



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, June 12, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1218906

Meeting No. 10-18

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Craig Johnson	Trustee
Ed Hume	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Tanis Pshebniski	Asst. Superintendent, Education (K-8) and Student Services
Carrol Harvey	Manager, Human Resources
Randy Calvert	Manager, Facilities and Maintenance (7:35 p.m.)
Gillian Muir	Executive Assistant
Jennifer Cameron	Information Officer (7:35 p.m.)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:03 p.m. Attendance – recorded above.

10-01-18 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:35 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

10-02-18 MOVED: Trustee Craig Johnson
"That the minutes of the Board Meeting of May 22, 2018 be adopted."

CARRIED**REPORT ON EDUCATION****Presentation – The Historical Museum Association of St. James-Assiniboia**

A grant in the amount of \$1,100 was awarded to the Historical Museum Association of St. James-Assiniboia representative Bonita Hunter-Eastwood, Director/Curator and Barry Hillman, Special Events Coordinator.

Psychology Discipline

Presented by: Psychologists' Dr. Maria Phelps, Jaga Russell, and Dr. Tracey Sewell

The Division Psychologists' provided a presentation regarding the response to intervention and tiers of intervention approach when working with students in need. Several longitudinal studies were reviewed as well as four main areas of diagnosis, ADHD, dyslexia, intellectual disability and anxiety. The roles and functions of a diagnosis and eligibility for outside agency support were discussed as well as the benefits of a positive behavior support plan for students.

HEARING OF DELEGATIONS

There were no delegations.

COMMITTEE REPORTS**GOVERNANCE COMMITTEE No. 02-18**

Meeting held May 29, 2018

Committee Chair: Bruce Chegus

1. Attendance – for information
2. Approval of Agenda
3. Organizational By-Law Review – 280-17 – Motion 08-04-18

10-03-18**MOVED: Trustee Bruce Chegus**

"The Administration prepare an amending by-law to Organizational By-Law 280-17 to include a Treaty One statement at the beginning of each Board Meeting."

CARRIED

4. Motion 05-17-18

10-04-18**MOVED: Trustee Bruce Chegus**

"That as part of the annual reaffirmation of the Organizational By-Law, that the Board also reaffirm the statement:

As a School Board we believe that the long term health of representative democracy requires that citizenship and leadership act upon what is right, rather than what is

popular.

To this end, as Trustees of a School Board with integrity, we will:

1. Understand that our first and greatest concern is the educational welfare of all students attending the public schools, and that all decisions must be based on this understanding.
2. Work with other Board members in a spirit of respect, openness, cooperation, and proper decorum, in spite of differences of opinions that arise during debate."

CARRIED

CONCLUDED: Report of the Governance Committee

FILED

FINANCE/FACILITIES COMMITTEE No. 08-18

Meeting held June 7, 2018

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of Agenda
3. PSFB Correspondence
 - a) Lakewood School – Grooming Room Project Support
 - b) École Assiniboine – Modular Classroom Assessment

10-05-18

MOVED: Trustee Craig Johnson

"That the PSFB correspondence listed above be received as information."

CARRIED

4. Community Ambitions Day Service
 - Request to create a garden space

10-06-18

MOVED: Trustee Craig Johnson

"That the request from Community Ambitions Day Service to install raised garden containers and two concrete picnic tables by the north entrance of the Linwood School Annex be approved.

And further;

That the project be subject to the inspection and satisfaction of the Manager, Facilities and Maintenance.

And further;

That ongoing maintenance of the area be that of Community Ambitions Day Service.

And further;

That there be no cost to the Division."

CARRIED

- 10-07-18 5. Macdonald-Headingley Recreation District Request
MOVED: Trustee Craig Johnson
"That the request from the Macdonald-Headingley Recreation District to have the Administration fee waived from their permits be approved."
CARRIED
6. Lakewood Children's Centre
a) Security Camera Request
b) Fence Replacement Request
- 10-08-18 **MOVED: Trustee Craig Johnson**
"That the request to install two surveillance cameras covering the playground area be approved.

And further;

The signage advising of the surveillance be posted in visible areas.

And further;

That the request to increase the height of the fence be approved.

And further;

That the final projects be subject to the inspection and satisfaction of the Manager, Facilities and Maintenance.

And further;

That there be no cost to the Division."
CARRIED
- 10-09-18 7. Grant's Old Mill Request
MOVED: Trustee Craig Johnson
"That a Grant in the amount of \$1,000 be approved for Grant's Old Mill.

And further;

That a representative for Grant's Old Mill be invited to a Board Meeting for presentation of the grant."
CARRIED
- 10-10-18 8. Bruce Woodshop Renovation
MOVED: Trustee Craig Johnson
"That the Bruce Wood Shop renovation project be awarded to the low bid from Aztec Construction for the amount of \$413,074 plus GST."
CARRIED
- 10-11-18 9. Assiniboine Foundation Renewal
MOVED: Trustee Craig Johnson
"That the update on the Assiniboine Foundation Renewal project be received as information."
CARRIED

- 10-12-18 10. Outdoor Learning Space Fund Application
- Westwood Collegiate
MOVED: Trustee Craig Johnson
"That the request from Westwood Collegiate to develop the courtyard be approved in principle."
CARRIED
- 10-13-18 11. Update on St. James Collegiate Bus Loop
MOVED: Trustee Craig Johnson
"That the update on the St. James Collegiate Bus Loop project be received as information."
CARRIED
- 10-14-18 12. International Student Program Fees 2019-2020
MOVED: Trustee Craig Johnson
"That the request from the International Student Program to set the fees at \$19,800 for the 2019-20 school year be approved."
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 10-18

FOR ACTION

There were no action items.

FOR INFORMATION

- 10-15-18 1. Board Actions and Referrals
2. Good News – 44th Annual School Safety Patrol Awards
MOVED: Trustee Cheryl Smukowich
"That the Board send a letter, over the signature of the Board Chair, congratulating the successful candidates of the 44th Annual School Safety Patrol Awards."
CARRIED
- 10-16-18 3. Good News – Manitoba Council for International Cooperation Awards
MOVED: Trustee Cheryl Smukowich
"That the Board send a letter, over the signature of the Board Chair, congratulating the successful candidates of the Manitoba Council for International Cooperation Awards."
CARRIED
- 10-17-18 4. Innovative Grants Approved for 2018/19
5. June is Pride Month
MOVED: Trustee Cheryl Smukowich

“That the June is Pride Month item be referred to the Education Committee for review.”

CARRIED

6. Annual Report 2017 – The St. James Scholarship Foundation

CONCLUDED: Report of the Superintendent No. 10-18

FILED

REPORT OF THE SECRETARY-TREASURER/ CFO

Mike Friesen, Secretary-Treasurer
Report 10-18

FOR ACTION

There were no action items.

FOR INFORMATION

1. Cheque Registers:
 - a) May 16, 2018 (INP Payroll Clearing)
 - b) May 16, 2018
 - c) May 24, 2018
 - d) May 24, 2018 (US Bank)
 - e) May 29, 2018 (INP Payroll Clearing)
 - f) May 31, 2018
2. Permit Report – June 7, 2018, 2018
3. Fundraising Report
 - a) École Assiniboine
 - b) Collège Sturgeon Heights Collegiate
 - c) Hedges Middle School

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

1. West Winnipeg Athletic Conference – Invite to bring greetings on June 22, 2018
Trustee Cheryl Smukowich and Trustee Peter Woods will attend, and Chief Superintendent, Brett Lough will bring greetings.

Information Correspondence

1. Manitoba Schools Boards Association (MSBA)
 - a. E-Bulletin – May 23, 2018
 - b. MSBA Election Resource Memo
 - c. MSBA Candidate Information Sessions
 - d. MSBA School Boards and Trusteeship Manual

- e. Invite for Superintendents Series Webinar: Susan Schmidt on the Topic of Fierce Conversations
 - f. Memo re: Safe Food Handling and Health Protection in Schools
 - g. Memo re: Safe Work Procedures Translation
 - h. Assembly of First Nations/Aboriginal School of Dance June Performances
 - i. Red River College Indigenous Programming Open House
 - j. Bill 219: The Workplace Safety and Health Amendment Act (Inappropriate or Unsafe Footwear)
 - k. Legislation Receiving Royal Assent – Previous Correspondence
 - l. MSBA Talking About Advocacy Memo and Guide
 - m. MSMA Memo re: Bill 5 Assent
 - n. Information Package re: Public Safety Canada Call for Applications
- 2. Health Canada – Response to correspondence received August 31, 2017
 - 3. Manitoba Education and Training – Online posting of Responding to Religious Diversity in MB Schools
 - 4. B. Alexander, President, St. James Scholarship Foundation

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

- 1. First Reading – By-Law 286-18

10-18-18

MOVED: Trustee Cheryl Smukowich

“That the Board give first reading to By-Law 286-18, a By-Law designating Mr. Marc Lemoine Senior Election Official for the St. James-Assiniboia School Division for the purpose of conducting the election on October 24, 2018.”

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no questions from the public.

TRUSTEE PD SUMMARIES

- 1. Living our Values Outdoor Education Workshop – April 20, 2018

10-19-18

MOVED: Trustee Ed Hume

“That the Living our Values Outdoor Education Workshop Report be referred to the Education Committee for review and discussion.”

CARRIED

NEW BUSINESS

- 1. Notice of Motion, Amending By-Law 287-18

10-20-18

MOVED: Cheryl Smukowich

“That notice is hereby given that Amending By-Law 287-18, a By-Law to amend the Organizational By-Law 280-17, shall be given first reading at the June 26, 2018 Board Meeting.”

CARRIED

2. Student Council Liaison Report

Trustee John Mulligan provided an update for Trustee's information.

RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 9:00 p.m.

10-21-18

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:00 p.m.**

10-22-18

1. Confidential Personnel Matter

MOVED: Trustee Sandy Lethbridge

"That the Board accept the employee's resignation effective June 30, 2019."

CARRIED

10-23-18

2. Administrator/Coordinator Appointments for 2018-2019

MOVED: Trustee Sandy Lethbridge

"That Julie Cordova be appointed to Golden Gate Middle School as Vice Principal, effective September 4, 2018.

And further;

That Leah Jones be appointed to Westwood Collegiate as Vice Principal, effective September 4, 2018.

And further;

That Adam Lister be appointed to Hedges Middle School as Vice Principal, effective September 4, 2018.

And further;

That Joan Badger be appointed to Acting Vice Principal (Term) at John Taylor Collegiate, effective September 4, 2018."

CARRIED

10-24-18

3. Manitoba School Board Association

- CPI Update May 25, 2018

MOVED: Trustee Sandy Lethbridge

"That the CPI Update from May 25, 2018 be referred to the Personnel Committee for review."

CARRIED

10-25-18

4. Confidential Employee Request

MOVED: Trustee Sandy Lethbridge

"That the request be approved."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:01 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent