



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 9, 2021, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1571921

Meeting No. 05-21

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

| | |
|------------------|-------------|
| Cheryl Smukowich | Board Chair |
| Jennifer Lawson | Vice-Chair |
| Nicole Bowering | Trustee |
| Bruce Chegus | Trustee |
| Craig Glennie | Trustee |
| Holly Hunter | Trustee |
| Craig Johnson | Trustee |
| Bryan Metcalfe | Trustee |

ALSO IN ATTENDANCE:

| | |
|-----------------|--|
| Mike Wake | Superintendent |
| Carrie Melville | Acting Secretary-Treasurer / Chief Financial Officer |
| Jenness Moffatt | Assistant Superintendent, Education (K-12), Student Services and Administration |
| Sharon O'Neil | Senior Executive Assistant |

REGRETS

Sandy Lethbridge, Trustee

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

05-01-21

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of February 23, 2021 were adopted.

REPORT ON EDUCATION

Educational Support Services - Sources of Strength

Presented by: Shannon Green, Social Worker; Hayley Plesh, Social Worker; Kristy Wake, Coordinator, Student Services; and Potoula Locken, Administrator, E.S.S.

Sources of Strength is a student led suicide prevention program that uses fun school-wide activities to highlight eight areas of strength to build resiliency and healthy coping. Sources of Strength relies on the power of peer networking to spread the word that it is okay to need help sometimes and there are caring adults that youth can turn to for help and support.

The goal is to run the program in all the middle and high schools. Peer training is now being offered to make this happen and they are looking at facilitating in some of the early years schools as well. The SOS program usually melds well with activities the schools are already doing.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE REPORT No. 05-21

Meeting held March 2, 2021

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. Draft Budget 2021/2022

05-02-21 MOVED: Trustee Craig Glennie

"That the 2021/2022 Draft Budget be approved with a Total Operating Revenue Budget of \$113,670,836 and a Total Operating Expenditure Budget of \$112,349,742 for the twelve-month period July 1, 2021 to June 30, 2022,

And further;

That the Special Requirement for the 2021/2022 Budget be \$69,518,823,

And further;

That the Special Levy for 2021 be \$66,430,496,

And further;

That the final budget of the St. James-Assiniboia School Division as noted above in the categories as required under the FRAME reporting system be forwarded to the Public Schools Finance Branch,

And further;

That a News Release be prepared for release,

And further;

That the City of Winnipeg Portioned Assessment as at March 1, 2021 be received as information.”

CARRIED

4. PSFB Correspondence

- a) GWMS Roof Replacement – Final Project Support
- b) Collège Sturgeon Heights Collegiate – Welding Shop Addition – Initial Project Support
- c) Athlone School – Grooming Room – Design Authorization
- d) Lincoln Middle School – Grooming Room – Design Authorization

05-03-21 MOVED: Trustee Craig Glennie

“That the following PSFB Correspondence be received as information:

- a) GWMS Roof Replacement – Final Project Support
- b) Collège Sturgeon Heights Collegiate – Welding Shop Addition – Initial Project Support
- c) Athlone School – Grooming Room – Design Authorization
- d) Lincoln Middle School – Grooming Room – Design Authorization.”

CARRIED

5. Financial Statement – January 2021

05-04-21 MOVED: Trustee Craig Glennie

“That the Financial Statement for the period ended January 2021 be received as information.”

CARRIED

6. Grant Request – The Historical Museum Association of St. James-Assiniboia

05-05-21 MOVED: Trustee Craig Glennie

“That a grant in the amount of \$1,100 be awarded to the Historical Museum Association of St. James-Assiniboia.”

CARRIED

7. Holiday Giving Campaign

05-06-21 MOVED: Trustee Craig Glennie

“That the discussion on the Holiday Giving Campaign be received as information.”

CARRIED

8. Horizons Children’s Centre – Play Yard

05-07-21 MOVED: Trustee Craig Glennie

“That the Horizons Children’s Centre play yard project be approved,

And further;

That the project be subject to final inspection and approval of the Manager, Facilities & Maintenance,

And further;

That there will be no cost to the St. James-Assiniboia School Division, and any ongoing costs are the responsibility of Horizons Children’s Centre,

And further;

That the Play Yard be maintained in accordance with CSA standards.”

CONCLUDED: Report of the Finance/Facilities Committee

CARRIED

FILED

COMMUNITY ENGAGEMENT COMMITTEE REPORT No. 05-21

Meeting held March 1, 2021

Committee Chair: Nicole Bowering

1. Attendance
2. Approval of Agenda
3. Staff, Student and Community Engagement

05-08-21

MOVED: Trustee Nicole Bowering

"That the Committee and Senior Administration explore Trustee participation in promoting virtual school celebrations when possible,
And further;

That the Committee investigate professional learning options for possible community engagement actions in the current COVID-19 context and return to the April 5, 2021 Community Engagement Committee meeting for further discussion."

CARRIED

CONCLUDED: Report of the Community Engagement Committee

FILED

TRUSTEE COMMITTEE UPDATES

There were not Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 05-21

FOR ACTION

1. Annual Re-Affirmation of the Organizational By-Law

05-09-21

MOVED: Trustee Bryan Metcalfe

"That Organizational By-Law be referred to the Board's standing committees for review."

CARRIED

FOR INFORMATION

1. COVID-19 Public Update
 - Self-Isolation Guidance – Manitoba Education Bulletin #8
2. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 05-21

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Acting Secretary-Treasurer/CFO
Report 05-21

FOR ACTION

- 05-10-21** 1. Borrowing By-Law 312-21
MOVED: Trustee Jennifer Lawson
“That Notice regarding Borrowing By-Law 312-21, a By-Law to borrow monies to meet current expenses, be given first reading at the Board Meeting of March 23, 2021.”
CARRIED
- 05-11-21** 2. Financial Statement February 2021
MOVED: Trustee Craig Glennie
“That the Financial Statement - February 2021 be referred to the Finance/Facilities Committee.”
CARRIED

FOR INFORMATION

1. Cheque Registers
Attached are the Cheque Registers for payments issued:
a) February 16, 2021
b) February 22, 2021
c) March 1, 2021 (Payroll)
d) March 1, 2021

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE**Action Correspondence**

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - E-News Bulletin – March 3, 2021
2. CSBA President's Bulletin – Winter
3. Kelsey School Division Secretary Treasurer Ad

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no Agenda-Based Questions from the Public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no New Business items.

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 8:27 P.M.

- 20-12-20** 1. MSBA Correspondence
MOVED: Trustee Bruce Chegus
“That the MSBA Correspondence be referred to the Governance Committee with respect to policy BC - School Board Member Conduct.”
CARRIED

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:30 P.M.

- 05-13-20** **MOVED: Trustee Craig Johnson**
“That the Board recess to Committee of the Whole in Camera.”
CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 9:29 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent