



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, November 10, 2020, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1554730

Meeting No. 19-20

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Carrie Melville	Assistant Secretary-Treasurer
Sharon O'Neil	Senior Executive Assistant

REGRETS

Mike Friesen, Secretary-Treasurer/Chief Financial Officer

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

19-01-20

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

19-02-20**MOVED: Trustee Bryan Metcalfe**

“That the minutes of the Board Meeting of October 27, 2020 be adopted.”

CARRIED

REPORT ON EDUCATION

There was no Report on Education.

TRUSTEE STATEMENTS

There were no Trustee Statements offered.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE REPORT No. 02-20-21

Meeting held October 20, 2020

Committee Chair: Holly Hunter

1. Attendance
2. Approval of Agenda
3. Bicycle Education Motion 15-32-20 and 15-33-20

19-03-20**MOVED: Trustee Holly Hunter**

“That the Bicycle Education budget costs will be estimated to implement options for a school based bike program, or a summer bike education program, for a 2021-22 budget consideration.”

CARRIED

4. Outdoor School: Summer Division Program Motion 14-10-20

19-04-20**MOVED: Trustee Holly Hunter**

“That costs for Outdoor School: Summer Division Program will be estimated and prepared for a 2021-22 budget consideration.”

CARRIED

- a) Policy ECACB – Dogs Prohibited on School Property Motion 16-21-20
- b) MSBA Call for Nominations and Resolutions 2021 Motion 16-14-20
- c) International Student Program and Continuing Education Reports Motion 17-27-20
- d) Remote Learning Student Statistics

19-05-20**MOVED: Trustee Holly Hunter**

“That the following items be received as information:

- Policy ECACB – Dogs Prohibited on School Property
- MSBA Call for Nominations and Resolutions 2021
- International Student Program and Continuing Education Reports
- Remote Learning Student Statistics.”

CARRIED

CONCLUDED: Report of the Education Committee

FILED

COMMUNITY ENGAGEMENT COMMITTEE REPORT No. 03-20-21

Meeting held November 2, 2020

Committee Chair: Nicole Bowering

1. Attendance
2. Approval of Agenda
3. COVID-19 Parent Q&A Responses

19-06-20**MOVED: Trustee Nicole Bowering**

"That the Parent Q&A Responses be received as information;

And further,

That Senior Administration work with the Chair of the Board to develop responses to any pending questions to the Parent Q&A."

CARRIED

4. Community Engagement Events 2020-21

19-07-20**MOVED: Trustee Nicole Bowering**

"That the Community Engagement Events 2020-21 be tabled to the December 7, 2020 Community Engagement meeting."

CARRIED

5. Trustee Led Podcast

19-08-20**MOVED: Trustee Nicole Bowering**

"That Trustee Led Podcast remain as a standing item on the Community Engagement Committee agendas for 2020-21."

CARRIED

CONCLUDED: Report of the Community Engagement Committee

FILED**FINANCE/FACILITIES COMMITTEE REPORT No. 10-20**

Meeting held November 3, 2020

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. Rubberized Track at Westwood

19-09-20**MOVED: Trustee Craig Glennie**

"That the Rubberized Track at Westwood Collegiate be referred back to Administration for further review;

And further,

That the Rubberized Track at Westwood Collegiate be listed as a pending item on the Finance/Facilities Agenda."

CARRIED

4. Internal Audit Summary 2019/2020
 5. PSFB Correspondence – The Budget Implementation and Tax Statutes Amendment Act
 6. Graduation Class 2020 Dinner and Dance Individual Fundraising Refunds
- Friendly Amendment: Trustee Bruce Chegus**

"Add to the preamble of the minutes, that the Board acknowledges that Sturgeon Heights, Westwood, and Jameswood graduation fundraisers are not done on an individual basis."

19-10-20 **MOVED: Trustee Craig Glennie**

"That the request to refund individual fundraising dollars raised for the 2020 graduation dinner from John Taylor Collegiate and St. James Collegiate be approved;
And further,
That Administration review Policy DD Fundraising to strengthen language pertaining to personal fundraising initiatives."

CARRIED

19-11-20 **REFERRAL MOTION**

MOVED: Trustee Holly Hunter

"That Policy DD Fundraising be referred back to Finance/Facilities for further review."

CARRIED

7. Financial Statement - September 2020
8. Draft Budget Timeline 2021/2022
9. Parent and Staff Budget Survey
10. Military Service Recognition Book Advertisement

19-12-20 **MOVED: Trustee Craig Glennie**

"That a Veteran Support Ad in the Military Service Recognition book in the amount of \$625 be purchased."

CARRIED

11. Request to use Allard Parking Lot

19-13-20 **MOVED: Trustee Craig Glennie**

"That the following items be received as information:

- The 2019/2020 Internal Audit Summary
- PSFB Correspondence – Bill 2, The Budget Implementation and Tax Statutes Amendment Act
- Financial Statement for September 2020
- Parent/Staff Budget Survey
- Request to use Allard Parking Lot."

CONCLUDED: Report of the Finance/Facilities Committee

FILED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates at this time.

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent

Report 19-20

FOR ACTION

1. IJOA-R Field Trips and IJOA-E-15 Out of Country Field Trip Procedures Checklist Revisions

19-14-20 **MOVED: Trustee Holly Hunter**

"That the revisions to regulation IJOA-R Field Trips and IJOA-E-15 Out of Country Field Trip Procedures Checklist be referred to the Education Committee for information."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 19-20

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Assistant Secretary-Treasurer
Report 17-20

FOR ACTION

1. Appointment of the Division Auditor for 2020/2021

19-15-20 MOVED Trustee Craig Glennie

"That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division's 2020/2021 financial records."

CARRIED

FOR INFORMATION

1. Cheque Registers

Attached are the Cheque Registers for payments issued:

- a) October 20, 2020
- b) October 26, 2020 (Payroll)
- c) October 26, 2020
- d) November 2, 2020 (Payroll)
- e) November 2, 2020

CONCLUDED: Report of the Secretary-Treasurer/Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Fall General Meeting PD – Memo
 - b. 'State of Equity in Education Report, Winnipeg Indigenous Executive Circle'
- The Trustees discussed the MSBA Fall General Meeting Memo. No questions were offered to be submitted to MSBA, in advance of the November AGM.

19-16-20 MOVED Trustee Holly Hunter

"That the 'State of Equity in Education Report, Winnipeg Indigenous Executive Circle' be referred to the Education Committee."

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News Bulletin – November 4, 2020

- b. Grade 12 - Treaty Education Virtual Classroom and Registration
- c. St. Norbert's Remembrance Day
- d. Executive Highlights October 16, 2020
- e. Convention Award Program
- f. Memo to Board Re: MSBA Media Features
- g. Memo to Board Re: Bill 2 and Bill 2

FILED**UNFINISHED BUSINESS**

1. It is recommended that the First Reading be given of By-Law 310-20 Amending Board Organizational By-Law 300-19

19-17-20**MOVED: Trustee Jennifer Lawson**

"That the Board give First Reading - By-Law 310-20 Amending Board Organizational By-Law 300-19."

2. It is recommended that the First Reading be given of By-Law 309-20 Amending Trustee Indemnity By-Law 297-19

19-18-20**MOVED: Trustee Jennifer Lawson**

"That the Board give First Reading - By-Law 309-20 Amending Trustee Indemnity By-Law 297-19."

AGENDA-BASED QUESTIONS FROM THE PUBLIC

Ms. Nemeth asked for details on the By-Law amendments. Trustee Lawson read the amending by-law 310-20 that clarified abstention and Trustee Nicole Bowering explained that By-Law 309-20 was the addition of the Community Engagement Committee as a major standing committee.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries

NEW BUSINESS

There were no New Business items

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:05 p.m.

19-19-20**MOVED: Trustee Holly Hunter**

"That the Board recess to Committee of the Whole in Camera."

CARRIED**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned 9:14 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent