



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

### Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, April 10, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building  
2574 Portage Avenue, Winnipeg*

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No. 1198883

Meeting No. 06-18

#### **PRESENT:**

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee

#### **ALSO IN ATTENDANCE:**

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Tanis Pshebniski	Assistant Superintendent, Education (K-8) & Student Services
Carrol Harvey	Manager, Human Resources (7:30 p.m.)
Bernice Kitsch	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 p.m.)

#### **REGRETS:**

Ed Hume	Trustee
Peter Woods	Trustee

#### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

06-01-18

#### **MOVED: Trustee Craig Johnson**

"That the Board recess to Committee of the Whole In-Camera.

**CARRIED**

**RETURN TO REGULAR BOARD MEETING – 7:37 p.m.**

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

**ADOPTION OF MINUTES – PREVIOUS MEETING**

06-02-18

**MOVED: Trustee Craig Johnson:**

“That the minutes of the Board Meeting of March 13, 2018 be adopted.”

**CARRIED****REPORT ON EDUCATION****Deep Learning at Crestview****Presented by:** Jenness Moffatt, Principal, Bev Stephenson, Vice-Principal, and Jennifer Taylor

The presentation began with student, Marshall McKenzie, explaining in his words his experience at school having diabetes, and how it relates to deep learning. The transformative pedagogical practices with deep learning began in 2014, with the staff reading and discussing “A Rich Seam: How New Pedagogies Find Deep Learning”. The frame work surrounds the 6c’s of 21<sup>st</sup> Century Learning. The presenters shared examples of their journey with engaged learners and teachers.

**HEARING OF DELEGATIONS**

There were no delegations.

**COMMITTEE REPORTS****PERSONNEL COMMITTEE 03-18**

Meeting held March 20, 2018

Committee Chair: Sandy Lethbridge

1. Attendance – for information
2. Approval of Agenda
3. Policy Revisions

06-03-18

**MOVED: Trustee Sandy Lethbridge**

“That revisions to policies GCC Professional Staff Leaves and Absences and GCGD Flexible Teaching Assignments be approved;

And further,

That policy GCGC Job Sharing in Professional Staff positions and regulation GCGC-R Job Sharing Guidelines be archived;

And Further,

That new exhibits related to flexible teaching assignments be adopted: GCGD-E-1 Application for a Flexible Teaching Assignment and GCGD-E-2 Annual Confirmation for Teachers on Flexible Assignments.”

**CARRIED**

Policy Revisions Continued

06-04-18

**MOVED: Trustee Sandy Lethbridge**

“That revisions to the following exhibits be approved:

- GCNA-E-1 New Teacher New to the Division Report No. 1
- GCNA-E-2 New Teacher New to the Division Report No. 2
- GCNA-E-3 New Student Services Staff New to the Division Report 2
- GCNA-E-4 Experienced Teachers New to the Division
- GCNA-E-5 Experienced Student Services Staff New to the Division
- GCNA-E-6 Teachers with One of More Years in the Division
- GCNA-E-7 Student Services Staff with One or More Years in the Division;

And further,

That exhibit GCNA-E-13 Student Services Staff New to the Division Report No. 1 be adopted.”

**CARRIED**

4. CPI Update

**06-05-18** **MOVED: Trustee Sandy Lethbridge**

“That the CPI Update as referred from the Board meeting held March 13, 2018 be received as information.”

**CARRIED**

5. Annual Re-Affirmation of the Organizational By-Law

**06-06-18** **MOVED: Trustee Sandy Lethbridge**

“That the Annual Organizational By-Law review be referred to the next Personnel meeting to allow further time for consideration.”

**CARRIED**

6. Personnel Report to the Board

**06-07-18** **MOVED: Trustee Sandy Lethbridge**

“That the Personnel Report to the Board be received as information.”

**CARRIED**

CONCLUDED: Report of the Personnel Committee

**FILED**

#### **FINANCE/FACILITIES COMMITTEE 06-18**

Meeting held April 3, 2018

Committee Chair: Craig Johnson

1. Attendance – for information

2. Approval of Agenda

3. Discovery Children’s Centre

- Correspondence from D. Ramey regarding previous Committee recommendations

**06-08-18** **MOVED: Trustee Craig Johnson**

“That the correspondence from D. Ramey be received as information.”

**CARRIED**

4. PSFB Correspondence

a) Lakewood School – Roof Replacement – Additional Support

b) St. James Collegiate – Roof Replacement Areas E2, F2, B2 – Additional Support

**06-09-18** **MOVED: Trustee Craig Johnson**

“That the PSFB correspondence listed above be received as information.”

**CARRIED**

5. City of Winnipeg

- Letter regarding St. James Bus Loop

**06-10-18** **MOVED: Trustee Craig Johnson**

“That the correspondence from the City of Winnipeg regarding the School Division’s private approach application for the bus loop at St. James Collegiate be received as information.

And further;

That correspondence over the signature of the Chair of the Board be forwarded to Scott Gillingham, City Councillor for the St. James-Brooklands-Weston, clarifying the importance of the proposed private approach for the bus loop at St. James Collegiate.”

**CARRIED**

6. Financial Statement - January 2018

**06-11-18** **MOVED: Trustee Craig Johnson**

“That the Financial Statement for the period ending January 31, 2018 be received as information.”

**CARRIED**

7. Allard Amortized Renovation Cost Analysis

**06-12-18** **MOVED: Trustee Craig Johnson**

“That the discussion on the Allard building be received as information.

And further;

That the item be referred to Administration for updates on Federal Grant opportunities available for the Allard building, as well as the City of Winnipeg’s long term plan for Kirkfield Westwood Community Club.”

**CARRIED**

8. Annual Re-Affirmation of the Organizational By-Law

**06-13-18** **MOVED: Trustee Craig Johnson**

“That the Annual Re-Affirmation of the Organizational By-Law be received as information.”

**CARRIED**

9. Mobile Comprehensive Vision Exam Service

**06-14-18** **MOVED: Trustee Craig Johnson**

“That the update on the Mobile Comprehensive Vision Exam Service be received as information.”

**CARRIED**

CONCLUDED: Report of the Finance/Facilities Committee

**FILED**

**RETIREMENT PLAN COMMITTEE No. 03-17/18**

Meeting held March 2, 2018

Committee Chair: John Mulligan

Trustee John Mulligan reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee

**FILED**

**REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent

Report 06-18

**FOR ACTION**

- 06-15-18** 1. Consultation with Parent Organizations - Administrative Staffing  
**MOVED: Trustee Sandy Lethbridge**  
"That the Consultation with Parent Organizations - Administrative Staffing be referred to the Personnel Committee as information."

**CARRIED**

2. Graduation and Celebration of Learning 2018  
The Trustees will discuss and determine attendance after this evening's meeting.

- 06-16-18** 3. Non-Resident Entrance and Exit Survey Results  
**MOVED: Trustee Jennifer Lawson**  
"That the Non-Resident Entrance and Exit Survey Results be referred to the Marketing Committee for information."

**CARRIED**

**FOR INFORMATION**

1. Board Actions and Referrals
2. Thank you - Julie Cordova & Mike Wake
3. Results - Divisional Concours d'art oratoire March 6th & 7th, 2018
4. 2nd Annual Gradation Pow Wow - May 31, 2018
5. InformNet - The Challenge of Academic Dishonesty
6. Proposed date for Parent/Trustee Forum 2018 – November 17, 2018
7. SJASD Visual Arts Exhibition - April 24-25, 2018
8. Red River Heritage Fair - May 3, 2018
9. Student/Trustee Forum - May 9, 2018

CONCLUDED: Report of the Superintendent No. 06-18

**FILED**

**REPORT OF THE SECRETARY-TREASURER/ CFO**

Mike Friesen, Secretary-Treasurer

Report 06-18

**FOR ACTION**

1. Financial Statement – February 2018
2. Donation Request – The Historical Museum Association
3. City of Winnipeg – 2018 School Board Elections

06-17-18

**MOVED: Trustee Craig Johnson**

“That items #1, #2 and #3 be referred to the Finance/Facilities Committee.”

**CARRIED****FOR INFORMATION**

1. Cheque Registers:
  - a) March 8, 2018 (INP Payroll Clearing)
  - b) March 8, 2018
  - c) March 14, 2018
  - d) March 22, 2018 (INP Payroll Clearing)
  - e) March 23, 2018
  - f) March 29, 2018 (INP Payroll Clearing)
  - g) March 29, 2018
2. Permit Report – March 22, 2018 and April 5, 2018
3. Tender Award Summary – April 3, 2018

CONCLUDED: Report of the Secretary-Treasurer/CFO

**FILED****CORRESPONDENCE**

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**Action Correspondence**

There was no action correspondence.

**Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. G. Coupland Director, Labour Relations re Bill 25: The Non-Smokers Health Protection Amendment Act
  - b. Frontier S.D. Job Posting – Area 5 Superintendent, Norway House, MB
  - c. Prairie Rose S.D. Posting – Assistant Secretary-Treasurer
  - d. Seven Oaks S.D. Correspondence re School Bus Safety
  - e. Garden Valley S.D. Job Posting – Assistant Superintendent, Student Services
  - f. Interlake S.D. Job Posting – Assistant Superintendent
  - g. 2018 Convention Record of Proceedings
  - h. Mark Dickof Memorial Scholarship Award
  - i. GSA Conference – April 10, 2018
  - j. E-Bulletin – April 4, 2018
  - k. Manitoba Institute for Patient Safety (MIPS) re developed materials as curricular supplements for the provincial grade 9 and 11 physical education and health teachers

2. J. Sodomlak, Region 5 Director – Region 5 Info and Request
3. G. Watanabe – Democracy and Transparency

CONCLUDED: Information Correspondence

**FILED**

### **UNFINISHED BUSINESS**

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|-----------------|---|
| <b>06-18-18</b> | <p>1. Second Reading – Debenture By-Law 284-17<br/><b>MOVED: Trustee Cheryl Smukowich</b><br/>“That the Board give second reading to By-Law 284-17, a debenture by-law for projects totaling \$1,012,100.”</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>06-19-18</b> | <p>2. Third/Final Reading – Debenture By-Law 284-17<br/><b>MOVED: Trustee Cheryl Smukowich</b><br/>“That the Board give Third/Final reading to By-Law 284-17, a debenture by-law for projects totaling \$1,012,100.”</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>06-20-18</b> | <p>3. First Reading – Borrowing By-Law 285-18<br/><b>MOVED: Trustee Cheryl Smukowich</b><br/>“That the Board give first reading to By-Law 285-18, a By-Law to allow for the borrowing of monies to meet current expenses for July 1, 2018 to June 30, 2019.”</p> <p style="text-align: right;"><b>CARRIED</b></p> |

### **AGENDA-BASED QUESTIONS FROM THE PUBLIC**

Gus Watanabe – Community Resident

Mr. Watanabe asked the following questions:

1. Giving consideration to the current tight fiscal era, other than Catholic and French schools, do you support the use of public tax dollars to fund private, independent schools that conform to the Manitoba curriculum?

As outlined in our Organizational By-Law 280-17; the Board meetings are to conduct school board business, which follows the Manitoba Public School Act. This question is not an agenda based question and more political in nature.

2. Do you support the opening of a school's day or board meeting with an acknowledgement in consideration of the TRC's calls for action and principles of reconciliation?

The Board Chair advised that we are a partner to the Winnipeg's Indigenous Accord, and participated in the signing last year. Since last year, the acknowledgement of Treaty One land is posted as you walk in our front entrance of our building. Beginning at this evenings meeting, we began the public portion with the acknowledgement, and will continue to do so.

**TRUSTEE PD SUMMARIES**

- 06-21-18 1. Trustee John Mulligan – PD Review  
**MOVED: Trustee Ed Hume**  
“That Schools Cannot Do This Alone: Student success in an age of rising expectation -a powerful case for the need to increase local support for public schools; Jamie Vollmer be referred to the Marketing Committee for review.”  
**CARRIED**

**NEW BUSINESS**

There is no new business items.

**RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 8:54 p.m.**

- 06-22-18 **MOVED: Trustee Craig Johnson**  
“That the Board recess to Committee of the Whole In-Camera.”  
**CARRIED**

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:37 p.m.**

- 06-23-18 1. MSBA Teacher Transfers and Consultation  
**MOVED: Trustee Sandy Lethbridge**  
“That MSBA Teacher Transfers and Consultation information be referred to the Personnel Committee for review.”  
**CARRIED**
- 06-24-18 2. Legal Correspondence  
**MOVED: Trustee Cheryl Smukowich**  
“That as discussed in Committee of the Whole In Camera, that the response be forwarded by our solicitor.”  
**CARRIED**
- 06-25-18 3. New Job Classification – Accounting Supervisor  
**MOVED: Trustee Sandy Lethbridge**  
“That effective, May 14, 2018 the Accounting Manager position be reclassified to Accounting Supervisor;  
And further,  
That the job description (AP1-14) and salary scale for the Accounting Supervisor be approved.”  
**CARRIED**

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:38 p.m.

Craig McGregor  
Chair of the Board

Brett Lough  
Chief Superintendent