



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

### Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, September 25, 2018, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building  
2574 Portage Avenue, Winnipeg*

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No. 1253428

Meeting No. 14-18

#### **PRESENT:**

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Craig Johnson	Trustee
Ed Hume	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

#### **ALSO IN ATTENDANCE:**

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12) and Administration
Carrie Melville	Asst. Secretary-Treasurer (7:33 p.m.)
Gillian Muir	Executive Assistant
Jennifer Cameron	Information Officer (7:33 p.m.)

#### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

The Chair called the meeting to order at 7:01 p.m. Attendance – recorded above.

**14-01-18      MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole In-Camera.”

**CARRIED**

#### **RETURN TO REGULAR BOARD MEETING – 7:33 p.m.**

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

#### **ADOPTION OF MINUTES – PREVIOUS MEETING**

**14-02-18      MOVED: Trustee Jennifer Lawson**

“That the minutes of the Board Meeting of September 11, 2018 be adopted.”

**CARRIED**

## **REPORT ON EDUCATION**

### **Red River College - Vocational/Trade Programming**

**Presented By: Aileen Najdich, Executive Director, Community and Student Services**

Aileen Najdich, Executive Director, Community and Student Services shared information regarding programming offered through Red River College and the potential for partnerships with schools. With the growing number of students who attend college at a later age there are several pathway and bridging types of programs now offered as well as partnerships with Indspire to help support Indigenous students. Other partnership opportunities include incorporating the college in current vocational programming to encourage post secondary studies directly out of high school.

## **HEARING OF DELEGATIONS**

Ms. Laurie Bennett and Ms. Kim Johnson - Community Resident

Ms. Bennett and Ms. Johnson shared safety concerns that regularly occur from the Strathmillan School parking lot after school hours.

14-03-18

**MOVED: Trustee Craig Johnson**

"That the delegation presentation from Laurie Bennett and Kim Johnson be referred to the Finance/Facilities Committee."

**CARRIED**

## **COMMITTEE REPORTS**

### **PERSONNEL COMMITTEE No. 07-18**

Meeting held September 18, 2018

Committee Chair: Sandy Lethbridge

1. Attendance - for information
2. Approval of Agenda
3. Policy GCF Hiring of Professional Staff and Appointment of School-Based Administrators

14-04-18

**MOVED: Trustee Sandy Lethbridge**

"That Administration consider revisions to policy and bring them back to Committee for further discussion at the next meeting."

**CARRIED**

14-05-18

4. Job Description - Shop Supervisor

**MOVED: Trustee Sandy Lethbridge**

"That the revision to Job Description AP5-21, Shop Supervisor be approved."

**CARRIED**

- 14-06-18 5. CPI Updates  
**MOVED: Trustee Sandy Lethbridge**  
"That the CPI Updates as referred from the Board meetings held June 26 and August 28, 2018 be received as information."  
**CARRIED**
- 14-07-18 6. MSBA Arbitration Bulletin  
**MOVED: Trustee Sandy Lethbridge**  
"That the MSBA Arbitration Bulletin as referred from the Board meeting held August 28, 2018 be received as information."  
**CARRIED**
- 14-08-18 7. Canadian Centre for Child Protection  
**MOVED: Trustee Sandy Lethbridge**  
"That the Canadian Centre for Child Protection report as referred from the Board meeting held June 26, 2018 be received as information."  
**CARRIED**
- 14-09-18 8. Personnel Report to the Board  
**MOVED: Trustee Sandy Lethbridge**  
"That the Personnel Report to the Board be received as information."  
**CARRIED**  
  
CONCLUDED: Report of the Personnel Committee  
**FILED**

**EDUCATION COMMITTEE No. 1~18-19**

Meeting held September 18, 2018

Committee Chair: Jennifer Lawson

- 14-10-18 1. Attendance - for information  
2. Approval of Agenda  
3. Kindergarten Registration re: Siblings  
**MOVED: Trustee Jennifer Lawson**  
"That the Kindergarten registration give priority to siblings on the waitlist."  
**CARRIED**
- 14-11-18 4. Policy Revision - Motion 11-04-18  
• GBLA-R - Flag Protocol  
**MOVED: Trustee Jennifer Lawson**  
"That Regulation GBLA-R Flag Protocol be approved with revisions as noted in the Report of the Education Committee, September 18, 2018."
- 14-12-18 **MOVED: Trustee Ed Hume**  
"That the vote for motion 14-11-18 be recorded."  
**CARRIED**  
  
Consideration of Main Motion 14-11-18 with Recorded Vote  
  
"That Regulation GBLA-R Flag Protocol be approved with revisions as noted in the Report of the Education Committee, September 18, 2018."

In accordance with By-Law 280-17 Rules and Procedures, the vote was recorded as follows:

**Record of the Vote**

<u>Affirmative</u>	<u>Negative</u>
Craig McGregor	Ed Hume
Cheryl Smukowich	
Bruce Chegus	
Craig Johnson	
Jennifer Lawson	
Sandy Lethbridge	
John Mulligan	
Peter Woods	

**14-13-18** 5. Agenda Items 3 and 5  
**MOVED: Trustee Jennifer Lawson**

"That the following items be received as information:

- Drop-Out Study Reports for 1989 to 2016 and 1989 to 2017
- Trustee PD Summary, CSBA Congress Report."

**CARRIED**

CONCLUDED: Report of the Education Committee

**FILED**

**RETIREMENT PLAN COMMITTEE No. 04-17/18**

Meeting held September 20, 2018

Committee Chair: John Mulligan

Trustee John Mulligan reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee

**FILED**

**REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent

Report 14-18

**FOR ACTION**

**14-14-18** 1. Therapy Dog Program Proposal - Collège Sturgeon Heights Collegiate  
**MOVED: Trustee Cheryl Smukowich**

"It is recommended that the Board of Trustees waive Division Policy ECACB – Dogs Prohibited on School Property at Collège Sturgeon Heights Collegiate to continue the Therapy Dog Program throughout the 2018-19 and 2019-20 school years."

**CARRIED**

**FOR INFORMATION**

1. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 14-18

**FILED**

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**REPORT OF THE SECRETARY-TREASURER/ CFO**

Mike Friesen, Secretary-Treasurer  
Report 14-18

**FOR ACTION**

There were no action items.

**FOR INFORMATION**

1. Cheque Registers:
  - a) September 10, 2018 (INP Payroll Clearing)
  - b) September 11, 2018
  - c) September 19, 2018 (INP Payroll Clearing)
  - d) September 19, 2018
2. Permit Report – September 20, 2018

CONCLUDED: Report of the Secretary-Treasurer/CFO

**FILED**

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**CORRESPONDENCE**

**Action Correspondence**

There is no action correspondence.

**Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. MSBA September Provincial Executive Meeting Highlights
  - b. Response from Honourable Kelvin Goertzen to MSBA re: March 2018 Resolutions
  - c. Letter to Honourable Bill Morneau, Federal Minister of Finance from CSBA
  - d. CAA Newsletter September 2018
  - e. Fire Safety in Educational Facilities - Guide
2. Letter from Red River Valley School Division

CONCLUDED: Information Correspondence

**FILED**

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**UNFINISHED BUSINESS**

1. Second Reading – Debenture By-Law 288-18

**14-15-18 MOVED: Trustee Cheryl Smukowich**

“That the Board give second reading of By-Law 288-18, a debenture by-law for various projects totaling \$359,900.”

**CARRIED**

- 14-16-18 2. Third/Final Reading – Debenture By-Law 288-18  
**MOVED: Trustee Cheryl Smukowich**  
“That the Board give third and final reading of By-Law 288-18, a debenture by-law for various projects totaling \$359,900.”

**CARRIED**

- 14-17-18 3. Second Reading – By-Law 289-18 - Religious Instructions at Strathmillan School  
**MOVED: Trustee Cheryl Smukowich**  
“That the Board give second reading of By-Law 289-18, a By-Law to allow for religious instruction at Strathmillan School for the 2018-19 school year.”

**CARRIED**

- 14-18-18 4. Third/Final Reading – By-Law 289-18 - Religious Instructions at Strathmillan School  
**MOVED: Trustee Cheryl Smukowich**  
“That the Board give third and final reading of By-Law 289-18, a By-Law to allow for religious instruction at Strathmillan School for the 2018-19 school year.”

**CARRIED**

- 14-19-18 5. Second Reading – By-Law 290-18 Consolidated Organizational By-Law  
**MOVED: Trustee Cheryl Smukowich**  
“That the Board give second reading of By-Law 290-18 a Consolidated By-Law of Organizational By-Law 280-18 and Amending By-Law 287-18.”

**CARRIED**

- 14-20-18 6. Third/Final Reading – By-Law 290-18 Consolidated Organizational By-Law  
**MOVED: Trustee Cheryl Smukowich**  
“That the Board give third and final reading of By-Law 290-18 a Consolidated By-Law of Organizational By-Law 280-18 and Amending By-Law 287-18.”

**CARRIED**

- 14-21-18 7. Finance/Facilities Committee Report 09-18 Deferred Item 4 GBLA-R Flag Protocol  
**MOVED: Trustee Cheryl Smukowich**  
“That regulation GBLA-R Flag Protocol be received as information.  
And further;  
That the costs associated with installing the six new flag poles be approved in principle and funded from the operating reserve.”

**CARRIED**

### **AGENDA-BASED QUESTIONS FROM THE PUBLIC**

A. Cole asked a question related to Board procedures and motions.  
K. Lloyd asked a question related to the delegation.

### **TRUSTEE PD SUMMARIES**

There were no Trustee PD Summaries.

**NEW BUSINESS**

There were no new business items.

**RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 9:18 p.m.**

**14-22-18**

**MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole In-Camera.”

**CARRIED**

**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:20 p.m.**

1. Manitoba School Board Association

- Collective Bargaining Update September 21, 2018
- CPI Update September 21, 2018

**14-23-18**

**MOVED: Trustee Sandy Lethbridge**

“That the Collective Bargaining Update September 21, 2018 and the CPI Update September 21, 2018 be referred to the Personnel Committee for review.”

**CARRIED**

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:20 p.m.

Craig McGregor  
Chair of the Board

Brett Lough  
Chief Superintendent