



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, May 11, 2021, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1582416

Meeting No. 10-21

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Acting Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Sharon O'Neil	Senior Executive Assistant

REGRETS

NIL

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:03 p.m. Attendance – recorded above.

10-01-21 MOVED: Trustee Jennifer Lawson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:32 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS
NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of April 27, 2021 were adopted.

REPORT ON EDUCATION**Coaches – Manitoba Remote Learning Support Centre (RLSC) – Repository**

Presented by: Principal, Andy Mead; Allison Potter, Manitoba Education

Pembina Trails School Division Superintendent Ted Fransen provided some history of how the RLSC program was developed and welcomed RLSC Principal, Andy Mead and Allison Potter from Manitoba Education.

As announced in the Speech from the Throne, Manitoba Education, in partnership with several school divisions, implemented a provincial remote learning strategy. The Manitoba Remote Learning Support Centre (RLSC) strategy is to ensure continuity of learning, build capacity, support educators, and achieve greater consistency. The RLSC currently has 784 students from Kindergarten to Grade 8 and 22 coaches from 7 different divisions, including eight coaches from the SJASD.

RLSC coaches were tasked to do the following to build the repository:

- Provide guidance and content support in the collection and development of inquiry/project-based learning experiences within pre-established guidelines and criteria.
- Provide guidance and content support in the collection and development of evidence-based, high-yield teaching and assessment strategies that increase student engagement and achievement in an online learning environment.
- Work as a provincial instructional coach/team to support Kindergarten to Grade 8 teachers in the delivery of online instruction within the context of learning at home across the province.

RLSC coaches, that include Manitoba Education staff, created:

- seventy-two learning experiences in English and thirty-four in French that are currently posted to the RLSC website.
- forty teaching strategies that focus on numeracy, literacy to build skills in the area of Community, Efficacy, and Autonomy.
- a resource bank of 51 professional development opportunities for the RLSC staff.

This website is accessed by teachers and families from across Manitoba.
<https://www.mbremotelearning.ca/>

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

Education Committee Report 06-20/21

Meeting held April 20, 2021

Committee Chair: Holly Hunter

1. Attendance
2. Approval of Agenda
3. Tom Simms, Guest Speaker, CEDA
4. State of Equity in Education – Partnerships and Opportunities

10-02-21

MOVED: Trustee Holly Hunter

“That the following items be received as information:

- Tom Simms, Guest Speaker, CEDA
- State of Equity in Education – Partnerships and Opportunities.”

CARRIED

CONCLUDED: Report of the Education Committee

FILED**Finance/Facilities Committee Report 07-20/21**

Meeting held May 4, 2021

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. PSFB Correspondence
Linwood School – Structural Upgrade – Design Authorization

10-03-21

MOVED: Trustee Craig Glennie

“That the PSFB correspondence Linwood School – Structural Upgrade – Design Authorization be received as information.”

CARRIED

4. Stevenson-Britannia School Playground Update

10-04-21

MOVED: Trustee Craig Glennie

“That the request from Stevenson-Britannia School to develop the playground be approved in principle.”

CARRIED

5. Proposed Subdivision and Rezoning of Land Located at 620 Oxbow Bend Road

10-05-21

MOVED: Trustee Craig Glennie

“That the Proposed Subdivision and Rezoning of Land Located at 620 Oxbow Bend Road be received as information.”

CARRIED

6. Inclusive Washrooms

10-06-21

MOVED: Trustee Craig Glennie

“That the Inclusive Washroom update be received as information.”

CARRIED

7. Allard Update

10-07-21

MOVED: Trustee Craig Glennie

“That the Allard Update be received as information,
And further;

That the Allard Update item be listed as pending on the Finance/Facilities Agenda.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

Governance Committee Report 01-21

Meeting held April 20, 2021

Committee Chair: Bruce Chegus

1. Attendance
2. Approval of Agenda
3. New Policy – BCB Board Member Conflict of Interest

10-08-21 **MOVED: Trustee Bruce Chegus**

“That the new policy BCB Board Member Conflict of Interest be approved.”

CARRIED

4. New Policy – Electronic Communication by Board Members

10-09-21 **MOVED: Trustee Bruce Chegus**

“That the new policy Electronic Communication by Board Members be approved.”

CARRIED

5. New Policy – Correspondence Received from the Public

10-10-21 **MOVED: Trustee Bruce Chegus**

“That the revisions to Policy KE – Public Concerns be received as information.”

AMENDMENT

10-11-21 **MOVED: Trustee Bryan Metcalfe**

“That the motion be amended to approve the revisions to Policy KE – Public Concerns.”

CARRIED

MAIN MOTION AS AMENDED

10-10-21 **MOVED: Trustee Bruce Chegus**

“That the revisions to Policy KE – Public Concerns be approved.”

CARRIED

6. Organizational By-Law 311-20

10-12-21 **MOVED: Trustee Bruce Chegus**

“That the reference in section 15, paragraph 10b of Organizational By-Law 311-20 under Correspondence be amended to insert Superintendent in place of Secretary-Treasurer/Chief Finance Officer;

And further,

That notice of first reading regarding the revised Organizational By-Law be given at the May 25, 2021 Board Meeting.”

CARRIED

CONCLUDED: Report of the Governance Committee

FILED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 10-21

FOR ACTION

There were no action items.

FOR INFORMATION

1. COVID-19 Public Update
2. InformNet Online Summer School – Manitoba Government News Release
3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 10-21

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Acting Secretary-Treasurer/CFO
Report 09-21

FOR ACTION

1. Promissory Note

10-13-21

MOVED: Trustee Craig Glennie

“That a Promissory Note in the amount of \$20,900.00 for various capital projects, issued under the Public Schools Act, be approved;

And further,

That the Promissory Note be signed by the Acting Secretary-Treasurer and countersigned by the Board Chair of the School Division.”

FOR INFORMATION

1. Cheque Registers

Attached are the Cheque Registers for payments issued:

- a) April 21, 2021 (US)
- b) April 29, 2021
- c) May 3, 2021 (Payroll)
- d) May 4, 2021

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)

- E-News Bulletin – May 5, 2021
 - CASSA CSBA Indigenous Education Gathering – July 7-9, 2021
 - Swan Valley Superintendent CEO – Advertisement
 - Teaching Math Effectively in Rural Manitoba Isn't Rocket Science, or is it?
 - OurWinnipeg 2045
2. Environmental Education and Communication (EECOM) Winner of 2021 – Brooklands School
 3. The Manitoba Teacher article - Responding to the Government Report <https://www.mbteach.org/mtscms/2021/04/14/april-may-2021/>
 4. Winnipeg Sun Guest Column – Advancing Manitoba Education – Cliff Collen, Minister of Education

10-14-21

MOVED: Trustee Nicole Bowering

"That a letter of congratulations be written, over signature of the Board Chair, to Brooklands School on winning the Environmental Education and Communication, EECOM, 2021 award of Excellence in the category of Outstanding K-12 Class, School, or School District."

CONCLUDED: Correspondence

FILED**UNFINISHED BUSINESS***There were no Unfinished Business items.***AGENDA-BASED QUESTIONS FROM THE PUBLIC***There were no Agenda Based Questions from the Public.***TRUSTEE PD SUMMARIES**

Trustee Bruce Chegus attended the CAPSLE Workshop on COVID Implications for a School Vaccination policy. Trustee Chegus provided a summary of the speaker's points on what might go into developing a school division vaccination policy.

10-15-21

MOVED: Trustee Bruce Chegus

"That the information from the CAPSLE Workshop on COVID Implications for a School Vaccination policy be referred to the Personnel Committee."

NEW BUSINESS*There were no New Business Items***RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:35 P.M.**

10-16-21

MOVED: Trustee Jennifer Lawson

"That the Board recess to Committee of the Whole in Camera."

CARRIED**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned 10:07 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent