



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, May 14, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1338500

Meeting No. 08-19

PRESENT:

Cheryl Smukowich	Board Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee
Craig Johnson	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12) and Administration
Cindy Labaty	Manager, Human Resources (7:30 - 8:29 p.m.)
Gillian Muir	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 - 8:29 p.m.)

REGRETS:

Jennifer Lawson	Vice-Chair
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CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:59 p.m. Attendance – recorded above.

08-01-19 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:35 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

08-02-19 MOVED: Trustee Craig Johnson
"That the minutes of the Board Meeting of April 23, 2019 be adopted."

CARRIED

REPORT ON EDUCATION

École Robert Browning - Learning Sprints

Presented By: Jill Boychuk, Resource Teacher, Alex Eyjolfson, Literacy and Numeracy Support/Classroom Teacher, Andrea Tyler, Vice Principal

The presentation highlighted the use of Learning Sprints to identify areas of improvement, plan and implement student learning to achieve growth. Learning Sprints occur over a 4-6 week time period and begin by using multiple sources of data to identify the areas with the greatest social-emotional or academic needs. Data charts were provided and displayed a positive impact on student learning after completing a 6 week learning sprint with the focus on French reading. It was also noted that not only has the learning sprints benefited students but staff are also growing professionally from this program.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE 07-19

Meeting held May 7, 2019

Committee Chair: Bryan Metcalfe

1. Attendance - for information
2. Approval of Agenda
3. Donation Request - The Historical Museum Association of St. James-Assiniboia

08-03-19

MOVED: Trustee Bryan Metcalfe

"That a grant in the amount of \$1,100 be awarded to the Historical Museum Association of St. James-Assiniboia."

CARRIED

4. PSFB Correspondence
 - a) Phoenix School - Steam Unit Ventilator Replacement - Project Support
 - b) École Assiniboine - Foundation Renewal - Tender Authorization
 - c) Former Allard School - 130 Allard Avenue - Disposition of Surplus Land
 - d) École Assiniboine - Foundation Renewal - Project Support
 - e) John Taylor Collegiate - Elevator, Link and Building Envelope Update - Tender Authorization

08-04-19

MOVED: Trustee Bryan Metcalfe

"That the PSFB correspondence listed above be received as information."

CARRIED

5. City of Winnipeg
 - a) 2019 Mill Rates
 - b) By-Law 31/2019
 - c) By-Law 32/2019

08-05-19 MOVED: Trustee Bryan Metcalfe

"That the 2019 Mill Rates, By-Law 31/2019 and By-Law 32/2019 provided by the City of Winnipeg be received as information."

CARRIED

6. Financial Statement
 - a) February 2019
 - b) March 2019

08-06-19 MOVED: Trustee Bryan Metcalfe

"That the Financial Statement for the periods ended February 28, 2019 and March 31, 2019 be received as information."

CARRIED

7. Pilot Roll Away Program/Shared Space

08-07-19 MOVED: Trustee Bryan Metcalfe

"That the roll away before and after school day care at Sansome, Robert Browning, Crestview and Buchanan, as detailed in Exhibit A (attached) be approved for the 2019/20 school year."

CARRIED

8. Request for Snow Fence at École Bannatyne

08-08-19 MOVED: Trustee Bryan Metcalfe

"That the request for a snow fence at École Bannatyne be declined."

CARRIED

9. École Assiniboine Project Update

08-09-19 MOVED: Trustee Bryan Metcalfe

"That the update on the École Assiniboine projects be received as information."

CARRIED

10. Proposal to Open a Classroom at École Assiniboine

08-10-19 MOVED: Trustee Bryan Metcalfe

"That the "blue room" at École Assiniboine be designated as a shared space between the School and Assiniboine Children's Centre in order to relocate the music room for the 2019/20 school year.

And further;

That an appropriate accommodation be made in order for the Assiniboine Day Care to offer lunch time care.

And further;

That costs associated with the shared space agreement be covered by the School Division."

CARRIED

08-11-19

11. Bright Beginnings Educare - Request to use Music Room at Phoenix School

MOVED: Trustee Bryan Metcalfe

"That the request for Bright Beginnings Educare for the temporary use of the Phoenix School music room be approved for the 2019/20 school year."

CARRIED

08-12-19

12. Bright Beginnings Educare Request Update

MOVED: Trustee Bryan Metcalfe

"That lease fees for the Bright Beginnings Educare use of the gym at Phoenix School be waived for the 2019/20 school year.

And further;

That a letter of understanding detailing the contributions of the RM of Headingley and the St. James-Assiniboia School Division be included as part of the lease for the gymnasium.

And further;

That the classroom lease fees assessed to Bright Beginnings Educare be maintained.

And further;

That the lease fees received from Bright Beginnings Educare for the use of shared spaces be directed to Phoenix School as a line item in their budget.

And further;

That the matter be reviewed in one year's time."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

RETIREMENT PLAN COMMITTEE No. 04-18/19

Meeting held May 9, 2019

Reported by: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent

Report 08-19

FOR ACTION

There were no items for action.

FOR INFORMATION

1. Board Actions and Referrals
2. Provincial Advisory Data Working Group
3. Provincial Concours d'art oratoire 2019

08-13-19 MOVED: Trustee Sandy Lethbridge

"That the Board send a letter, over signature of the Board Chair, congratulating the successful participants in the Provincial Concours d'art oratoire 2019."

CARRIED

4. Walk with the Bear Clan - June 7, 2019

5. Peaceful Village Community Event - Date Change

6. The 3rd Annual Signing Ceremony - Winnipeg's Indigenous Accord

CONCLUDED: Report of the Superintendent No. 08-19

FILED**REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Mike Friesen, Secretary-Treasurer

Report 08-19

FOR ACTION

1. PSFB Correspondence

a) École Assiniboine - New Stand-Alone Child Care Project Support

08-14-19 MOVED: Trustee Bryan Metcalfe

"That item #2 be referred to the Finance/Facilities Committee."

CARRIED

2. Policy BEDBB-Electronic Communication with Trustees

08-15-19 MOVED: Trustee Bryan Metcalfe

"That item #3 be referred to the Governance Committee."

CARRIED**FOR INFORMATION**

1. Cheque Registers:

a) April 29, 2019

b) May 2, 2019 (INP Payroll Clearing)

c) May 6, 2019. Permit Report

2. Permit Report

3. Interim Audit

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE**

Action Correspondence

There were no items for action.

Information Correspondence

1. Manitoba School Boards Association (MSBA)

a. Memo re: K-12 Review Commission Workshops

- b. Memo re: K-12 Review Commission General Information and Updates
 - c. Announcement re: New Chief Financial Officer at MSBA
 - d. Memo re: Emamawi Partners Field Trip PD Opportunity for Trustees
 - e. Special Announcement Secretary-Treasurer Designate Frontier School Division
 - f. Talking About K-12 Education Review Fact Sheet
 - g. Memo re: Designated Bills
 - h. Invitation to MSBA Webinar May 22, 2019
 - i. CSBA Full Program Details 2019 Congress and National Trustee Gathering on Indigenous Education
 - j. CSBA News Release: Federal Advocacy Days
 - k. TRCM Invitation - Treaty Learning Day - May 15, 2019 The Pas
2. Turtle Mountain School Division Memo re: Federal Carbon Tax

08-16-19

MOVED: Trustee Craig Johnson

"That the letter from Turtle Mountain School Division regarding Federal Carbon Tax be referred to Finance/Facilities Committee."

CARRIED

- 3. Minister of Education and Training Office Letter, Response to letter dated April 12, 2019.
- 4. Region 5/6 Communication to the Commission

CONCLUDED: Information Correspondence

FILED**UNFINISHED BUSINESS**

There was no unfinished business.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There was no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

- 1. Trustee Craig Glennie - NSBA 2019 Conference Report - March 30 - April 1, 2019

NEW BUSINESS

There was no New Business.

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:47 p.m.

08-17-19

1. Board Self-Evaluation
MOVED: Trustee Bruce Chegus

"That the Board Self Evaluation Regulation AG-R and Exhibit AG-E-1 be referred to the Governance Committee for review."

CARRIED

08-18-19 2. Manitoba Education and Training Secondment Request
MOVED: Trustee Sandy Lethbridge
"That the Board approve the secondment request from Manitoba Education as discussed in Committee of the Whole in Camera."
CARRIED

08-19-19 3. Confidential Employee Request
MOVED: Trustee Sandy Lethbridge
"That the request be approved."
CARRIED

08-20-19 4. Manitoba School Boards Association
• Salary Bulletin: Lord Selkirk School Division and UNIFOR (Bus Drivers)
• Collective Bargaining Update May 1, 2019
MOVED: Trustee Sandy Lethbridge
"That the MSBA Confidential Salary Bulletin for Lord Selkirk School Division and Collective Bargaining Update May 1, 2019 be referred to the Personnel Committee for review."
CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:48 p.m.

Cheryl Smukowich
Chair of the Board

Brett Lough
Chief Superintendent