



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, October 11, 2022, 7:30 p.m.

2574 Portage Avenue, Winnipeg

#1705121

PRESENT:

Cheryl Smukowich	Board Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee

ALSO IN ATTENDANCE:

Jenness Moffatt	Acting Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Acting Assistant Superintendent, Education (K-12), Student Services and Administration
Elizabeth Gwilliam	Executive Assistant

REGRETS:

Jennifer Lawson	Vice-Chair
Bryan Metcalfe	Trustee

CALL TO ORDER

The Chair called the meeting to order at 7:01 p.m. Attendance – recorded above.

19-01-22

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:35 p.m.

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of September 27, 2022 Board Meeting were adopted.

REPORT ON EDUCATION

There was no Report on Education.

TRUSTEE STATEMENTS

There were no Trustee Statements.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS**COMMUNITY ENGAGEMENT COMMITTEE REPORT**

Meeting held: October 3, 2022

Presented by: Trustee Nicole Bowering

1. Attendance
2. Approval of Agenda
3. MSBA Call for Nominations and Resolutions 2023
4. A Year in Review

CONCLUDED: Report of the Community Engagement Committee

FILED

FINANCE/FACILITIES COMMITTEE REPORT

Meeting held: October 4, 2022

Presented by: Trustee Craig Glennie

1. Attendance
2. Approval of Agenda
3. PricewaterhouseCoopers LLP – Audit Presentation

19-02-22

MOVED: Trustee Craig Glennie

“That the Draft 2021/2022 Financial Statements be approved;

And further,

That the 2021/2022 FRAME Statements be forwarded to Manitoba Education.”

CARRIED

4. Minimum Wage
5. CPI Update – August 2022
6. École Voyageur Outdoor Space Proposal

19-03-22

MOVED: Trustee Craig Glennie

“That the request from École Voyageur to develop the Outdoor Learning Space be approved in principle.”

CARRIED

7. Financial Statements
8. Manitoba School Boards Association Call for Nominations and Resolutions 2023

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 9:00 p.m.

1. Referred Item - Regulations

19-04-22

MOVED: Trustee Nicole Bowering

“That following the new business item from the board meeting of September 27, 2022 to revise all regulations with regard to board conduct, board practice and

board procedure into appendices to policy, the following listed policies and appendices be approved:

- Policy ACF Code of Conduct
- Policy AG Board Governance Framework
- Policy AG-A Board Governance Framework Appendix Board Self Evaluation
- Policy BC Trustee Code of Conduct
- Policy BC-A Trustee Code of Conduct Appendix Board Confidentiality/Request for Employee Personal Info
- Policy BCB Board Member Conflict of Interest
- Policy BDD Board, Superintendent and Secretary-Treasurer/CFO Relationship
- Policy BDD-A Board, Superintendent and Secretary-Treasurer/CFO Relationship Appendix General Board and Administrative Constraints
- Policy BE Electronic Board Meetings
- Policy BE-A Electronic Board Meetings Appendix
- Policy BEDBB Electronic Communication with Trustees
- Policy BEDBB-A Electronic Communication with Trustees Appendix
- Policy BIA New Board Member Orientation
- Policy BIA-A New Board Member Orientation Appendix
- Policy DJDA Trustee Computer Use and Option to Purchase
- Policy DJDA-A Trustee Computer Use and Option to Purchase Appendix Trustee Computer and Accessory Use Agreement
- Policy DKC Expense Reimbursements
- Policy DKC-A Expense Reimbursements Appendix Trustee Conference and Travel Requirements.”

CARRIED

2. Administrative Appointment

19-05-22

MOVED: Trustee Sandy Lethbridge

“That Jennifer Stark be appointed to 50% Vice-Principal at Golden Gate Middle School effective October 12, 2022 to June 30, 2023.”

CARRIED

TRUSTEE COMMITTEE UPDATES

RETIREMENT COMMITTEE REPORT

Meeting held: September 22, 2022

Presented by: Trustee Craig Glennie

1. Call to Order/Attendance
2. Approval of Agenda
3. Approval of Minutes – May 12, 2022
4. Ellement Consulting Group (Consultant/Actuary)
5. Ellement Consulting Group (Actuary)
6. By-Law 41-78 of the Retirement Committee
7. Correspondence
8. Other Correspondence
9. Conference/Course Correspondence

CONCLUDED: Report of the Retirement Committee

FILED

REPORT OF THE SUPERINTENDENT

Presented by Jenness Moffatt, Acting Superintendent
Report 16-22

FOR ACTION

There were no items for action.

FOR INFORMATION

1. Board Actions and Referrals
2. Report of Dyslexia Services
3. Good News – Head Coach & 2021-2022 Frank McKinnon Outstanding Volunteer Award

19-06-22

MOVED: Trustee Holly Hunter

“That the chair of the board send congratulations to Ms van Aggelen on this award.

CARRIED

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 16-22

FOR ACTION

1. Manitoba Education Correspondence

19-07-22

MOVED: Trustee Craig Glennie

“That item #1 be referred to the Finance/Facilities Committee.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) September 12, 2022
 - b) September 16, 2022 (Payroll)
 - c) September 16, 2022
 - d) September 27, 2022
2. Permit Report as of October 6, 2022
3. Tender Award Summary dated October 1, 2022

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

There were no action correspondence items.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. Memo CSBA Strategic Plans Survey 2023
 - b. Executive Highlights September 13, 2022
 - c. Community Legal Education – Fall Webinar Series
 - d. E-News – October 5, 2022
 - e. Call for Presentation Proposals 2023 CSBA Congress
2. Manitoba Education and Early Childhood Learning
 - a. Letter re: Request for Education Stakeholder Engagement for Technical-Vocational Curriculum Alignment and Validation
 - b. Take Our Kids to Work Day 2022
 - c. 2022/2023 Manitoba's Excellence in Education Awards

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no unfinished business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

M. MacIntosh, Winnipeg Free Press, asked if the province is looking for technical vocational curriculum changes as per information correspondence item 2.a. letter from Manitoba Education and Early Childhood Learning re: Request for Education Stakeholder Engagement for Technical-Vocational Curriculum Alignment and Validation. Acting Superintendent Moffatt responded that the province is looking to align current curriculums with global competencies by requesting information from stakeholders with a depth of knowledge. This information will be used to embed the global competencies, if not already in the curriculum.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

- 19-08-22** 1. Suspension Report – CFS Involved Data
MOVED: Trustee Holly Hunter
 "That regulation JKD-R be amended to read:
 A divisional report will be provided to the Board in January and September by the Superintendent. The report will include the number of in-school and out-of-school suspensions, incident types as listed in PowerSchool, the number of CFS involved student suspensions and the number of serious incidents by level (early, middle, senior) and by school."
- 19-09-22** **MOVED: Trustee Holly Hunter**
 "That the vote of the previous motion be recorded."

CARRIED

Consideration of Main Motion 19-08-22 with Recorded Vote

"That regulation JKD-R be amended to read:
 A divisional report will be provided to the Board in January and September by the

Superintendent. The report will include the number of in-school and out-of-school suspensions, incident types as listed in PowerSchool, the number of CFS involved student suspensions and the number of serious incidents by level (early, middle, senior) and by school.”

In accordance with By-Law 316-21 Rules and Procedures, the vote was recorded as follows:

Record of the Vote

<u>For</u>	<u>Against</u>
Nicole Bowering	Bruce Chegus
Craig Glennie	
Holly Hunter	
Craig Johnson	
Sandy Lethbridge	
Cheryl Smukowich	

CARRIED

2. Trustee Criminal Record Check and Vulnerable Sector Check

19-10-22 MOVED: Trustee Craig Glennie

“That the Governance Committee look at requiring all elected Trustees to submit a clear Criminal Record Check and Vulnerable Sector Check within 30 days of being elected. And further, investigate potential consequences for failure to submit the required cleared documents.”

AMENDMENT

19-11-22 MOVED: Trustee Craig Glennie

“That all elected Trustees be required to submit a Criminal Record Check and Vulnerable Sector Check within 30 days of being elected.

And further,

That the Governance Committee investigate potential consequences and creates a policy that aligns with PSA regulations and consequences.”

DEFEATED

MAIN MOTION

19-10-22 MOVED: Trustee Craig Glennie

“That the Governance Committee look at requiring all elected Trustees to submit a clear Criminal Record Check and Vulnerable Sector Check within 30 days of being elected. And further, investigate potential consequences for failure to submit the required cleared documents.”

CARRIED

RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:38 p.m.

19-12-22 MOVED: Trustee Holly Hunter

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT:

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:38 p.m.

Cheryl Smukowich
Chair of the Board

Jenness Moffatt
Acting Superintendent