of mathematical ideas and construct meaning with the ability to think mathematically.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

COMMUNITY ENGAGEMENT COMMITTEE REPORT No. 4 – 21-22

Meeting held January 18, 2022

Committee Chair: Nicole Bowering

1. Call to Order/Attendance
2. Approval of Agenda
3. Virtual Community Forums
4. Multi-Year Strategic Planning Policy
5. Community Representation

CONCLUDED: Report of the Community Engagement Committee

FILED

PERSONNEL COMMITTEE No. 05-22

Meeting held January 18, 2022

Committee Chair: Jennifer Lawson

1. Call to Order/Attendance
2. Approval of Agenda
3. COVID-19 Staffing Update
4. Excluded Staff Member Evaluation Process
5. CUPE Job Descriptions

03-01-22

MOVED: Trustee Sandy Lethbridge

"That the revisions to Job Description AP4-12 Utility Worker Level II – Mechanical, now Utility Worker HVAC, and the archival of Job Description AP4-16 Utility Worker Level II - Electronics be approved."

6. Personnel Report to the Board

CONCLUDED: Report of the Personnel Committee

CARRIED

FILED

EDUCATION COMMITTEE No. 05 ~ 21-22

Meeting held January 18, 2022

Committee Chair: Holly Hunter

1. Call to Order/Attendance

03-02-22

2. Approval of Agenda
3. Winnipeg Police Service SRO Report

MOVED: Trustee Holly Hunter

"That the proposed plan put forward by Senior Administration regarding the Winnipeg Police Service SRO Report be approved as written."

CARRIED

CONCLUDED: Report of the Education Committee

FILED**FINANCE/FACILITIES COMMITTEE No. 01-22**

Meeting held February 1, 2022

Committee Chair: Craig Glennie

1. Call to Order/Attendance
2. Approval of Agenda
3. Finance Statements
 - a. November 2021
 - b. December 2021
4. CPI Update
 - a. December 15, 2021
 - b. January 27, 2022
 - c. MSBA Correspondence – COLA Calculations
5. City of Winnipeg
 - a. Portioned Assessment (as of December 17, 2021)
 - b. Portioned Assessment (as of January 14, 2022)
 - c. Residential Unit Report (January 14, 2022)
6. Energy Consumption Report 2020/2021
7. Correspondence from Manitoba Education
 - a. Additional Funding
8. Trustee Tech – Lease vs Buy
9. Revised Budget Timeline

CONCLUDED: Report of the Finance/Facilities Committee

FILED**TRUSTEE COMMITTEE UPDATES**

There were no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent

Report 03-22

FOR ACTION

1. Student Enrolment Projections 2021-2022

03-03-22

MOVED: Trustee Craig Glennie

"That the Student Enrolment Projections 2021-2022 be referred to the Finance/Facilities Committee."

CARRIED**FOR INFORMATION**

1. Return to Safe School Updates
 - Dose 2 – School Based COVID-19 Immunization Program for Children aged 5 to 11 years old
 - What to do when my child is ill?
 - February 8, 2022 Public Health Order Update

03-04-22 **MOVED: Trustee Nicole Bowering**

"That the Board send a letter, under signature of the Board Chair, congratulating the award recipients from the Yes I Can! Awards."

CARRIED

3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 03-22

FOR ACTION

1. Financial Statement
 - a) January 2022

03-05-22 **MOVED: Trustee Craig Glennie**

"That item #1 be referred to the Finance/Facilities Committee."

CARRIED

2. Revised Division Budget Timeline

03-06-22 **MOVED: Trustee Craig Glennie**

"That the revised Division Budget Timeline attached be adopted.

And further,

That any other budget timeline changes be authorized by the Finance/Facilities membership."

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) January 5, 2022 (Payroll)
 - b) January 12, 2022
 - c) January 24, 2022 (Payroll)

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

1. Manitoba School Boards Association – 2022 Bear-pit Session with Minister of Education, Honourable Wayne Ewasko

03-07-22 **MOVED: Trustee Nicole Bowering**

"That the MSBA memo regarding the 2022 "Bear-pit Session" with the Minister of Education be referred to the Committee of the Whole In Camera."

CARRIED**Information Correspondence**

1. Manitoba School Boards Association (MSBA)
 - a. E-News January 26, 2022
 - b. COLA Calculation as per the Pembina Trails Arbitration Award
 - c. Draft 2022 Convention Outline
 - d. 2022 Convention Registration
 - e. Memo re: Manitoba Government 2022 Funding of Schools
2. Minister of Education Honourable Wayne Ewasko
 - a. Letter re: Bill 45
 - b. Letter and Proclamation re: I love to Read Month
 - c. Letter and Proclamation re: Inclusive Education Month
 - d. Letter and Proclamation re: International Development Week
February 6 to 12, 2022
 - e. Letter and Proclamation re: Teacher and Staff Appreciation Week
February 7 to 11, 2022
3. Manitoba Education Letter re: Safe Schools Fund for 2021/2022
4. Malaya Marcelino, MLA Notre Dame – Report on Adult Education in
Manitoba

03-08-22**MOVED: Trustee Nicole Bowering**

“That the correspondence from Malaya Marcelino be referred to the Education Committee for review.”

CARRIED

CONCLUDED: Correspondence

FILED**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

There were no unfinished business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

This agenda-based question was posed anonymously through the virtual meeting platform regarding the Report on Education presentation.

What can you do to challenge the students at the other end though? My children have never been challenged in math and it's frustrating.

The numeracy coach team responded with a method used in the classroom known as low floor, high ceiling. Using this method allows students to engage in learning regardless of where they're at. Mike Wake, Superintendent, added that if you don't feel this is occurring in your child's classroom, to mention this presentation as a reference point in conversation with your child's school principal.

TRUSTEE PD SUMMARIES

There were no PD Summaries.

NEW BUSINESS

There was no New Business.

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:32 p.m.

03-09-22

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole in Camera."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 8:32 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent