



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, October 9, 2018, 7:31 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 1258490

Meeting No. 15-18

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Doreen Cost	Asst. Superintendent, Education (K-8) and Student Services
Paul Deacon	Asst. Manager, Facilities and Maintenance (7:31 p.m.)
Elizabeth Rothery	Executive Assistant
Jennifer Cameron	Information Officer (7:31 p.m.)

REGRETS:

Ed Hume	Trustee
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CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:59 p.m. Attendance – recorded above.

15-01-18 MOVED: Trustee Peter Woods

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:31 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

15-02-18 MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of September 25, 2018 be adopted.”

CARRIED

REPORT ON EDUCATION

Stevenson-Britannia Adult Learning Centre, Inc.

Presented By: Gail Fishman, Education Director; Monica Ernstberger, Assistant Education Director; Robert Poirier, Chair of Stevenson-Britannia Adult Learning Centre, Inc.

The presentation informed the board on their programs, policies and practices. The Literacy Program consists of stages 1, 2, and 3 available during the day on Monday through Friday, and Tuesday and Thursday evening/continuous intake (35 learners). The Adult Learning Centre, Grade 9 to 12 with approximately 10 learners/semester. SBALC has professional staff of 19 as well as a bookkeeper and IT specialist. The start date of Semester 1 is September 11, 2018 to January 25, 2019, and Semester 2 will take place on January 25 to June 7, 2019. SBALC will be celebrating 30 years of service in partnership with SJASD.

HEARING OF DELEGATIONS

There were no delegations.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE No. 10-18

Meeting held October 4, 2018

Committee Chair: Craig Johnson

1. Attendance - for information
2. Approval of Agenda
3. PricewaterhouseCoopers LLP – 2017/2018 Audit Presentation

15-03-18

MOVED: Trustee Craig Johnson

“That the 2017/2018 Audit Report presented by PricewaterhouseCoopers be received as information.

And further;

That the Draft 2017/2018 Financial Statements be approved.

And further;

That the 2017/2018 FRAME Statements be forwarded to the Public Schools Finance Branch.

And further;

That the Administration handout on Accumulated Surplus be received as information.”

CARRIED

15-04-18

4. Flagpole Installation

MOVED: Trustee Craig Johnson

“That the discussion on the guidelines for flying the National Flag be received as information.”

CARRIED

- 15-05-18 5. Strathmillan Parking Lot Concern
MOVED: Trustee Craig Johnson
"That the discussion on the Strathmillan Parking Lot Concern related to the September 25, 2018 delegation be received as information."
CARRIED
- 15-06-18 6. Financial Statement
a) July 2018
b) August 2018
MOVED: Trustee Craig Johnson
"That the Financial Statement for the periods ended July 31, 2018 and August 31, 2018 be received as information."
CARRIED
- CONCLUDED: Report of the Finance/Facilities Committee
FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 15-18

FOR ACTION

- 15-07-18 1. Continuing Education Program / International Program Reports
MOVED: Trustee Jennifer Lawson
"It is recommended that the reports for the Continuing Education Program and International Student Program for 2017-2018 be referred to the Education Committee for review."
CARRIED
- 15-08-18 2. InformNet Year End Report 2017-2018
MOVED: Trustee Jennifer Lawson
"It is recommended that the InformNet Year End Report for 2017-2018 be referred to the Education Committee for review."
CARRIED
- 15-09-18 3. Kindergarten Literacy Links Program Report 2017-2018
MOVED: Trustee Jennifer Lawson
"It is recommended that the Kindergarten Literacy Links Program Report 2017-2018 be referred to the Education Committee for review."
CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Planned Power Outage
3. School Engagement Report 2017-2018
4. Proposal for an Indigenous Advisory Council

CONCLUDED: Report of the Superintendent No. 15-18

FILED

REPORT OF THE SECRETARY-TREASURER/ CFO

Mike Friesen, Secretary-Treasurer
Report 15-18

FOR ACTION

There were no action items.

FOR INFORMATION

1. Cheque Registers:
 - a) September 27, 2018 (INP Payroll Clearing)
 - b) September 27, 2018
 - c) October 3, 2018 (INP Payroll Clearing)
2. Permit Report – October 4, 2018
3. Fundraising Report – École Bannatyne
4. Tender Award Summary – October 1, 2018

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There is no action correspondence.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. MSBA Advocacy Initiative Overview
 - b. MSBA ACSM Water Quality Testing
 - c. Elections Canada Resources
 - d. Call for Nominations and Resolutions 2019

15-10-18

MOVED: Trustee Cheryl Smukowich

“That the MSBA Call for Nominations and Resolutions be referred to the 3 Standing Committees of the Board; Education, Finance/Facilities, and Personnel for review and response.”

CARRIED

- e. 2018 Safe Grad Seminar
- f. Notice to All Schools re Insurance Name Change
- g. Three Quick Question Poll/Survey
- h. School Safety Patrol Perks
- i. Winnipeg Free Press Opinion Piece – September 26, 2018
- j. Memo re Minimum Wage Increase
- k. Retirement Party Poster
- l. Respect in School – Access Information

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS

There was no unfinished business.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There was no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no new business items.

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:11 p.m.

15-11-18 1. Administrative Staffing 2019-2020

MOVED: Trustee Sandy Lethbridge

“That Ms. Julie Cordova be appointed Assessment and Evaluation/School and Community Support Administrator effective September 3, 2019.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:16 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent