



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, May 25, 2021, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1582416

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Acting Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Cindy Labaty	Manager, Human Resources
Sharon O'Neil	Senior Executive Assistant

REGRETS

NIL

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 5:00 p.m. Attendance – recorded above.

11-01-21 **MOVED: Trustee Jennifer Lawson**
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

The Board rose from Committee of the Whole In-Camera at 5:29 PM.

11-02-21 **MOVED: Trustee Craig Johnson**
"That the Board reconvene to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:33 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS
NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of May 11, 2021 were adopted.

REPORT ON EDUCATION

There was no Report on Education.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS

Community Engagement Committee Report 07-20/21

Meeting held May 10, 2021

Committee Chair: Nicole Bowering

1. Attendance
2. Approval of Agenda
3. Community Forum – Bill 64

11-03-21

MOVED: Trustee Nicole Bowering

“That Bill 64 Community Engagement opportunities be identified and planned for the Summer and Fall of 2021.”

CARRIED

CONCLUDED: Report of the Community Engagement Committee

FILED

Awards and Scholarship Advisory Committee Report 02-20/21

Meeting held May 7, 2021

Committee Chair: Bryan Metcalfe

1. Attendance
2. Approval of Agenda
3. International Student Program StudyInsured Scholarship Award Request

11-04-21

MOVED: Trustee Bryan Metcalfe

“That the request from International Student Program StudyInsured for an annual \$250 award at each senior years school, John Taylor Collegiate, St. James Collegiate, Collège Sturgeon Heights Collegiate, and Westwood Collegiate be approved.”

CARRIED

CONCLUDED: Report of the Awards and Scholarship Advisory Committee

FILED

Retirement Plan Committee Report 04-20/21

Meeting held May 13, 2021

Committee Chair: Craig Glennie

Trustee Craig Glennie reviewed the Report of the Retirement Plan Committee for Trustees' Information.

CONCLUDED: Report of the Retirement Committee

FILED

Education Committee Report 07-20/21

Meeting held May 18, 2021

Committee Chair: Holly Hunter

1. Attendance
2. Approval of Agenda
3. Presentation for the 2020-21 Education Committee Meetings: Common Assessments

11-05-21 MOVED: Trustee Holly Hunter

"That the Presentation for the 2020-21 Education Committee Meetings: Common Assessments be received as information."

CARRIED

CONCLUDED: Report of the Education Committee

FILED

Personnel Committee Report 03-20/21

Meeting held May 4, 2021

Committee Chair: Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. COVID-19 Staffing Update

11-06-21 MOVED: Trustee Sandy Lethbridge

"That the Covid-19 Staffing Update be received as information."

CARRIED

4. COVID-19 Vaccination Policy Discussion

11-07-21 MOVED: Trustee Sandy Lethbridge

"That the COVID-19 Vaccination Policy discussion be received as information."

CARRIED

5. Bill 73 COVID-19 Vaccination Leave

11-08-21 MOVED: Trustee Sandy Lethbridge

"That the Bill 73 COVID-19 Vaccination Leave be received as information."

CARRIED

6. MTS Letter of Understanding - Personal Leave Deferral

11-09-21 MOVED: Trustee Sandy Lethbridge

"That the information shared regarding the MTS Letter of Understanding - Personal Leave Deferral be received as information."

CARRIED

11-10-21 7. ACE-R-2 Accessible Employment Standards

MOVED: Trustee Sandy Lethbridge

"That the regulation ACE-R-2 Accessible Employment Standards regulation be received as information."

CARRIED

11-11-21 8. Vacation Carry-Over Request

MOVED: Trustee Sandy Lethbridge

"That the additional vacation carry-over for one Excluded Group #1 Board Office employee be approved as requested."

CARRIED

11-12-21 9. Personnel Report to the Board

MOVED: Trustee Sandy Lethbridge

"That the Personnel Report to the Board be received as information."

CARRIED

CONCLUDED: Report of the Personnel Committee

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 7:58 P.M.

11-13-21 1. MANTE and Excluded Group #3

MOVED: Trustee Sandy Lethbridge

"That the Board agrees to approve the Agreement-in-Committee reached on May 19, 2021 for the renewal of the collective agreement between the St. James-Assiniboia School Division and MANTE;

And further,

That the Board agrees to approve that the renewal of the MANTE Collective agreement be applied to the Excluded Group #3."

CARRIED

11-14-21 2. Excluded Group #1

MOVED: Trustee Sandy Lethbridge

"That the Board approves the wage increase for Excluded Group #1, applied as per the MTS agreement, with the exception that the COLA defined in year four shall not exceed an increase of 1.5%."

CARRIED

11-15-21 3. Allard Building Update

MOVED: Trustee Craig Glennie

"That the Allard Building Update be referred to the Finance/Facilities Committee."

CARRIED

11-16-21 4. MSBA Advocacy Campaign Correspondence on Bill 64

MOVED: Trustee Craig Glennie

"That the MSBA Advocacy Campaign Correspondence on Bill 64 be referred to the Community Engagement Committee."

CARRIED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 11-21

FOR ACTION

There were no action items.

FOR INFORMATION

1. COVID-19 Public Update
 - a) Pfizer Vaccine for 12 and Older
 - b) Opening in Orange in 2021
 - c) Manitoba Remote Learning Support Centre to Support Remote Learning in 2021-2022
2. Brooklands Virtual Tour by Minister Cullen
3. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 11-21

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Acting Secretary-Treasurer/CFO
Report 10-21

FOR ACTION

NIL

FOR INFORMATION

1. Cheque Registers
 - Attached are the Cheque Registers for payments issued:
 - a) May 11, 2021 (Payroll)

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE**Action Correspondence**

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - E-News Bulletin – May 19, 2021
 - CASSA CSBA Congress 2021
 - Memo: Update on Bills from 42nd Legislature
 - Kelsey School Division Secretary-Treasurer Ad

- Alberta – ASBA Associate Superintendent Ad
2. St. James-Assiniboia School Division Terry Fox School Run 2020

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no Agenda Based Questions from the Public.

TRUSTEE PD SUMMARIES

There were no PD Summaries.

NEW BUSINESS

Notice of Motion By-Law 313-21 Amending Organizational By-Law 311-21
“Trustee Jennifer Lawson provided notice that By-Law 313-21 Amending By-Law 311-21, Organizational By-Law shall be given first reading at the June 8, 2021 Board Meeting.”

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:12 p.m.

11-17-21

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 8:38 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent