



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, November 12, 2019, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1392275

Meeting No. 17-19

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Asst. Superintendent, Education (K-12) and Administration
Carrie Melville	Asst. Secretary-Treasurer
Gillian Muir	Senior Executive Assistant

REGRETS:

CALL TO ORDER

The Chair called the meeting to order at 7:01 p.m. Attendance – recorded above.

17-01-19

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:33 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

17-02-19

MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of October 22, 2019 be adopted.”

CARRIED

REPORT ON EDUCATION

There was no Report on Education scheduled.

HEARING OF DELEGATIONS

There were no Delegations registered.

COMMITTEE REPORTS

RETIREMENT PLAN COMMITTEE MEETING No. 01-19/20

Meeting held September 26, 2019

Committee Member: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee

FILED

FINANCE/FACILITIES COMMITTEE No. 11-19

Meeting held November 5, 2019

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. Budget Location Review

17-03-19

MOVED: Trustee Craig Glennie

"That the budget presentation on Phys Ed, the Arts, InformNet and various curriculum locations be received as information."

CARRIED

4. Updated Multi-Year Plan

17-04-19

MOVED: Trustee Craig Glennie

"That the Update on the Multi Year Plan be received as information."

CARRIED

5. Grant's Old Mill Donation Request

17-05-19

MOVED: Trustee Craig Glennie

"That a grant in the amount of \$1000 be approved for Grant's Old Mill."

CARRIED

6. Westwood Collegiate 60th Anniversary

17-06-19

MOVED: Trustee Craig Glennie

"That the request from Westwood Collegiate for a grant in the amount of \$950 to support the schools 60th anniversary be approved."

CARRIED

- 17-07-19** 7. Bruce Middle School Anniversary Budget
MOVED: Trustee Craig Glennie
“That the 50th anniversary celebration budget submitted by Bruce Middle School be received as information.”
CARRIED
- 17-08-19** 8. Draft 2020/2021 Budget Timeline
MOVED: Trustee Craig Glennie
“That the draft Division Budget Timeline – 2020/2021 be adopted.”
CARRIED
- 17-09-19** 9. Voyageur School Change of Name
MOVED: Trustee Craig Glennie
“That changing the name of Voyageur School to École Voyageur, effective September 2020, be approved.”
CARRIED
- 17-10-19** 10. Horizons Children’s Centre Gazebo Request
MOVED: Trustee Craig Glennie
“That the request from Horizons Children’s Centre to install a gazebo on the Britannia field be referred back to Administration for further review.”
CARRIED
11. Hedges Middle School Fundraising

CONCLUDED: Report of the Finance/Facilities Committee
FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 17-19

FOR ACTION

- 17-11-19** 1. St. James Collegiate Canine Assisted Learning Program for 2019-2020
MOVED: Trustee Craig Johnson
“That the Board of Trustees waive Division Policy ECACB – Dogs Prohibited on School Property at St. James Collegiate for the Canine Assisted Learning Program until Tuesday, June 30, 2020.”
CARRIED

2. Divisional Candlelight Choral Concert – December 2, 2019
Cheryl Smukowich, Board Chair, will represent the Board at the December 2, 2019 concert.

FOR INFORMATION

1. Board Actions and Referrals
2. Drinking Water in SJASD

CONCLUDED: Report of the Chief Superintendent No. 17-19

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer
Report 17-19

FOR ACTION

17-12-19

1. By-Law 303-19 – Debenture
Trustee Jennifer Lawson provided notice that Debenture By-Law 303-19 shall be given first reading at the Board Meeting of November 26, 2019.

2. PSFB Correspondence

3. Financial Statement

17-13-19

MOVED: Trustee Craig Glennie

“That items #2-3 be referred to the Finance/Facilities Committee.”

CARRIED

FOR INFORMATION

1. Cheque Registers:
 - a) October 15, 2019 (Payroll)
 - b) October 16, 2019
 - c) October 23, 2019
 - d) October 29, 2019 (Payroll)
 - e) October 29, 2019
 - f) November 5, 2019
2. Permit Report
3. Fundraising Report
4. Tender Award Summary

CONCLUDED: Report of the Secretary-Treasurer/CFO No. 17-19

FILED

CORRESPONDENCE

Action Correspondence

There were no items for action.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-Bulletin October 16, 2019
 - b. E-Bulletin October 30, 2019
 - c. School Patrol Moose Game Background Information Package
 - d. Safe Grad Seminar Information
 - e. MSBA Provincial Executive Meeting Highlights for October
 - f. Evergreen School Division Transportation Manager Career Opportunity
 - g. MSBA 2019 Fall PD Day and General Meeting Program
 - h. Call for Workshop Proposals
 - i. Memo re School Vandalism and Rock Gardens
 - j. Sunrise School Division Human Resources Director Career Opportunity

- k. Greening Canada School Grounds
- l. Final Administration Agreement in Respect of the Manitoba School Insurance Program
- m. MSBA 2020 Convention Donations
- 2. Healthy Child Manitoba Office – 2018/2019 Early Development Instrument (EDI) Reports
- 3. Manitoba Education – Appointment of a Local Marking Coordinator for the January 2020 Grade 12 Français langue seconde immersion 40S Standards Test

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD summaries.

NEW BUSINESS

- 1. Student Council Liaison Report
Trustee Nicole Bowering provided an update for Trustees' information.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:04 p.m.

- 17-14-19** **MOVED: Trustee Craig Johnson**
"That the Board recess to Committee of the Whole in Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 8:16 p.m.

- 17-15-19** 1. Memorandum of Agreement between SJASD & MANTE
MOVED: Trustee Sandy Lethbridge
"That the Board approve the changes to the collective agreement for the period of July 1, 2016 to June 30, 2020 between the St. James-Assiniboia School Division and the Manitoba Association of Non-Teaching Employees;
And further;
That the Division Signing Officers be authorized to execute the collective agreement and letters of understanding."

CARRIED

- 17-16-19** 2. Assistant Superintendent Term Position Appointment
MOVED: Trustee Sandy Lethbridge
“That the successful candidate for the Assistant Superintendent, Education (K-12) and Administration term position as discussed in Committee of the Whole In Camera be announced on Monday, November 18, 2019.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:17 p.m.

Cheryl Smukowich
Chair of the Board

Brett Lough
Chief Superintendent