



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, September 11, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1249582

Meeting No. 13-18

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee (8:34 p.m.)
Craig Johnson	Trustee
Ed Hume	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Doreen Cost	Asst. Superintendent, Education (K-8) and Student Services
Carrol Harvey	Manager, Human Resources (7:31 p.m.)
Gillian Muir	Executive Assistant
Jennifer Cameron	Information Officer (7:31 p.m.)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:01 p.m. Attendance – recorded above.

13-01-18 MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:31 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

13-02-18 MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of August 28, 2018 be adopted.”

CARRIED

REPORT ON EDUCATION

The Canadian Centre for Child Protection

Presented By: Noni Classen, Director of Education

Noni Classen, Director of Education with the Canadian Centre for Child Protection provided a presentation to the Board of Trustees regarding the role of schools in safeguarding children from sexual abuse and the mission to reduce, educate, assist and advocate for the protection of children. Noni indicated that with preventative efforts such as policies and procedures, code of conduct, guidelines for appropriate boundaries, reporting procedures and education for students and parents in place, a sustainable culture of child protection will be established.

HEARING OF DELEGATIONS

There were no delegations.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE No. 09-18

Meeting held September 4, 2018

Committee Chair: Craig Johnson

1. Attendance - for information
2. Approval of Agenda
3. PSFB Correspondence
 - a) Phoenix School - Steam Unit Ventilator Replacement Design Authorization
 - b) École Assiniboine - Roof Replacement Project

13-03-18

MOVED: Trustee Craig Johnson

"That the PSFB correspondence listed above be received as information."

CARRIED

4. GBLA-R Flag Protocol

13-04-18

MOVED: Trustee Craig Johnson

"That regulation GBLA-R Flag Protocol be received as information."

And further;

"That the costs associated with installing the six new flag poles be approved in principle and funded from the operating reserve."

AMENDMENT

13-05-18

MOVED: Trustee Jennifer Lawson

"That the motion be deferred until the September 25, 2018 Board Meeting."

MAIN MOTION AS AMENDED

13-06-18 **MOVED: Trustee Craig Johnson**

"That GBLA-R Flag Protocol be deferred to the September 25, 2018 Board Meeting."

CARRIED

5. Update re Summer Capital Projects
- 2018/2019

13-07-18 **MOVED: Trustee Craig Johnson**

"That the update on summer capital projects be received as information."

CARRIED

6. Policy DKC - Expense Reimbursement

13-08-18 **MOVED: Trustee Craig Johnson**

"That Policy DKC - Expense Reimbursement be revised to include electronic Boarding Passes."

CARRIED

7. Military Service Recognition Book Advertisement

13-09-18 **MOVED: Trustee Craig Johnson**

"That a Veteran Support Ad in the Military Service Recognition book in the amount of \$625 be purchased."

CARRIED

8. Assiniboine Children's Centre Update

13-10-18 **MOVED: Trustee Craig Johnson**

"That the revised 40 spot child care expansion at École Assiniboine be received as information."

CARRIED

9. Request for Additional Bus

13-11-18 **MOVED: Trustee Craig Johnson**

"That the purchased seat bus shuttle pilot for middle years students be approved for the 2018-2019 school year."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 13-18

FOR ACTION

There were no action items.

FOR INFORMATION

1. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 13-18

FILED

REPORT OF THE SECRETARY-TREASURER/ CFO

Mike Friesen, Secretary-Treasurer
Report 13-18

FOR ACTION

1. Financial Statement
 - a) July 2018
 - b) August 2018

13-12-18

MOVED: Trustee Craig Johnson

"That item #1 be referred to the Finance/Facilities Committee."

CARRIED

FOR INFORMATION

1. Cheque Registers:
 - a) August 22, 2018
2. Permit Report – September 6, 2018
3. 2017/2018 Audit

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There is no Action Correspondence

Information Correspondence

1. Letter from Turtle Mountain School Division
2. Manitoba Schools Boards Association (MSBA)
 - a. MSBA 2018-19 Learning Opportunities Calendar
 - b. MSBA Memo re: Trustee Candidates
 - c. Canad Inns School Usage Opportunity Correspondence
 - d. Horatio Alger Scholarship Program General Overview, Information and Poster
 - e. Workplace Institute Training Seminars
 - f. Letter to Minister Kevin Goertzen
3. Manitoba Association of Parent Councils (MAPC) Brochure and Divisional Membership 2018-2019

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

- 13-13-18** 1. First Reading – Debenture By-Law 288-18
MOVED: Trustee Cheryl Smukowich
“That the Board give first reading of By-Law 288-18, a debenture by-law for various projects totaling \$359,900.”
CARRIED
- 13-14-18** 2. First Reading – By-Law 289-18 - Religious Instructions at Strathmillan School
MOVED: Trustee Cheryl Smukowich
“That the Board give first reading of By-Law 289-18, a By-Law to allow for religious instruction at Strathmillan School for the 2018-19 school year.”
CARRIED
- 13-15-18** 3. First Reading – By-Law 290-18 Consolidated Organizational By-Law
MOVED: Trustee Cheryl Smukowich
“That the Board give first reading of By-Law 290-18 a Consolidated By-Law of Organizational By-Law 280-18 and Amending By-Law 287-18.”
CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no new business items.

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:01 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent