



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 7, 2023, 7:30 p.m.

2574 Portage Avenue, Winnipeg

#1741806

PRESENT:

Cheryl Smukowich	Board Chair
Holly Hunter	Vice Chair
Michael Cabral	Trustee
Angela Dunn	Trustee
Craig Glennie	Trustee
Sandy Lethbridge	Trustee
Fiona Shiells	Trustee
Tara Smith	Trustee
Rachelle Wood	Trustee

ALSO IN ATTENDANCE:

Jenness Moffatt	Acting Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Acting Assistant Superintendent, Education (K-12), Student Services and Administration
Elizabeth Gwilliam	Executive Assistant

REGRETS:

CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m. Attendance – recorded above.

03-01-23

MOVED: Trustee Holly Hunter

"That the Board recess to Committee of the Whole in Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of February 7, 2023, were adopted.

REPORT ON EDUCATION

Active Lifestyle Programs in SJASD – Celebration of Physical Education

Presented by: J.J. Ross, Coordinator of Physical Education, Dean Kriellaars, Associate Professor, College of Rehabilitation Sciences, University of Manitoba

J.J. Ross provided an overview of the recent accomplishments of the physical education department. An article will be in the Metro newspaper regarding the grade 3 swim program, which is run and staffed by the division.

Dean Kriellaars spoke to the Circus Arts instruction program, which is in partnership with the University of Manitoba. SJASD is a world-leading provider of Circus Arts and has 15 trained teachers at 11 schools.

SJASD assists students in finding their movement voice through unique opportunities, such as with an ice fishing derby and the purchase of 35 fat tire bikes, which are currently in use on groomed trails at Camp Manitou.

TRUSTEE STATEMENTS

There were no Trustee statements.

HEARING OF DELEGATIONS

Community Residents – N. Bowering and S. Shepherd
N. Bowering and S. Shepherd requested that the Board review recent changes to the exam/summative assessment policies and practices.

As parents of students in the division, they are concerned about the removal of exam week and traditional exams. Their presentation described the burden felt by a child to have major projects completed at the same time that they were writing their exams. They feel that experiencing the exam process in high school prepares students for success in post-secondary education exams.

03-02-23 MOVED: Trustee Holly Hunter

“That this matter be moved to the Committee of the Whole in public.”

CARRIED

COMMITTEE REPORTS

COMMITTEE OF THE WHOLE FINANCE/FACILITIES REPORT

Meeting held: February 14, 2023

Presented by: Trustee Holly Hunter

1. Attendance
2. Approval of Agenda
3. Budget 2023/2024

03-03-23 MOVED: Trustee Holly Hunter

“That the Secretary-Treasurer/CFO prepare the Draft Budget presentation based on Draft 1 for the Public Budget Consultation Meeting.”

CARRIED

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

COMMITTEE OF THE WHOLE FINANCE/FACILITIES REPORT

Meeting held: February 21, 2023

Presented by: Trustee Holly Hunter

1. Attendance
2. Approval of Agenda
3. City of Winnipeg Portioned Assessment (January 16, 2023, February 13, 2023)

03-04-23 **MOVED: Trustee Holly Hunter**

"That the Draft 2023/2024 Budget be based on Draft Scenario 1."

CARRIED

5. 2023/2024 Budget

03-05-23 **MOVED: Trustee Holly Hunter**

"That the Draft Budget information be posted on the Division website with amendments as discussed."

CARRIED

6. Parent Council/Public Presentation

03-06-23 **MOVED: Trustee Holly Hunter**

"That the 2023/2024 Draft Budget Parent Council/Public Presentation with amendments as discussed be approved."

CARRIED

7. IJOA Policy Series Updates
8. Sigfusson Nursery School Update

03-07-23 **MOVED: Trustee Holly Hunter**

"That the Sigfusson Nursery School lease at Buchanan School be terminated effective March 31, 2023.

And further;

That the Festival Early Learning and Child Care Centre lease agreement at Buchanan School be approved effective April 3, 2023.

And further;

That Administration forward the lease agreement to Manitoba Education and Early Childhood Learning for their approval."

CARRIED

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

COMMITTEE OF THE WHOLE FINANCE/FACILITIES REPORT

Meeting held: February 28, 2023

Presented by: Trustee Holly Hunter

1. Attendance
2. Approval of Agenda
3. Draft Budget 2023/2024

03-08-23 **MOVED: Trustee Holly Hunter**

"That the 2023/2024 Draft Budget be approved with a Total Operating Revenue Budget of \$124,856,781 and a Total Operating Expenditure Budget of 123,310,708 for the twelve-month period July 1, 2023 to June 30, 2024.

And further;

That the Special Requirement for the 2023/2024 Budget be \$72,327,383.

And further;

That the Special Levy for 2023 be \$66,430,497.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to Manitoba Education and Early Childhood Learning.

And further;

That a News Release be prepared for release."

CARRIED

4. Financial Statement – December 2022

5. Manitoba Education Correspondence

a. École Assiniboine – Grooming Room – Tender Award Summary and Project Support

b. Sansome School – Grooming Room – Tender Award Summary and Project Support

c. St. James Collegiate – Structural Upgrade to Canopies – Additional Project Support

6. École Robert Browning Outdoor Learning Space Request

03-09-23 **MOVED: Trustee Holly Hunter**

"That the request from École Robert Browning to develop the Outdoor Learning Space be approved in principle."

CARRIED

7. Bear Pit Question

8. AiA Permit Fee Reduction Request

03-10-23 **MOVED: Trustee Holly Hunter**

"That a one-time reduction of \$354.00 be made to the total utilities surcharge for the Athletes in Action summer 2023 permits."

DEFEATED

9. Allard Update

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA - 8:13 p.m.

1. Criminal Record Check and Vulnerable Sector Check for Trustees

03-11-23 **MOVED: Trustee Sandy Lethbridge**

"That correspondence be sent over the signature of the Board Chair to the Honourable Wayne Ewasko, Minister of Education and Early Childhood Development requesting an update on the Departments review of criminal record checks for school trustees.

And further;

That the Criminal Record Check and Vulnerable Sector Check for Trustees be referred to the Human Resources/Governance Committee."

CARRIED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates.

REPORT OF THE SUPERINTENDENT

Presented by Jenness Moffatt, Acting Superintendent
Report 03-23

FOR ACTION

- 03-12-23** 1. Annual Re-Affirmation of the Organizational By-Law
MOVED: Trustee Holly Hunter
"That the Organizational By-Law be referred to the Board committees for review."
CARRIED
- 03-13-23** 2. Student Enrolment Projections 2022-2023
MOVED: Trustee Holly Hunter
"That the Student Enrolment Projections 2022-2023 be referred to the Committee of the Whole Finance/Facilities for review."
CARRIED
- 03-14-23** 3. K-12 Annual Report on Continuous Improvement 2022
MOVED: Trustee Holly Hunter
"That the K-12 Annual Report on Continuous Improvement 2022 be referred to the Committee of the Whole Education for review."
CARRIED
- 03-15-23** 4. Final Report of the Poverty and Education Task Force
MOVED: Trustee Holly Hunter
"That the Final Report of the Poverty and Education Task Force be referred to the Committee of the Whole Education for review."
CARRIED
- 03-16-23** 5. New Draft Policy EDC Authorized Use of Division-Owned Vehicle and Maintenance Tools/Equipment
MOVED: Trustee Holly Hunter
"That the new draft Policy EDC Authorized Use of Division-Owned Vehicle and Maintenance Tools/Equipment be referred to the Committee of the Whole Finance/Facilities for review."
CARRIED
- 03-17-23** 6. New Draft Policy EEBA School Bus and Maintenance Vehicle Idling
MOVED: Trustee Holly Hunter
"That the new draft Policy EEBA School Bus and Maintenance Vehicle Idling be referred to the Committee of the Whole Finance/Facilities for review."
CARRIED

FOR INFORMATION

- 03-18-23** 1. Board Actions and Referrals
2. Yes I Can Award Winners
MOVED: Trustee Sandy Lethbridge
"That congratulatory letters be sent out to staff and students that won the awards."
CARRIED
3. Divisional Concours d'art oratoire
CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO

Report 03-23

FOR ACTION

03-19-23 1. Borrowing By-Law 324-23
Trustee Holly Hunter provided notice that Borrowing By-Law 324-23, a by-law to borrow monies to meet current expenses, will be given first reading at the Board Meeting of April 4, 2023.

03-20-23 2. Financial Statement – January 2023
3. École Assiniboine – Request for Funds (100th Anniversary)
MOVED: Trustee Holly Hunter
“That items #2 - #3 be referred to Committee of the Whole Finance/Facilities.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) January 16, 2023
 - b) January 24, 2023
 - c) January 30, 2023
 - d) February 7, 2023 (Payroll)
 - e) February 8, 2023
 - f) February 14, 2023
 - g) February 22, 2023 (Payroll)
 - h) February 22, 2023
 - i) February 28, 2023 (Payroll)
 - j) February 28, 2023
2. Permit Report as of March 2, 2023
3. Fundraising Report
 - a) École Robert Browning
 - b) Collège Sturgeon Heights Collegiate
 - c) Crestview School

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence***There was no Action Correspondence.***Information Correspondence**

1. St. James Scholarship Foundation Letter and Updated Planned Giving Form
2. Manitoba School Boards Association (MSBA)
 - a. E-News February 8, 2023
 - b. E-News February 22, 2023
 - c. B'nai Brith Diverse Minds Creative Writing Competition

- d. News Release Southwest Horizon Superintendent
- e. Executive Highlight for February 13, 2023
- f. Canada Post Community Foundation Grant
- g. The Recovery Period: An Analysis of Recent Improvements in Mental Health in Canada
- h. Annual Convention Program
- i. ASBA Anti-Racism Education with Dr. Jerome Cranston
- j. Government of Manitoba Target Hiring Event – March 7, 2023
- k. Stone Soup Raffle
- l. CACE Outreach Benefits
- m. News Release re: Survey on Wage Rates for Apprentices
- n. Update – The Accessibility for Manitobans Act – Accessible Transportation Standard Regulation
- o. 2023 TADD Student Scholarship Application
- p. CMEC's Social Media Campaign for Fair Dealings Week
- q. MSI Update – Staff and Student Accident Insurance Webinar
- 3. Minister of Education and Early Childhood Learning
 - a. Provincial Assessments
 - b. Intensive Newcomer Support

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- 03-21-23 **MOVED: Trustee Craig Glennie**
 1. Trustee Craig Glennie – Motion re: Amending November 1, 2022 Board Minutes
 “That the Trustee Statement section from the previously adopted Board Minutes of November 1, 2022 be revised to include the exact statement as read aloud at the meeting.”

CARRIED

- 03-22-23 **MOVED: Trustee Craig Glennie**
 2. Delegation Discussion – Changes to Senior Years Exams
 “That the 2023-24 school calendar, and all future calendars until decided otherwise, include a grade 9-12 exam week at the end of both term 1 and term 2. And further;
 That the Committee of the Whole - Education review a standard minimum exam component, and what core courses should be covered by this standard.”

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no New Business Items.

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:32 p.m.

- 03-23-23 **MOVED: Trustee Craig Glennie**

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT:

On motion of Trustee Craig Glennie, the regular board meeting adjourned at 9:31 p.m.

Cheryl Smukowich
Chair of the Board

Jenness Moffatt
Acting Superintendent

Carrie Melville
Secretary-Treasurer/CFO