



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, September 24, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1373879

Meeting No. 14-19

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee (7:59 p.m.)
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (6-12) and Administration
Carrol Harvey	Manager, Human Resources
Gillian Muir	Senior Executive Assistant

REGRETS:

CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

14-01-19

MOVED: Trustee Sandy Lethbridge

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

14-02-19

MOVED: Trustee Jennifer Lawson

"That the minutes of the Board Meeting of September 10, 2019 be adopted."

CARRIED

REPORT ON EDUCATION

Continuous Improvement Plan 2019-20

Presented By: Julie Cordova, Administrator of Assessment and Evaluation / School and Community Support & Mike Wake, Assistant Superintendent, Education (K-12) and Administration

Julie Cordova, Administrator of Assessment and Evaluation and Mike Wake, Assistant Superintendent presented the Continuous Improvement Plans for the 2019-2020 school year to the Board of Trustees. The Instructional Support Model and Intensive Learning Days, two of the four areas of continuous improvement work, were the focus of the presentation. Teachers were encouraged to apply for literacy or numeracy coaching support for the 2019-2020 school year by completing an online application form and making a commitment to each of the intensive learning days as well as co-planned days through their coaching partnership. There is also the expectation for these teachers to share and celebrate their learning with their own school teams. Two cohorts of teachers will be supported in the first year of implementation. Up to 90 teachers will participate in the first round from September 2019 to December 2019 and an additional 90 teachers will be supported in the second round. The second round of teachers will be committed to one full year, from January 2020 to December 2020. The cycle will then repeat with new applicants.

HEARING OF DELEGATIONS

Green Action Centre - Active and Safe Routes to School Program
Ms. Denae Penner, Green Action Centre, requested the support of St. James-Assiniboia School Division Board of Trustees in adopting a city-wide default speed limit of 30 km/hr on residential streets.

14-03-19**MOVED: Trustee Nicole Bowering**

"That the Board receive the delegation presentation as information.

And further;

That the delegation presentation be referred to the Finance/Facilities Committee."

CARRIED

COMMITTEE REPORTS

PERSONNEL COMMITTEE No. 07-19
Meeting held September 17, 2019
Committee Chair: Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. Job Descriptions

14-04-19**MOVED: Trustee Sandy Lethbridge**

"That revisions to the following job descriptions be approved:

- AP1-1 Chief Superintendent
- AP1-2 Assistant Superintendent, Student Services
- AP1-4 Assistant Superintendent, Education (K-12) and Administration
- AP1-11 Manager, Human Resources”

CARRIED

14-05-19 4. Policies
MOVED: Trustee Sandy Lethbridge
“That Administration consider further edits to these policies and bring the policies and related archived policies, forms and regulations back to Committee at a later date.”

CARRIED

14-06-19 5. RACI Chart
MOVED: Trustee Sandy Lethbridge
“That the RACI Chart be received as information.”

CARRIED

14-07-19 6. CPI Updates
MOVED: Trustee Sandy Lethbridge
“That the CPI Update as referred from the Board meetings held June 25, 2019 and August 27, 2019 be received as information.”

CARRIED

14-08-19 7. Jameswood Principal Secondment
MOVED: Trustee Sandy Lethbridge
“That the position be posted as a 1.5 year term, and that Trustee Lethbridge and Trustee Lawson be included in the interview process.”

CARRIED

14-09-19 8. Personnel Report to the Board
MOVED: Trustee Sandy Lethbridge
“That the Personnel Report to the Board be received as information;
And further,
That the Chair discuss the Leaves portion of the Report and bring back the Board’s recommendation to the Committee.”

CARRIED

CONCLUDED: Report of the Personnel Committee

EDUCATION COMMITTEE No. 1~19-20
Meeting held September 24, 2019
Committee Chair: Bruce Chegus

1. Attendance
2. Approval of Agenda
3. Student Services Support Funding Survey 2018-2019 Detailed Review Motion 11-11-19

- Manitoba Education and Training Student Services Review and Reporting Feedback

14-10-19

MOVED: Trustee Bruce Chegus

"That the Manitoba Education and Training Student Services Review and Reporting feedback be reviewed once received.

And further,

That the Student Services Support Funding Survey 2018-2019 be received as information."

CARRIED

4. French Immersion Parent Opportunities to Attend Basic French - Motion 11-21-19

TABLING MOTION:

14-11-19

MOVED: Trustee Bruce Chegus

"That the French Immersion Parent Opportunities to Attend Basic French item be tabled for discussion at the October 15, 2019 Education meeting."

CARRIED

5. Policy Revision

- EB CD Procedures for Storm Closures, Bus Cancellations and Other Emergencies

14-12-19

MOVED: Trustee Bruce Chegus

"That the revision to policy EB CD Procedures for Storm Closures, Bus Cancellations and Other Emergencies be received as information."

CARRIED

CONCLUDED: Report of the Education Committee

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 14-19

FOR ACTION

14-13-19

1. George Waters Middle School Canine Assisted Learning Program for 2019-2020

MOVED: Trustee Craig Johnson

"It is recommended that the Board of Trustees waive Division Policy ECACB – Dogs Prohibited on School Property at George Waters Middle School for the Canine Assisted Learning Program until Tuesday, June 30, 2020."

CARRIED

14-14-19

2. Proposed Flag Suggestions for Senior Years Schools

MOVED: Trustee Bruce Chegus

"It is recommended that the Proposed Flag Suggestions for senior years schools' second flagpole be referred to the Education Committee."

CARRIED

14-15-19

3. Washroom Follow Up - Brooklands School & École Ness

MOVED: Trustee Craig Glennie

"It is recommended that the survey results from Brooklands School and École Ness regarding the new washroom facilities be reviewed by the Finance/Facilities Committee."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Early Years Reorganization Meetings

CONCLUDED: Report of the Chief Superintendent No. 14-19

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer
Report 14-19

FOR ACTION

1. By-Law 301-19 - Debenture
"Trustee Jennifer Lawson provided notice that Debenture By-Law 301-19 shall be given first reading at the Board Meeting of October 8, 2019."

14-16-19

FOR INFORMATION

1. Cheque Registers:
 - a) September 3, 2019 (Payroll)
 - b) September 6, 2019
 - c) September 13, 2019
2. Permit Report

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

1. Overview of MSBA Services Survey
An overview of MSBA Services and Supports were provided for review. Trustee Smukowich will follow up with all Trustees.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. MSBA/MTS Workplace Safety and Health Training for School Reps
 - b. Call for Nominations and Resolutions 2020
 - c. Memo re: Changes to Travel Health Insurance
 - d. E-News Bulletin - September 11, 2019
 - e. Memo re: TADD Lunches 2019-20
 - f. Community Water Safety Grants
 - g. Energy Manager Program

- h. CSBA Congress 2020 Call for Presentations
 - i. Memo re: Federal Climate Action Incentive Fund Update
 - j. Memo re: Student and Staff Accident Insurance
 - k. CAA School Safety Patrol Newsletter
 - l. MSBA Provincial Executive Meeting Highlights for September
 - m. Manitoba Connections Conference Final Call
 - n. Skills Manitoba Upcoming Fall Programs
- 2. Amnesty International Letter re: Fridays for Future Movement
 - 3. Manitoba Education & Training Letter re: Information Bulletins and Policies and Procedures for Provincial Tests 2019/2020
 - 4. Seven Oaks School Division Announcement - Board Elections

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

- 14-17-19** 1. Second Reading, By-Law 300-19 Consolidated Organizational By-Law
MOVED: Trustee Jennifer Lawson
"It is recommended that the Board give second reading to By-Law 300-19 a Consolidated By-Law of Organizational By-Law 290-18 and Amending By-Law 298-19."

CARRIED

- 14-18-19** 2. Third/Final Reading, By-Law 300-19 Consolidated Organizational By-Law
MOVED: Trustee Jennifer Lawson
"It is recommended that the Board give third and final reading to By-Law 300-19 a Consolidated By-Law of Organizational By-Law 290-18 and Amending By-Law 298-19."

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

(This time is allocated to hearing questions from the public regarding items on this agenda.)

TRUSTEE PD SUMMARIES

There were no Trustee PD summaries.

NEW BUSINESS

- 14-19-19** 1. Notice of Motion By-Law 302-19 - Religious Instruction at Golden Gate Middle School
"Trustee Jennifer Lawson provided notice that By-Law 302-19, a By-Law to allow for religious instruction at Golden Gate Middle School for the 2019-20 school year, shall be given first reading at the October 8, 2019 Board Meeting."

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA - 8:48 p.m.

- 14-20-19** **MOVED: Trustee Sandy Lethbridge**

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:59 p.m.

- 14-21-19** 1. Discussion and Planning re: Staff and Community Consultation Pre-Budget
MOVED: Trustee Craig Glennie
“That the Staff and Community Consultation Pre-Budget Survey as discussed in Committee of the Whole In Camera be referred to the Finance/Facilities Committee”
CARRIED

- 14-22-19** 2. Manitoba School Boards Association
MOVED: Trustee Sandy Lethbridge
“That the CPI Update August 2019 be referred to the Personnel Committee.”
CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:00 p.m.

Cheryl Smukowich
Chair of the Board

Brett Lough
Chief Superintendent