



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 5, 2024, 7:00 p.m.

2574 Portage Avenue, Winnipeg

#1804507

PRESENT:

Holly Hunter	Chair of the Board
Sandy Lethbridge	Vice Chair of the Board
Angela Dunn	Trustee
Craig Glennie	Trustee
Fiona Shiells	Trustee
Tara Smith	Trustee
Rachelle Wood	Trustee

ALSO IN ATTENDANCE:

Jenness Moffatt	Superintendent / Chief Executive Officer
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Assistant Superintendent
Elizabeth Gwilliam	Executive Assistant
Michelle Lancaster	Communications Specialist

REGRETS:

Michael Cabral	Trustee
Cheryl Smukowich	Trustee

CALL TO ORDER

The Chair called the meeting to order at 6:06 p.m. Attendance – recorded above.

03-01-24 **MOVED: Trustee Sandra Lethbridge**
"That the Board recess to Committee of the Whole in Camera."

CARRIED

RETURN TO BOARD MEETING – 7:03 p.m.

The community of St. James-Assiniboia has deep Indigenous roots. These lands and waters are the traditional territories of the Anishinaabeg, the Ininewak, the Dakota, the Dene, and Anishinewak peoples. It is the birthplace and homeland of the Red River Métis nation. It is also home to members of the Inuit nation. Our community is bound by Treaty One.

Our water flows from Shoal Lake 40 First Nation in Treaty Three, and our buildings are powered by Northern Manitoba in Treaty Five. We are all tied together through the treaties that were signed across these lands. These treaties come with a responsibility to the land, the waters, the animals, and each other. We are committed to honour and learn about the true history of this place, and to do our part to move our community forward in a true spirit of justice and reconciliation.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of February 6, 2024, were adopted.

REPORT ON EDUCATION

Student Success Expo at Collège Sturgeon Heights Collegiate

On February 8, 2024, from 1:00 pm to 6:00 pm, Collège Sturgeon Heights Collegiate held a Student Success Expo. This event aimed to showcase the work the students do, and the skills learned, and extra-curricular activities offered. There was great participation from students, staff, and senior administration. Overall, the event was a success and the organizers would like to go forward with it again next year.

TRUSTEE STATEMENTS

There were no Trustee statements.

HEARING OF DELEGATIONS

There were no registered delegations.

COMMITTEE REPORTS

COMMUNITY OF THE WHOLE FINANCE/FACILITIES

Meeting held: February 13, 2024

Presented by: Trustee Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. Budget 2024/2025

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

COMMUNITY OF THE WHOLE FINANCE/FACILITIES

Meeting held: February 20, 2024

Presented by: Trustee Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. Discovery Children’s Centre Presentation

03-02-24

MOVED: Trustee Sandy Lethbridge

“That the Director, Facilities and Operations provide direction to Discovery Children’s Centre on priority maintenance projects and timelines for completion at the site.

And further;

That the request to install artificial turf be approved, provided that the maintenance tasks identified are completed.”

CARRIED

4. Financial Statement – December 2023
5. City of Winnipeg

- Portioned Assessment as of January 12, 2024
 - Residential Units as of January 12, 2024
 - Portioned Assessment as of February 15, 2024
6. Draft Budget Summary
 7. 2024/2025 Budget – Draft Budget for Website
 8. Parent Advisory Council/Public Presentation

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

COMMITTEE OF THE WHOLE FINANCE/FACILITIES

Meeting held: February 27, 2024

Presented by: Trustee Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. 2024/2025 Budget

03-03-24

MOVED: Trustee Sandy Lethbridge

“That the Draft Public Budget Consultation Survey discussion item be deferred to the Committee of the Whole – Finance/Facilities meeting of March 19, 2024.

And further;

That the 2024/2025 Draft Budget be approved with a Total Operating Revenue Budget of \$131,710,935 and a Total Operating Expenditure Budget of \$130,209,877 for the twelve-month period July 1, 2024 to June 30, 2025.

And further;

That the Special Requirement for the 2024/2025 Budget be \$77,679,609. And further; That the Special Levy for 2024 be \$69,657,656.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to Manitoba Education and Early Childhood Learning.

And further;

That a News Release be prepared for release.”

CARRIED

4. Student Enrolment Projections

CONCLUDED: Report of the Committee of the Whole Finance/Facilities

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA

03-04-24

1. Negotiations Team Quorum
MOVED: Trustee Sandy Lethbridge

“That Negotiations Team Quorum be referred to the Human Resources/Governance Committee.”

CARRIED

03-05-24

2. Interchange Agreement
MOVED: Trustee Sandy Lethbridge

“That the Board approve the interchange agreement renewal request from Manitoba Education as discussed in Committee of the Whole In Camera.”

CARRIED

TRUSTEE COMMITTEE UPDATES

SAFE AND CARING SCHOOLS COMMITTEE

Meeting held: February 6, 2024

Presented by: Trustee Tara Smith

1. Student Listening Panels

CONCLUDED: Report of the Meeting with Safe and Caring Schools Committee

FILED

REPORT OF THE SUPERINTENDENT/CEO

Presented by Jenness Moffatt, Superintendent/CEO

Report 03-24

FOR ACTION

1. Annual Re-Affirmation of the Organizational By-Law

03-06-24

MOVED: Trustee Craig Glennie

“That the Organizational By-Law be referred to the Board committees for review.”

CARRIED

2. State of Equity in Education 2023 Reports

03-07-24

MOVED: Trustee Sandra Lethbridge

“That the State of Equity in Education 2023 Reports be referred to the Human Resources/Governance Committee for review.”

CARRIED

FOR INFORMATION

1. Divisional Concours d’art oratoire
2. Graduation Pow Wow – May 30, 2024

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO

Report 01-24

FOR ACTION

1. Borrowing By-Law 333-24

03-08-24

“That Notice regarding Borrowing By-Law 333-24, a by-law to borrow monies to meet current expenses, be given first reading at the Board Meeting of April 2, 2024.”

2. Financial Statements
 - a) January 2024
3. Manitoba Education and Early Childhood Learning Correspondence
 - a) École Assiniboia – Hygiene Room – Additional Project Support
 - b) St. James Collegiate – MUA Replacement – Tender Award Authority
 - c) Lincoln Middle School – Elevator, Ramp & Lift – RFP (Tender) Award Authority and Project Support
4. Grant's Old Mill – Donation Request

03-09-24

MOVED: Trustee Sandra Lethbridge

"That items #2 - #4 be referred to the Committee of the Whole - Finance/Facilities."

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) January 12, 2024
 - b) January 19, 2024 (Payroll)
 - c) January 22, 2024
 - d) January 29, 2024 (Payroll)
 - e) January 31, 2024
 - f) February 7, 2024 (Payroll)
 - g) February 7, 2024
 - h) February 9, 2024 (US)
 - i) February 13, 2024 (Payroll)
 - j) February 13, 2024
2. Permit Report as of February 29, 2024
3. Fundraising Report
 - a) Linwood School
 - b) École Voyageur

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence**

There was no Action Correspondence.

Information Correspondence

1. Manitoba School Boards Association
 - a) E-News February 7, 2024
 - b) Executive Highlights February 5, 2024
 - c) Memo Non-Teaching Pension Plan Service Provider Change
 - d) Climate Caucus Handbook
 - e) E-News February 21, 2024
2. Manitoba Education and Early Childhood Learning
 - a) Provincial Assessment Program
 - b) Manitoba School Leadership Framework
 - c) 2024-25 Nutrition Funding Information
3. Minister of Education and Early Childhood Learning

- a) Black History Month Letter and Proclamation February 2024
- b) Community Schools Program Grant – Brooklands School

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- 03-10-24** 1. Second Reading – By-Law 331-24 Amending Organizational By-Law 329-23
MOVED: Trustee Sandy Lethbridge
“That the Board give second reading to By-Law 331-24 Amending Organizational By-Law 329-23.”
CARRIED
- 03-11-24** 2. Third/Final Reading – By-Law 331-24 Amending Organizational By-Law 329-23
MOVED: Trustee Sandy Lethbridge
“That the Board give third/final reading to By-Law 331-24 Amending Organizational By-Law 329-23.”
CARRIED
- 03-12-24** 3. Second Reading – By-Law 332-24 Strathmillan Religious Instruction 2023-2024
MOVED: Trustee Sandy Lethbridge
“That the Board give second reading to By-Law 332-24, a By-Law to allow for religious instruction at Strathmillan School for the remainder of the 2023-2024 school year.”
CARRIED
- 03-13-24** 4. Third/Final Reading – By-Law 332-24 Strathmillan Religious Instruction 2023-2024
MOVED: Trustee Sandy Lethbridge
“That the Board give third/final reading to By-Law 332-24, a By-Law to allow for religious instruction at Strathmillan School for the remainder of the 2023-2024 school year.”
CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

- 03-14-24** 1. Financial Hardship Criteria
MOVED: Trustee Angela Dunn
“That the Committee of the Whole Finance/Facilities review the criteria SJASD uses to determine family’s financial hardship.”
CARRIED
- 03-15-24** 2. Eldon Ross Pool Closure
MOVED: Trustee Holly Hunter

“That a letter against the closure of Eldon Ross Pool be sent, under signature of the chair, to Councillor Dobson and the members of The City of Winnipeg’s Standing Policy Committee on Community Services.”

CARRIED

ADJOURNMENT:

On motion of Trustee Rochelle Wood, the regular board meeting adjourned at 7:41 p.m.

Holly Hunter
Chair of the Board

Jeness Moffatt
Superintendent/CEO

Carrie Melville
Secretary-Treasurer/CFO