



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, August 28, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1244401

Meeting No. 12-18

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Craig Johnson	Trustee
Ed Hume	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12) and Administration
Doreen Cost	Asst. Superintendent, Education (K-8) and Student Services
Randy Calvert	Manager, Facilities and Maintenance
Gillian Muir	Executive Assistant
Jennifer Cameron	Information Officer (7:41 p.m.)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:59 p.m. Attendance – recorded above.

12-01-18 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:41 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

12-02-18 MOVED: Trustee Craig Johnson
"That the minutes of the Board Meeting of June 26, 2018 be adopted."

CARRIED

REPORT ON EDUCATION

No Report on Education due to summer break.

HEARING OF DELEGATIONS

There were no delegations.

COMMITTEE REPORTS

There were no committee reports.

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 12-18

FOR ACTION

1. 2018 Senior Years Fall Awards
Trustee attendance - 2018 Senior Years Fall Award ceremonies.

- 12-03-18 2. Drop-Out Study Reports for 1989 to 2016 and 1989 to 2017
MOVED: Trustee Jennifer Lawson
"That the Drop-Out Study Reports for 1989 to 2016 and 1989 to 2017 be referred to the Education Committee for review."

CARRIED

- 12-04-18 3. Extended Field Trip Proposal - Westwood Collegiate
MOVED: Trustee Cheryl Smukowich
"That the Board approve the extended field trip proposal from Westwood Collegiate for Grade 9-12 students to travel to Pittsburgh, Pennsylvania on November 29 to December 2, 2018; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals

- 12-05-18 2. Letter from Toni & Gary Bond - Keira's Krusade
MOVED: Trustee Ed Hume
"That the Board send a letter of thanks to the staff and volunteers named, over signature of the Board Chair acknowledging the Division's appreciation for the care and compassion shown to the Bond family."

CARRIED

3. Annual Report on 2017-2018 Enrolment
4. Transportation of Students in the St. James-Assiniboia School Division
5. Educational Conferences 2018-2019
6. Arts Events 2018-2019
7. Email Communication Standards
8. Good News - 2018 National Music Festival
12-06-18 **MOVED: Trustee Sandy Lethbridge**
"That the Board send a letter, over signature of the Board Chair acknowledging the Divisional Children's Choir who won 2nd place in the Community Choir, 12 years of age and under at the 2018 National Music Festival, under the direction of Heather Neufeld."

CARRIED

CONCLUDED: Report of the Superintendent No. 12-18

FILED

REPORT OF THE SECRETARY-TREASURER/ CFO

Mike Friesen, Secretary-Treasurer
Report 12-18

FOR ACTION

1. Policy DKC - Expense Reimbursement
2. Military Service Recognition Book Advertisement
12-07-18 **MOVED: Trustee Craig Johnson**
"That item #1 and #2 be referred to the Finance/Facilities Committee."

CARRIED

3. Debenture By-Law 288-18
12-08-18 **MOVED: Trustee Cheryl Smukowich**
"That notice regarding Debenture By-Law 288-18 be given first reading at the Board Meeting of September 11, 2018."

CARRIED

FOR INFORMATION

1. Cheque Registers:
a) June 28, 2018 (INP Payroll Clearing)
b) June 29, 2018
c) July 5, 2018 (INP Payroll Clearing)

- d) July 6, 2018
- e) July 13, 2018 (INP Payroll Clearing)
- f) July 13, 2018
- g) July 18, 2018 (US Bank)
- h) July 19, 2018 (INP Payroll Clearing)
- i) July 24, 2018
- j) August 9, 2019 (INP Payroll Clearing)
- k) August 13, 2018
- l) August 20, 2018
- m) August 22, 2018
- 2. Permit Report – August 23, 2018
- 3. Fundraising Reports
 - a) Lincoln Middle School
 - b) École Robert Browning
 - c) Athlone School
 - d) Voyageur School
 - e) St. James Collegiate
 - f) Strathmillan School
 - g) Phoenix School
- 4. Tender Award Summary - July 2, 2018

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There is no Action Correspondence

Information Correspondence

- 1. Manitoba Schools Boards Association (MSBA)
 - a. Urgent Memo - New Amendments to the Administrative Cost Control Regulations effective July 1, 2018
 - b. 2018 Resolutions to the Minister Package
 - c. Evergreen School Division - Transportation Manager
 - d. 2018 School Board Election Resources
 - e. Memo to Board Chairs re Steinbach Online Article August 20, 2018
 - f. Special Announcement - Area 3 Superintendent Frontier School Division
 - g. Economic Indicators July 2018
- 2. Letter of Thanks - Student Awards Recipients
- 3. Manitoba Association of Parent Councils - Divisional Membership 2018-19
- 4. St. James Collegiate Proposed Bus Loop - F. Roberts, Resident, St. James-Assiniboia School Division
- 5. Healthy Child Manitoba - 2016/2017 Early Development Instrument (EDI)

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

12-09-18 1. Second Reading – Amending By-Law 287-18
MOVED: Trustee Cheryl Smukowich
“That the Board give second reading to Amending By-Law 287-18, a By-Law to amend the Organizational By-Law 280-17.”
CARRIED

12-10-18 2. Third/Final Reading – By-Law 287-18
MOVED: Trustee Cheryl Smukowich
“That the Board give third and final reading to Amending By-Law 287-18, a By-Law to amend the Organizational By-Law 280-17.”
CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no questions from the public.

12-11-18 **TRUSTEE PD SUMMARIES**
MOVED: Trustee Ed Hume
“That the CSBA Congress Report be referred to the Education Committee for review and discussion.”
CARRIED

NEW BUSINESS

• Chief Superintendent Evaluation Policy

• Notice of Motion - By-Law 289-18 - Religious Instruction at Strathmillan School

12-12-18 **MOVED: Trustee Cheryl Smukowich**
“That notice is hereby given that By-Law 289-18, a By-Law to allow for religious instruction at Strathmillan School for the 2018-19 school year, shall be given first reading at the September 11, 2018 Board Meeting.”
CARRIED

12-13-18 • Notice of Motion - By-Law 290-18 - Consolidated Organizational By-Law
MOVED: Trustee Cheryl Smukowich
“That notice is hereby given that By-Law 290-18 a Consolidated By-Law of Organizational By-Law 280-17 and Amending By-Law 287-18, shall be given first reading at the September 11, 2018 Board Meeting.”
CARRIED

RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 8:00 p.m.

12-14-18 **MOVED: Trustee Craig Johnson**
“That the Board recess to Committee of the Whole In-Camera.”
CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:10 p.m.

- 12-15-18 1. Secondment Request - St. James-Assiniboia Teachers' Association
MOVED: Trustee Craig Johnson
"That the request from the St. James-Assiniboia Teachers' Association for the Secondment of Kent McPherson for the 2018-2019 school year be approved."
CARRIED
- 12-16-18 2. Manitoba School Board Association
• River East Transcona Issue: Teacher Allowance July 4, 2018
• CPI Update July 20, 2018
MOVED: Trustee Sandy Lethbridge
"That the River East Transcona Issue: Teacher Allowance July 4, 2018 and the CPI Update form July 20, 2018 be referred to the Personnel Committee for review."
CARRIED
- 12-17-18 3. Request for Additional Bus
MOVED: Trustee Craig Johnson
"That the Request for Additional Bus Memorandum be referred to the Finance/Facilities Committee for review."
CARRIED
- 12-18-18 4. Air Conditioning 2017-18
MOVED: Trustee Craig Johnson
"That the air conditioning replacements (\$1,260,000) for Sturgeon Heights Collegiate, École Assiniboine and Lakewood School be funded from the Operating Reserve."
CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:11 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent