



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, September 27, 2022, 7:30 p.m.

2574 Portage Avenue, Winnipeg

#1703665

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Jenness Moffatt	Acting Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Acting Assistant Superintendent, Education (K-12), Student Services and Administration
Gillian Muir	Senior Executive Assistant

REGRETS:

Sandy Lethbridge	Trustee
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CALL TO ORDER

The Chair called the meeting to order at 7:04 p.m. Attendance – recorded above.

18-01-22 MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole in Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:33 p.m.

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

Moment of Silence in observance of National Day for Truth and Reconciliation.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of September 13, 2022 Board Meeting were adopted.

REPORT ON EDUCATION

Elders and Knowledge Keepers Pilot Project

April Waters, Administrator of Indigenous Academic & Community Support; Protector of Earth, Dan MacNeil, Principal of Bruce Middle School and Sarah James, Vice Principal of Collège Sturgeon Heights Collegiate presented indigenous knowledges and cultures that were shared with students at their schools throughout the 2021-2022 school year through the Elders and Knowledge Keepers Pilot Project. This pilot project provided funding that was utilized as release time for professional learning and planning, honorariums for elders and knowledge keepers and supplies for learning and traditional ceremonies.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

GOVERNANCE COMMITTEE REPORT

Meeting held: September 6, 2022

Presented by: Trustee Bruce Chegus

1. Attendance
2. Approval of Agenda
3. Regulation ADE-R Four-Year Strategic Planning Cycle

18-02-22 **MOVED: Trustee Bruce Chegus**

"That Regulation ADE-R Four-Year Strategic Planning Cycle be received as information."

AMENDMENT

18-03-22 **MOVED: Trustee Holly Hunter**

"That the motion be amended to read that Senior Administration revise Regulation ADE-R Four-Year Strategic Planning Cycle to an appendix to Policy ADE Multi Year Strategic Planning and Priorities."

CARRIED

MAIN MOTION AS AMENDED

18-02-22 **MOVED: Trustee Bruce Chegus**

"That Senior Administration revise Regulation ADE-R Four-Year Strategic Planning Cycle to an appendix to Policy ADE Multi Year Strategic Planning and Priorities."

CARRIED

Trustee Nicole Bowering requested that a new business item regarding regulations be added to this evening's agenda under New Business.

18-04-22 4. Draft Regulation BEDG-R Board and Committee Meeting Minutes

MOVED: Trustee Bruce Chegus

"That Regulation BEDG-R Board and Committee Meeting Minutes be received as information."

CARRIED

- 18-05-22 5. Draft Policy BDE Board Committees
MOVED: Trustee Bruce Chegus
“That revisions to Policy BDE Board Committees be approved with amendments as discussed by Committee.
And further;
That revised Policy BDE Board Committees shall be effective November 1, 2022.”
CARRIED
- 18-06-22 6. Draft Policy BHC/GBD Communications with Staff
MOVED: Trustee Bruce Chegus
“That revisions to Policy BHC/GBD Communications with Staff be approved.”
CARRIED
- 18-07-22 7. E2G Governance Model
MOVED: Trustee Bruce Chegus
“That the NEPN Policy Coding System for Classification of School District Policies continue to be used in regard to the Policy Manual.
And further;
That the attachment regarding the E2G governance model be received as information.”
CARRIED
8. Divisional Committees

CONCLUDED: Report of the Governance Committee
FILED
- PERSONNEL COMMITTEE REPORT**
Meeting held: September 20, 2022
Presented by: Trustee Jennifer Lawson
- 18-08-22 1. Attendance
2. Approval of Agenda
3. Policy Revisions
MOVED: Trustee Jennifer Lawson
“That policy GBKA Non-Discrimination Public Interest Disclosure (Whistleblower Protection) Act (PIDA) be approved;
And further,
That regulation GBKA-R Public Interest Disclosure (Whistleblower Protection) Act (PIDA) and exhibit GBKA-E-1 Public Interest Disclosure (Whistleblower Protection) Act (PIDA) Disclosure of Wrongdoing Form be received as information.”
CARRIED
- 18-09-22 4. Job Descriptions
MOVED: Trustee Jennifer Lawson

“That new job description AP1-46 Director, Curriculum, Assessment and Professional Learning as well as revisions to AP1-45 Director, Inclusion Support Services and Accessibility be approved.”

CARRIED

5. Personnel Report to the Board

CONCLUDED: Report of the Personnel Committee

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 9:00 p.m.

18-10-22

1. Recommendation for Leadership Appointments

MOVED: Trustee Jennifer Lawson

“That Sandra Melo be appointed Acting Director of Curriculum, Assessment & Professional Learning effective October 11, 2022 to June 30, 2023 or return of the current incumbent.

And further;

That Alex Eyjolfson be appointed as Principal at École Bannatyne effective October 5, 2022 until June 30, 2023 or return of the current incumbent.

And further;

That Yvonne Perry be appointed as term Supervising Vice-Principal at École Ness effective September 29, 2022.

And further;

That Pamela McLachlan be appointed as Supervising Vice-Principal at École Ness effective at the end of her current term.”

CARRIED

18-11-22

2. Grant Support Letters

MOVED: Trustee Craig Glennie

“That correspondence, over the signature of the Board Chair, be prepared in support of the John Taylor Collegiate funding request for the courtyard development project.

And further;

That the Administration of John Taylor Collegiate provide a detailed project plan for further review of the Finance/Facilities Committee.”

CARRIED

TRUSTEE COMMITTEE UPDATES

ZIIBI ODEWEI'IGAN – SJASD INDIGENOUS STEERING COMMITTEE

Meeting held: September 16, 2022

Presented by: Cheryl Smukowich, Board Chair

1. Elder and Knowledge Keeper Pilot Project
2. Mamāhtawisiwin The Wonder We Are Born With
3. Re-Naming of Committee
4. Priorities for 2022-2023
5. Safe Spaces in Schools – John Taylor Pilot Site

CONCLUDED: Report of Ziibi Odewei'igan – SJASD Indigenous Steering Committee Meeting

FILED

REPORT OF THE SUPERINTENDENT

Presented by Jenness Moffatt, Acting Superintendent
Report 15-22

FOR ACTION

- 18-12-22 1. Extended Field Trip Proposal – Westwood Collegiate – Central Europe
MOVED: Trustee Craig Johnson
“It is recommended that the Board approve the extended field trip proposal from Westwood Collegiate for Grade 10 to 12 students to travel to Central Europe on March 21, 2024 until March 30, 2024; with the understanding that the Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Global Affairs Canada or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED

FOR INFORMATION

- 18-13-22 1. Board Actions and Referrals
2. Updated Arts Events 2022-2023
3. Truth Against Distortion
4. Good News – Excellence in Teaching Award for 2022
MOVED: Trustee Craig Johnson
“That the Board send a letter, over signature of the board chair, to congratulate Leah Posillipo on her Excellence in Teacher Award.”

CARRIED

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 15-22

FOR ACTION

- 18-14-22 1. Outdoor Learning Space Proposal – École Voyageur
2. Financial Statements
a) June 2022
b) July 2022
c) August 2022
MOVED: Trustee Craig Glennie
“That items #1 - #2 be referred to the Finance/Facilities Committee.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) August 23, 2022
 - b) August 30, 2022
 - c) September 2, 2022
2. Fundraising Reports
 - a) École Voyageur
3. Permit Report as of September 22, 2022

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Call for Nominations and Resolutions 2023

18-15-22

MOVED: Trustee Craig Glennie

"That the MSBA Call for Nominations and Resolutions 2023 be referred to the four major standing committees for consideration."

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Audit Committee Guide – Canadian Edition
 - b. Memo re: Monday, September 19, 2022 One-Time Federal Holiday for Federal Civil Service Workers
 - c. Manitoba Government News Release re: Free Menstrual Products in Schools
 - d. E-News – September 21, 2022
2. Manitoba Education and Early Childhood Learning
 - a. Letter re: Federal Holiday for Queen Elizabeth's Funeral
 - b. Letter re: Free Menstrual Product Distribution to Schools
 - c. Letter re: Truth and Reconciliation Week and National Day for Truth and Reconciliation September 30
3. Minister of Education and Early Childhood Learning
 - a. Letter and Proclamation for School Support Staff Recognition Week – September 26 to 30, 2022
 - b. Letter and Proclamation for Dyslexia Awareness Month - October 2022
Trustee Nicole Bowering requested that Senior Administration provide a report on dyslexia services provided by the Division.
4. Letter re: Support for Gender Neutral Bathrooms in Manitoba Schools

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no unfinished business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no Agenda-Based Questions from the Public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

1. Board Policy Regulations
- 18-16-22 **MOVED: Trustee Nicole Bowering**
“That the Board request Senior Administration to revise all regulations regarding board conduct, board practice and board procedure as appendices to policy.”
REFERRAL MOTION
- 18-17-22 **MOVED: Trustee Bruce Chegus**
“That the previous question be referred to the Human Resources/Governance Committee meeting for consideration.”
DEFEATED
- REFERRAL MOTION**
- 18-18-22 **MOVED: Trustee Nicole Bowering**
“That the previous question be referred to the next Committee of the Whole meeting on October 11, 2022.”
CARRIED
- RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 9:29 p.m.**
- 18-19-22 **MOVED: Trustee Craig Johnson**
“That the Board recess to Committee of the Whole in Camera.”
CARRIED

ADJOURNMENT:

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:29 p.m.

Cheryl Smukowich
Chair of the Board

Jenness Moffatt
Acting Superintendent