



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, October 12, 2021, 7:30 p.m.

***Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg***

#1613206

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Gillian Muir	Senior Executive Assistant

REGRETS

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:59 p.m. Attendance – recorded above.

18-01-21 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS
NATION.**

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of September 28, 2021, were adopted.

REPORT ON EDUCATION

There was no Report on Education.

TRUSTEE STATEMENTS

There was no Trustee Statement.

HEARING OF DELEGATIONS

There were no Delegations.

COMMITTEE REPORTS**EDUCATION COMMITTEE REPORT No. 1~21-22**

Meeting held September 21, 2021

Committee Chair: Holly Hunter

1. Call to Order/Attendance
2. Approval of Agenda
3. Education Committee Priorities
 - 2020-21 Board Actions and Referrals – Discussion re: Pending Items

18-02-21

MOVED: Trustee Holly Hunter

“That Senior Administration brings forward a plan to the Education Committee for collecting data from students, staff, and parents regarding the Winnipeg Police Service SRO report in January 2022.”

CARRIED

4. Better Education Starts Today (BEST) – Pillars for Student Success

18-03-21

MOVED: Trustee Holly Hunter

“That the Better Education Starts Today (BEST) – Pillars for Student Success remain as a pending item on the Education Committee agenda.”

CARRIED

CONCLUDED: Report of the Education Committee

FILED

GOVERNANCE COMMITTEE REPORT No. 03-21

Meeting held September 23, 2021

Committee Chair: Bruce Chegus

1. Attendance
2. Approval of Agenda
3. Policy BCB – Board Member Conflict of Interest

18-04-21

MOVED: Trustee Bruce Chegus

“That the revisions to policy BCB – Board Member Conflict of Interest be approved.”

CARRIED

4. Trustee Confidentiality

18-05-21

MOVED: Trustee Bruce Chegus

“That the revisions to Regulation BC-R – Board Confidentiality/Requests for Personal Employee Information be approved.”

CARRIED

- 18-06-21 5. Superintendent and Secretary-Treasurer/CFO Evaluations 2021
MOVED: Trustee Bruce Chegus
“That the proposed changes re the Superintendent Evaluation be referred to the Personnel Committee regarding any revisions that may be needed in this regard to the Superintendent's Job Description CBA/AP1-1 and Policy CBI/AF re 'Superintendent Evaluation'.”
CARRIED
CONCLUDED: Report of the Governance Committee
FILED
- COMMUNITY ENGAGEMENT COMMITTEE REPORT No. 1 – 21-22**
Meeting held October 4, 2021
Committee Chair: Nicole Bowering
- 18-07-21 1. Call to Order/Attendance
2. Approval of Agenda
3. Trustee Led Podcast Motion 19-08-20
MOVED: Trustee Nicole Bowering
“That the Trustee Led Podcast be postponed indefinitely.”
CARRIED
- 18-08-21 4. Bill 64 Community Engagement Opportunities Motion 11-03-21 & 13-09-21
MOVED: Trustee Nicole Bowering
“That Bill 64 Community Engagement Opportunities be postponed indefinitely.”
CARRIED
- 18-09-21 5. Community Representation
6. Re-Naming of Wards
MOVED: Trustee Nicole Bowering
“That further discussion regarding St. James-Assiniboia School Division electoral wards takes place at the Committee of the Whole In Camera meeting on October 12, 2021.”
CARRIED
- 18-10-21 7. Blurbs from the Boards
MOVED: Trustee Nicole Bowering
“That the Trustee Article schedule be finalized at the Committee of the Whole In Camera meeting on October 12, 2021.”
CARRIED
CONCLUDED: Report of the Community Engagement Committee
FILED
- FINANCE/FACILITIES COMMITTEE REPORT No. 10-21**
Meeting held October 5, 2021
Committee Chair: Craig Glennie
1. Attendance
2. Approval of Agenda
3. PricewaterhouseCoopers LLP
 - 2020/2021 Audit Presentation

18-11-21 **MOVED: Trustee Craig Glennie**
"That the Draft 2020/2021 Financial Statements be approved.
And further;
That the 2020/2021 FRAME Statements be forwarded to Manitoba Education."
CARRIED

18-12-21 4. CPI Update
MOVED: Trustee Craig Glennie
"That the CPI Update from MSBA as at August 31, 2021 be received as
information."
CARRIED

18-13-21 5. Correspondence from Manitoba Education
 • Athlone School Grooming Room Project Support
MOVED: Trustee Craig Glennie
"That the Manitoba Education correspondence listed above be received as
information."
CARRIED

18-14-21 6. Permits
MOVED: Trustee Craig Glennie
"That Administration be authorized to determine when permits can be issued as
well as school locations that may be used.
And further;
That the permit holder(s) be responsible for permit fees prescribed by policy, plus
additional fees related to security for vaccine verification, additional cleaning and
any other cost that may arise out of issuing permits during the Covid-19 pandemic."
CARRIED

18-15-21 7. Bright Beginnings Educare
MOVED: Trustee Craig Glennie
"That the Update on Bright Beginnings Educare be received as information."
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee
FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 7:57 p.m.

18-16-21 1. Board and Committee Meetings Schedule 2021-2022
MOVED: Trustee Jennifer Lawson
"That the Board and Committee Meeting Schedule be approved for the 2021-2022
school year."
CARRIED

CONCLUDED: Report of the Committee of the Whole In Camera
FILED

TRUSTEE COMMITTEE UPDATES

MEETING BETWEEN SJASD AND RM OF HEADINGLEY
Meeting held September 28, 2021

1. Attendance
2. Approval of Agenda
3. MacDonald-Headingley Recreation District (MHRD) Building
4. Bright Beginnings Educare

CONCLUDED: Report of the Meeting between SJASD and RM of Headingley

FILED

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 18-21

FOR ACTION

NIL

FOR INFORMATION

1. Return to Safe School Updates
 - What to do if your child is ill?
 - Updates COVID-19 School Protocols - Parent Guide
 - Letter for Spectators at Senior Years Volleyball Games
 - COVID-19 Vaccination Status Disclosure and Testing Information
2. Child Nutrition Council of Manitoba 2020-2021 Annual Report
3. Emails on Website
4. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 18-21

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 16-21

FOR ACTION

1. Financial Statements
 - a) July 2021
 - b) August 2021

18-17-21

MOVED: Trustee Craig Glennie

"That item #1 be referred to the Finance/Facilities Committee."

CARRIED

FOR INFORMATION

1. Cheque Registers

Attached are the Cheque Registers for payments issued:

 - a) September 17, 2021 (Payroll)
 - b) September 20, 2021
 - c) September 24, 2021
 - d) October 1, 2021 (Payroll)
2. Tender Award Summary

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE**Action Correspondence**

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News – September 29, 2021
 - b. Manitoba Government Request for Feedback re Accessibility Standard for the Design of Public Spaces
 - c. City of Winnipeg By-Law 83/2021 – Speed Limit part of Roblin Boulevard Amended
 - d. Presentations by Canadian Armed Forces Members during Veterans Week
 - e. CSBA RFQ Anti-Racism Strategy
 - f. CSBA 2020-21 Annual Report
 - g. Kelsey School Division Secretary-Treasurer Posting
 - h. Expiry Dates for BD Veritor COVID Kits
2. Minister of Education, Honourable Cliff Cullen
 - a. Emergency Orders re: Trustee By-Election
 - b. Manitoba's Excellence in Education Awards
3. Manitoba Education Re: Copyright Act and Fair Dealing Guidelines Cover Letter & Posters

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

- | | | |
|----------|---|----------------|
| 18-18-21 | <ol style="list-style-type: none">1. Second Reading, By-Law 314-21 Amending By-Law 311-20 Board Organizational By-Law
MOVED: Trustee Jennifer Lawson
"That the Board give second reading to By-Law 314-21, Amending Board Organizational By-Law 311-20." | CARRIED |
| 18-19-21 | <ol style="list-style-type: none">2. Third/Final Reading, By-Law 314-21 Amending By-Law 311-20 Board Organizational By-Law
MOVED: Trustee Jennifer Lawson
"That the Board give third and final reading to By-Law 314-21, Amending Board Organizational By-Law 311-20." | CARRIED |
| 18-20-21 | <ol style="list-style-type: none">3. Second Reading, By-Law 315-21 Amending By-Law 297-19 Trustee Indemnity By-Law
MOVED: Trustee Jennifer Lawson
"That the Board give second reading to By-Law 315-21, Amending Trustee Indemnity By-Law 297-19." | |

CARRIED

4. Third/Final Reading, By-Law 315-21 Amending By-Law 297-19 Trustee Indemnity By-Law

18-21-21 MOVED: Trustee Jennifer Lawson

"That the Board give third and final reading to By-Law 315-21, Amending Trustee Indemnity By-Law 297-19."

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based question from the public:

TRUSTEE PD SUMMARIES

There were no PD Summaries.

NEW BUSINESS

- 18-22-21** 1. Trustee Bruce Chegus – Board Self-Evaluation

MOVED: Trustee Bruce Chegus

"That the attached example from the Grande Prairie School District be referred to the Governance Committee for its review and recommendation regarding consideration and adoption of a new Board self-assessment instrument.

And further;

That the Board complete its next self-assessment on a timely basis and in any event no later than the summer of 2022."

CARRIED

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:22 p.m.

18-23-21 MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole in Camera."

CARRIED

FILED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 8:22 p.m.

**Cheryl Smukowich
Chair of the Board**

**Mike Wake
Superintendent**