



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 10, 2020, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1438541

Meeting No. 05-20

PRESENT:

Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Acting Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Asst. Superintendent, Education (K-12) and Administration
Doreen Cost	Asst. Superintendent, Student Services K-12
Carrie Melville	Asst. Secretary-Treasurer
Gillian Muir	Senior Executive Assistant

REGRETS:

Cheryl Smukowich	Board Chair
------------------	-------------

CALL TO ORDER

The Chair called the meeting to order at 7:30 p.m. Attendance – recorded above.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

05-01-20

MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of February 25, 2020 be adopted.”

CARRIED

REPORT ON EDUCATION

There was no Report on Education.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

Meeting with MLA's

Presented by: Trustee Bruce Chegus

Report of the Meeting of March 3, 2020

1. Approval of Agenda
2. Britannia Lease/Discovery & Horizons
3. 130 Allard Avenue
4. Breakfast Program Funding Information
5. Manitoba Education Review

CONCLUDED: Report of the Meeting with MLA's

FILED**FINANCE/FACILITIES COMMITTEE No. 05-20**

Meeting held March 3, 2020

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. Draft Budget 2020-2021

05-02-20**MOVED: Trustee Craig Glennie**

"That the 2020/2021 Draft Budget be approved with a Total Operating Revenue Budget of \$112,870,391 and a Total Operating Expenditure Budget of \$110,306,765 for the twelve-month period July 1, 2020 to June 30, 2021.

And further;

That the Special Requirement for the 2020/2021 Budget be \$68,157,362.

And further;

That the Special Levy for 2020 be \$66,430,496.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to the Public Schools Finance Branch.

And further;

That a News Release be prepared for release."

CARRIED

4. The Historical Museum of St. James-Assiniboia
 - Donation Request

05-03-20**MOVED: Trustee Craig Glennie**

"That a grant in the amount of \$1,100 be awarded to the Historical Museum Association of St. James-Assiniboia."

CARRIED

5. Financial Statement
 - January 31, 2020
6. PSFB Correspondence
 - Long Term Borrowing for School Capital Projects
7. City of Winnipeg
 - McBey Playground Refresh

05-04-20**MOVED: Trustee Craig Glennie**

"That the request from the City of Winnipeg for permission for a future upgrade to the

McBey Playground at Lincoln School be approved in principle.
And further;
That there be no cost to the School Division.
And further;
That the City of Winnipeg Parks and Open Space Division continue to provide maintenance for the grounds.”

CARRIED

05-05-20

8. Inclusive Washrooms

MOVED: Trustee Craig Glennie

“That the inclusive washrooms item be carried as a pending item of the Finance/Facilities Committee agenda.”

CARRIED

05-06-20

Information Items #5 & #6

Financial Statement

- January 31, 2020

PSFB Correspondence

- Long Term Borrowing for School Capital Projects

MOVED: Trustee Craig Glennie

“That the following items be received as information:

- Financial Statement for the Period ended January 31, 2020

- PSFB Correspondence”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Mike Wake, Acting Superintendent

Report 05-20

FOR ACTION

05-07-20

1. International Student Program – Proposed Increase of Homestay Fees

MOVED: Trustee Craig Glennie

“That International Student Program Proposed Increase of Homestay Fees be referred to the Finance/Facilities Committee.”

CARRIED

05-08-20

2. Policy CCA Organizational Chart

MOVED: Trustee Sandy Lethbridge

“That revised Policy CCA Organizational Chart be referred to the Personnel Committee.”

CARRIED

05-09-20

3. Job Description AP2-15 Social Worker Clinician

MOVED: Trustee Sandy Lethbridge

“That revised job description AP2-15 Social Worker Clinician be referred to the Personnel Committee.”

CARRIED

- 05-10-20** 4. Job Description AP2-42 Coach
MOVED: Trustee Sandy Lethbridge
“That revised job description AP2-42 Coach be referred to the Personnel Committee.
And further;
That job descriptions AP2-41 Deep Learning Coach and AP2-37 Literacy and Numeracy Coach be archived.”
CARRIED

FOR INFORMATION

- 05-11-20** 1. Board Actions and Referrals
2. School Day Calendar 2020-2021
3. Administrative Intern Pool Information and Application Form
4. Extended Field Trips – Parent Meetings
5. Results – Divisional Concours d’art oratoire March 3 & 4, 2020
MOVED: Trustee Craig Johnson
“That the Board send a letter, over signature of the Board Chair, congratulating all participants of the Divisional concours d’art oratoire.”
CARRIED

CONCLUDED: Report of the Chief Superintendent No. 05-20
FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer
Report 05-20

FOR ACTION

- 05-12-20** 1. Borrowing By-Law 306-20
Trustee Bruce Chegus provided notice regarding Borrowing By-Law 306-20, a By-Law to borrow monies to meet current expenses, be given first reading at the Board Meeting of March 24, 2020.
2. City of Winnipeg
- Portioned Assessment as at March 2, 2020
3. Financial Statement
- February 2020
- 05-13-20** **MOVED: Trustee Craig Glennie**
“That items #2 and #3 be referred to the Finance/Facilities Committee.”
CARRIED

FOR INFORMATION

1. Cheque Registers:
a) February 21, 2020 (Payroll)
b) February 24, 2020
c) February 28, 2020 (Payroll)
d) February 28, 2020
2. Permit Report

CONCLUDED: Report of the Secretary-Treasurer/CFO No. 05-20

FILED

CORRESPONDENCE

Action Correspondence

- 05-14-20** 1. Email from Student re: French Immersion Programming
MOVED: Trustee Bruce Chegus
“That the correspondence received regarding French Immersion Programming be referred to the Education Committee on April 21, 2020 for information.”
CARRIED
- 05-15-20** 2. MSBA re: Outside User Liability Insurance
MOVED: Trustee Bruce Chegus
“That the correspondence received from Manitoba School Boards Association regarding Outside User Liability Insurance be referred to the Finance/Facilities Committee.”
CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Revised Convention Program
 - b. Memo re: MPI Premium Savings
 - c. Stone Soup Poster
 - d. Coronavirus Q and A
 - e. Memo re: School Travel Plans – Coronavirus
2. Manitoba Education Letter re: Moderate to Vigorous Physical Activity Fact Sheet and Assessing Intensity of Physical Activity Poster
3. River East Transcona School Division 2020-21 Budget Media Release
4. Minister of Education Letter re: Let’s Talk Science
5. Minister of Education Letter re: March 2020 as ‘Achievement in Attendance Month’

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

- 05-16-20** 1. Second Reading – Debenture By-Law 305-20
MOVED: Trustee Bruce Chegus
“That the Board give second reading of By-Law 305-20, a debenture by-law for various projects totaling \$1,831,600.”
CARRIED
- 05-17-20** 2. Third/Final Reading – Debenture By-Law 305-20
MOVED: Trustee Bruce Chegus
“That the Board give third/final reading of By-Law 305-20, a debenture by-law for various projects totaling \$1,831,600.”
CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

1. Trustee Nicole Bowering – Educating for ACTION – February 27-28, 2020
2. Trustee Bruce Chegus – Educating for ACTION – February 27-28, 2020

NEW BUSINESS

There were no New Business items.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:09 p.m.

05-18-20 MOVED: Trustee Sandy Lethbridge

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:36 p.m.

Jennifer Lawson
Vice Chair of the Board

Mike Wake
Acting Superintendent