



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

### Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, August 23, 2022, 7:30 p.m.

*2574 Portage Avenue, Winnipeg*

#1685516

#### **PRESENT:**

Cheryl Smukowich	Board Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

#### **ALSO IN ATTENDANCE:**

Jenness Moffatt	Acting Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Acting Assistant Superintendent, Education (K-12), Student Services and Administration
Gillian Muir	Senior Executive Assistant

#### **REGRETS:**

Jennifer Lawson	Vice-Chair
Holly Hunter	Trustee
Craig Johnson	Trustee

#### **CALL TO ORDER**

The Chair called the meeting to order at 5:15 p.m. Attendance – recorded above.

- 16-01-22      MOVED: Trustee Sandy Lethbridge**  
"That the Board recess to Committee of the Whole in Camera."

**CARRIED**

#### **RETURN TO REGULAR BOARD MEETING – 7:32 p.m.**

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

#### **ADOPTION OF MINUTES – PREVIOUS MEETING**

The minutes of the Board Meeting of June 28, 2022, Special Board Meeting of July 13, 2022 and Special Board Meeting of August 11, 2022 were adopted.

#### **REPORT ON EDUCATION**

*There was no Report on Education.*

#### **TRUSTEE STATEMENTS**

*There were no Trustee Statements.*

**HEARING OF DELEGATIONS**

*There were no delegations registered.*

**COMMITTEE REPORTS****REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 7:33 p.m.**

- 16-02-22 1. 130 Allard Avenue  
**MOVED: Trustee Craig Glennie**  
“The Agreement of Purchase for the sale of 130 Allard Avenue (Allard) as discussed in Committee of the Whole In Camera be approved.  
And further;  
That the Agreement of Purchase be forwarded to Manitoba Education and Early Childhood Learning for approval.”

**CARRIED**

- 16-03-22 2. Manitoba Remote Learning Support Centre and InformNet Funding Agreement and Summary  
**MOVED: Trustee Sandy Lethbridge**  
“That the Manitoba Remote Learning Support Centre and InformNet Funding Agreement dated September 1, 2022, between The Government of Manitoba, the St. James-Assiniboia School Division and Pembina Trails School Division be approved as presented.”

**CARRIED**

- 16-04-22 3. Public Services Act – Code of Conduct  
**MOVED: Trustee Bruce Chegus**  
“That Policy ACF Code of Conduct created in accordance with Bill 3 Public Service Act be approved.  
And further;  
That the policy be posted on the Division website.”

**CARRIED**

**TRUSTEE COMMITTEE UPDATES** *(report was presented after the Report of the Superintendent and Secretary-Treasurer/CFO)***MEETING BETWEEN SJASD AND RM OF HEADINGLEY**

Meeting held June 23, 2022

Presented by: Trustee Nicole Bowering

1. Trustee Election Process
2. MHRD Building on Phoenix School Property
3. What is the Latest Strategy of the Division on Facilities?
4. What is the Position on Shared Facilities with the Community? Is that Policy or just the Position of this Current Board?
5. How Can the RM Play a more Active Role in Planning for our Community School Needs?
6. How Frequently does the Division get Demographic and Population Updates?
7. The Pre/After-School Program – is there Long Term Capacity

CONCLUDED: Report of the Meeting between SJASD and RM of Headingley

**FILED**

**REPORT OF THE SUPERINTENDENT**

Presented by Jenness Moffatt, Acting Superintendent  
Report 13-22

**FOR ACTION**

*There were no items for action.*

**FOR INFORMATION**

1. Board Actions and Referrals

CONCLUDED: Report of the Superintendent

**FILED**

**REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Presented by Carrie Melville, Secretary-Treasurer/CFO  
Report 13-22

**FOR ACTION**

1. CPI Update – July 2022

**16-05-22**

**MOVED: Trustee Craig Glennie**

“That CPI Updates for the 2022/23 school year be referred to the Finance/Facilities Committee.”

**CARRIED**

2. Military Service Recognition Book Advertisement

**16-06-22**

**MOVED: Trustee Craig Glennie**

“That item #2 be referred to the Finance/Facilities Committee.”

**CARRIED**

**FOR INFORMATION**

1. Cheque Registers

- a) June 14, 2022
- b) June 16, 2022 (US)
- c) June 24, 2022 (Payroll)
- d) June 24, 2022
- e) June 30, 2022 (Payroll)
- f) June 30, 2022
- g) July 11, 2022 (Payroll)
- h) July 11, 2022
- i) July 15, 2022 (Payroll)
- j) July 15, 2022
- k) August 12, 2022 (Payroll)
- l) August 12, 2022

2. Fundraising Reports

- a) École Assiniboine
- b) École Ness

- c) Strathmillan School
  - d) Buchanan School
  - e) John Taylor Collegiate
  - f) Westwood Collegiate
  - g) Phoenix School
3. Tender Award Summary

CONCLUDED: Report of the Secretary-Treasurer/CFO

**FILED**

### **CORRESPONDENCE**

#### **Action Correspondence**

*There were no Action Correspondence items.*

#### **Information Correspondence**

- 1. Manitoba School Boards Association (MSBA)
  - a. Memo re: Manitoba School Insurance Program 2022-2023 Renewal
- 2. Manitoba Education and Early Childhood Learning
  - a. Assessment Schedule 2022-2023
- 3. Minister of Education and Early Childhood Learning, Honourable Wayne Ewasko
  - a. Elders and Knowledge Keepers in Schools Initiative

CONCLUDED: Correspondence

**FILED**

### **UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

- 16-07-22
- 1. First Reading By-Law 323-22 Amending By-Law 316-21 Board Organizational By-Law  
**MOVED: Trustee Nicole Bowering**  
"That the Board give first reading of By-Law 323-22 Amending By-Law 316-21 Board Organizational By-Law effective November 1, 2022."

**CARRIED**

### **AGENDA-BASED QUESTIONS FROM THE PUBLIC**

*There were no Agenda-Based Questions from the Public.*

### **TRUSTEE PD SUMMARIES**

*There were no Trustee PD Summaries.*

### **NEW BUSINESS**

- 16-08-22
- 1. Policy BCB Board Member Conflict of Interest & Policy BC Trustee Code of Conduct  
**MOVED: Trustee Bruce Chegus**  
"That the sub-heading 'Relationship Bias' and wording thereunder, including items #1-4, in Policy BCB be deleted.  
And further;

That the sub-heading 'Relationship Bias' and wording thereunder currently in Policy BCB, including items #1-4, be added to Policy BC Trustee Code of Conduct following the paragraph in the policy under Section 8: Conflict of Interest Matters Real or Perceived'.

And further;

That the suggested changes to Policies BCB and BC be referred to the Governance Committee for review and recommendation.”

16-09-22

AMENDMENT: Trustee Bruce Chegus

“That the motion be amended to remove the following:

That the suggested changes to Policies BCB and BC be referred to the Governance Committee for review and recommendation.”

16-08-22

**MOVED AS AMENDED: Trustee Bruce Chegus**

“That the sub-heading 'Relationship Bias' and wording thereunder, including items #1-4, in Policy BCB be deleted.

And further;

That the sub-heading 'Relationship Bias' and wording thereunder currently in Policy BCB, including items #1-4, be added to Policy BC Trustee Code of Conduct following the paragraph in the policy under Section 8: Conflict of Interest Matters Real or Perceived'.

**CARRIED**

2. Effective and Efficient Governance (E2G Model)

16-10-22

**MOVED: Trustee Bruce Chegus**

“That the E2G model be referred to the Governance Committee so it can be considered as the governance model for the Division in the next Board mandate.”

**CARRIED**

**RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:03 p.m.**

16-12-22

**MOVED: Trustee Bryan Metcalfe**

“That the Board recess to Committee of the Whole in Camera.”

**CARRIED**

**ADJOURNMENT:**

On motion of Trustee Bryan Metcalfe the regular board meeting adjourned at 8:03 p.m.

**Cheryl Smukowich  
Chair of the Board**

**Jenness Moffatt  
Acting Superintendent**