



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 12, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1316814

Meeting No. 05-19

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee
Craig Johnson	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12) and Administration
Randy Calvert	Manager, Facilities and Maintenance (7:30 p.m.)
Gillian Muir	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 p.m.)

REGRETS:

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:58 p.m. Attendance – recorded above.

05-01-19 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

05-02-19 MOVED: Trustee Craig Johnson
"That the minutes of the Board Meeting of February 26, 2019 be adopted."

CARRIED**REPORT ON EDUCATION****Education Support Services - Connecting with Culture: Celebrating Diversity Using Pedagogical Approaches to Engage ALL St. James-Assiniboia Students****Presented By: April Waters, Indigenous Educator and Tracey Gluska, EAL Support Teacher**

Ms. Waters and Ms. Gluska informed the board on the percentage of the student population that are EAL learners and self-declared indigenous, both groups represent a large portion of the student population (34.2%) which continues to rise within St. James-Assiniboia. It is important that our schools are responsive to the increase in terms of instruction and developing inclusive classrooms. Ms. Waters and Ms. Gluska have worked on incorporating several activities into the social studies classrooms at the middle years level to build stronger relationships with the school and in the classroom as well as supporting school staff. Indigenous and EAL students are more engaged in their classrooms as they see their culture and perspective valued and included.

HEARING OF DELEGATIONS

1. Community Residents - B. Thompson, K. Desmarais

Ms. Thompson and Ms. Desmarais expressed their concerns over the change in the transportation policy and how it effects students in their home daycares.

05-03-19**MOVED: Trustee Nicole Bowering**

"That the Board receive the delegation presentation as information;

And further,

That this matter be referred to the Finance/Facilities Committee for review."

CARRIED

2. Parents - K. Tereck, Student - D. Tereck

3. Parent - T. Nieman, Student - J. Lagimodiere

4. Parent - V. Hutter, Student - L. Hutter

5. Students - K. Haubrich, J. Kendrick

6. Parent - R. Plesh, Student - N. Councillor

All parents and students spoke about their concerns related to the limited acceptance of out of catchment and out of division student's in grade 9 at Collège Sturgeon Heights Collegiate for the 2019-2020 school year. The main concern being that each student would like to participate in the football program offered only at Collège Sturgeon Heights Collegiate. It was requested that approval be granted for seven grade 8 out of catchment students and one out of

division student to attend Collège Sturgeon Heights Collegiate in grade 9 for the 2019-20 school year to participate in the football program.

05-04-19

MOVED: Trustee Bruce Chegus

"That the Board receive the delegation presentation as information;
And further,
That this matter be referred to the Education Committee for review."

CARRIED

COMMITTEE REPORTS

COMMITTEE OF THE WHOLE No. 03-19

Meeting held March 6, 2019

Reported by: Vice Chair Jennifer Lawson

1. Attendance - for information
2. Approval of Agenda
3. Manitoba Education and Training Correspondence - Budget

05-05-19

MOVED: Trustee Jennifer Lawson

"That the Trustee Indemnity be frozen at the current rate for 2020.

And further;

That the Trustee Indemnity By-Law be adjusted to reflect a 50% reduction in the internet reimbursement.

And further;

That the administration expenditure reductions as discussed be included in the 2019-2020 Budget.

And further;

That the Information Technology Manager Salary Grid (Appendix 1) be approved."

CARRIED

CONCLUDED: Report of the Committee of the Whole

FILED

RETIREMENT PLAN COMMITTEE No. 03~18-19

Meeting held March 7, 2019

Committee Chair: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee

FILED

FINANCE/FACILITIES COMMITTEE No. 04-19

Meeting held March 11, 2019

Committee Chair: Bryan Metcalfe

1. Attendance - for information

2. Approval of Agenda
3. Draft Budget 2019/2020
 - a) March 1, 2019 Summary Portioned Assessment
 - b) Parent Council/Public Budget Meeting Survey Responses
 - c) 2019/2020 Draft Budget Recommendations
 - d) Draft News Release
 - e) Budget 2019/20

05-06-19 MOVED: Trustee Bryan Metcalfe

"That the 2019/2020 Draft Budget be approved with a Total Operating Revenue Budget of \$111,849,931 and a Total Operating Expenditure Budget of \$109,485,763 for the twelve-month period July 1, 2019 to June 30, 2020.

And further;

That the Special Requirement for the 2019/2020 Budget be \$66,820,944.

And further;

That the Special Levy for 2019 be \$64,466,144.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to the Public School Finance Branch.

And further;

That a News Release be prepared for release.

And further;

That the City of Winnipeg Portioned Assessments as at March 1, 2019 be received as information."

CARRIED

4. Revised Transportation Policies
 - a) Policy EEAA: Student Eligibility for Transportation Services
 - b) Exhibit EEAA-E-3: Designated Schools - Brooklands and Headingley
 - c) Regulation EEAA-R: Student Eligibility for Transportation Services
 - d) Policy JC: School Attendance Areas

05-07-19 MOVED: Trustee Bryan Metcalfe

"That changes to Policy EEAA: Student Eligibility for Transportation Services and JC: School Attendance Areas be approved.

And further;

That changes to Exhibit EEAA-E-3: Designated Schools – Brooklands and Headingley and Regulation EEAA-R – Student Eligibility for Transportation Services be received as information."

CARRIED

5. RM of Headingley
 - a) Letter re Bright Beginnings Educare

05-08-19 MOVED: Trustee Bryan Metcalfe

"That the correspondence from the RM of Headingley supporting the Bright Beginnings Educare expansion be received as information."

CARRIED

6. Winnipeg Youth Orchestras
 - a) Donation Request

05-09-19 **MOVED: Trustee Bryan Metcalfe**
"That a grant in the amount of \$150 be approved for the Winnipeg Youth Orchestras."
CARRIED

7. PSFB Correspondence

- a) Hedges - Grooming Room - Design Authorization
- b) Phoenix School - Steam Unit Ventilator Replacement - Tender Authorization

05-10-19 **MOVED: Trustee Bryan Metcalfe**
"That the PSFB correspondence listed above be received as information."
CARRIED

8. Financial Statement

- a) January 2019

05-11-19 **MOVED: Trustee Bryan Metcalfe**
"That the Financial Statement for the period ending January 31, 2019 be received as information."
CARRIED

8. Request for School Parking Lot Use

05-12-19 **MOVED: Trustee Bryan Metcalfe**
"That Administration be authorized to decline requests to use school parking lots for non-school related bus pick up / drop offs."
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 05-19

FOR ACTION

05-13-19 1. Annual Re-Affirmation of the Organizational By-Law
MOVED: Trustee Jennifer Lawson
"That the Organizational By-Law be referred to the Board's standing committees for review."
CARRIED

FOR INFORMATION

- 1. Board Actions and Referrals
- 2. Manitoba School Boards Association (MSBA) Education and Professional Development Opportunities
- 3. Preferred Gender Field in PowerSchool - Memo
- 4. Results - Divisional Concours d'art oratoire March 5th & 6th, 2019

05-14-19 MOVED: Trustee Craig Johnson

"That the Board send a letter, over the signature of the Board Chair, congratulating the student's finishing first place from each category who will move on to represent the Division at the Provincial event."

CARRIED

CONCLUDED: Report of the Superintendent No. 05-19

FILED**REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Mike Friesen, Secretary-Treasurer

Report 05-19

FOR ACTION**05-15-19 1. Borrowing By-Law 295-19
Trustee Jennifer Lawson gave notice:**

"That Notice regarding Borrowing By-Law 295-19, a By-Law to borrow monies to meet current expenses, shall be given first reading at the Board Meeting of April 9, 2019."

2. PSFB Correspondence

3. City of Winnipeg

05-16-19 MOVED: Trustee Bryan Metcalfe

"That items #2 and #3 be referred to the Finance/Facilities Committee."

CARRIED**FOR INFORMATION**

1. Cheque Registers:

a) February 21, 2019 (INP Payroll Clearing)

b) February 22, 2019

c) February 28, 2019 (INP Payroll Clearing)

d) February 28, 2019

2. Permit Report

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence**

There were no items for action.

Information Correspondence

1. Manitoba School Boards Association (MSBA)

a) Urgent Memorandum re: Student Work Experiences

b) E-Bulletin - February 27, 2019

- c) W. Bloomfield, Chairperson, Child Nutrition Council of Manitoba Fundraiser Invitation
 - d) Seven Oaks School Board Letter to Honourable Kelvin Goertzen re: Amendments to The Elections Act
 - e) J. Watt, Executive Director, re: MSBA 2019 Resolutions Update
 - f) 2019 Convention Resolutions Package Revised
 - g) MSBA Response re: 2019 Budget Finalization
 - h) A. Campbell, President, re: Memo - 2019 Provincial Budget Summary
 - i) D. Thomas, Risk Manager, re: Memo Traffic and Transportation Modernization Act
 - j) Interlake School Board re: Interlake School Division Presentation and Notes for Municipal Meeting
 - k) Turtle Mountain School Division re: Local Voices Campaign & Local Voices Campaign Postcard
 - l) Prairie Rose School Division Secretary-Treasurer Position Posting
 - m) About Face Programming and Summer Camp
2. H. Roos, Program Administrator, Canadian Wireless Telecommunications Association, Earth Month Challenge

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

- 05-17-19** 1. First Reading - By-Law 293-19
MOVED: Trustee Jennifer Lawson
"That the Board give first reading of By-Law 293-19, a by-law that amends By-Law 240-13 Board Member Compensation and Expenses (Trustee Indemnity)."
CARRIED
- 05-18-19** 2. First Reading - By-Law 294-19
MOVED: Trustee Jennifer Lawson
"That the Board give first reading of By-Law 294-19, a by-law to allow for religious instruction at Linwood School for the 2018-19 school year."
CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

Ms. C. Love asked a question relating to the increase in French Immersion enrolment and if the Division plans to have a high school that only offers French education. Assistant Superintendent, Mike Wake, responded indicating that the increase in French Immersion enrolment is at the early years level and would not condone a standalone French senior years school.

Ms. C. Love asked a question regarding the sale of 130 Allard. Secretary-Treasurer, Mike Friesen, responded that the building is in poor condition and requires extensive repairs to bring it back to school use. He also noted that the Division does not require the site to meet future enrolment or capacity requirements.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

05-19-19 1. Community Engagement
MOVED: Trustee Holly Hunter:
"That the Board's community engagement events such as the Parent Trustee Forum, Parent Council Budget Presentation and Student Trustee Forum be referred to the Marketing Committee for review."
CARRIED

05-20-19 2. Sales of Chocolate as a Fundraiser
MOVED: Trustee Sandy Lethbridge:
"That the Sales of Chocolate as a Fundraiser be referred to the Finance/Facilities Committee for review."
CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:54 p.m.

05-21-19 1. Manitoba School Boards Association
• CPI Update February 28, 2019
• Collective Bargaining Update March 1, 2019
MOVED: Trustee Sandy Lethbridge:
"That the CPI Update February 28, 2019 and Collective Bargaining Update March 1, 2019 be referred to the Personnel Committee for review."
CARRIED

05-22-19 2. New Business - Trustee Sandy Lethbridge - Substitute Teachers
MOVED: Trustee Sandy Lethbridge:
"That the Substitute Teachers correspondence letter and the reply from the Manager, Human Resources be referred to the Personnel Committee for review."
CARRIED

05-23-19 3. New Business - Trustee Sandy Lethbridge - Special Needs Students Relating to Principal's Salary
MOVED: Trustee Sandy Lethbridge:
"That the Salaries of Principals in Relation to Special Needs Students be referred to the Personnel Committee for review."
CARRIED

05-24-19 4. Delegation Presentations
MOVED: Trustee Bruce Chegus:
"That the Education Committee be given the authority to make the final decision on the request's received by the delegation presentations."

CARRIED

ADJOURNMENT

On motion of Trustee Sandy Lethbridge, the regular board meeting adjourned at 10:57 p.m.

Cheryl Smukowich
Chair of the Board

Brett Lough
Chief Superintendent