



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, April 27, 2021, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1582416

Meeting No. 09-21

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

| | |
|------------------|-------------|
| Cheryl Smukowich | Board Chair |
| Jennifer Lawson | Vice-Chair |
| Nicole Bowering | Trustee |
| Bruce Chegus | Trustee |
| Craig Glennie | Trustee |
| Holly Hunter | Trustee |
| Craig Johnson | Trustee |
| Sandy Lethbridge | Trustee |
| Bryan Metcalfe | Trustee |

ALSO IN ATTENDANCE:

| | |
|-----------------|--|
| Mike Wake | Superintendent |
| Carrie Melville | Acting Secretary-Treasurer / Chief Financial Officer (Attended after Report on Education) |
| Jenness Moffatt | Assistant Superintendent, Education (K-12), Student Services and Administration |
| James Dunlop | Acting Assistant Secretary-Treasurer |
| Sharon O'Neil | Senior Executive Assistant |

REGRETS

NIL

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

09-01-21

MOVED: Trustee Nicole Bowering

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:33 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS
NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of April 13, 2021 were adopted.

REPORT ON EDUCATION

REMOTE LEARNING – A DAY IN THE LIFE

Presented by: Principal, Henrietta Hoch; Remote Learning teachers, Jessica Spearing; Scott Templeton; Richere O'Shea and Katie Hoch

Remote Learning began in SJASD for the medically advised in October 2020 and then the Temporary Remote school was established in November 2020. Both schools will continue until the end of June 2021.

Principal Henrietta Hoch introduced some of the teachers that are teaching SJASD medically advised remote learners and the temporary remote learners.

Teachers have been planning for their remote learners using the grade level essential outcomes and common assessments in Literacy and Numeracy. Science and Social Studies have been integrated into the Literacy and Numeracy lessons. Some of the activities and platforms used were shared as well as examples of interactions with the students and the parents.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS**Personnel Committee Report 02-20/21**

Meeting held April 20, 2021

Committee Chair: Sandy Lethbridge (Presented report)

Jennifer Lawson (Acting Chair for the April 20th meeting)

1. Attendance
2. Approval of Agenda
3. Mandate Forms

09-02-21 MOVED: Trustee Sandy Lethbridge

"That the mandate forms information shared be received as information".

CARRIED

09-03-21 4. Discussion: Online School Registration and Open Houses
MOVED: Trustee Sandy Lethbridge

"That the information shared on Online School Registration and Open Houses be received as information".

CARRIED

09-04-21 5. Personnel Report to the Board
MOVED: Trustee Sandy Lethbridge

"That the Personnel Report to the Board be received as information".

CARRIED

CONCLUDED: Report of the Personnel Committee

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 8:38 P.M.

09-05-21

1. Admin Slate

MOVED: Trustee Sandy Lethbridge

“That the Administrative Slate recommendation for the position of Vice Principal at Stevenson School (term) effective September 7, 2021 until June 30, 2022 be approved.”

CARRIED

CONCLUDED: Report of the Committee of the Whole In-Camera

FILED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 09-21

FOR ACTION

There were no action items.

FOR INFORMATION

1. COVID-19 Public Update

PPE Update

Superintendent Wake reviewed the most recent correspondence from MB Education, regarding the use of medical masks in the Division. The staff are being compliant as to use and we are working with the Province, should staff require eye glasses for PPE.

2. Community Forum – April 29, 2021

Superintendent Wake noted that the Trustee Community Forum on Bill 64 will be held virtually on April 29, 2021 at 7:30 p.m.

3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 09-21

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Acting Secretary-Treasurer/CFO
Report 08-21

FOR ACTION

1. PSFB Correspondence

Linwood School – Structural upgrade – Design Authorization

2. Stevenson-Britannia Playground

09-06-21**MOVED: Trustee Craig Glennie**

“That items Linwood School – Structural upgrade – Design Authorization and Stevenson-Britannia Playground be referred to the Finance/Facilities Committee.”

FOR INFORMATION**1. Cheque Registers**

Attached are the Cheque Registers for payments issued:

- a) April 1, 2021
- b) April 5, 2021
- c) April 9, 2021
- d) April 14, 2021 (Payroll)
- e) April 19, 2021 (Payroll)
- f) April 19, 2021

2. Fundraising Report

- Sansome School Parent Council

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED**CORRESPONDENCE****Action Correspondence**

There were no action correspondence items.

Information Correspondence

Manitoba School Boards Association (MSBA)

- E-News Bulletin – April 21, 2021
- Protect MB Ambassador
- National Autism Strategy (Shared with Principals)

2. MB Education - Music Month Proclamation

CONCLUDED: Correspondence

FILED**UNFINISHED BUSINESS**

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no Agenda Based Questions from the Public.

TRUSTEE PD SUMMARIES

Trustee Holly Hunter attended the Manitoba Liberal's Webinar on Bill 64 on April 17, 2021. Trustee Hunter provided a summary of the speaker's points and thanked the speakers for their thoughts and insights.

NEW BUSINESS

There were no New Business Items

09-07-21

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:55 P.M.

MOVED: Trustee Jennifer Lawson

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Holly Hunter, the regular board meeting adjourned 10:20 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent