



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, October 25, 2022, 7:30 p.m.

2574 Portage Avenue, Winnipeg

#1705121

PRESENT:

Cheryl Smukowich	Board Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Vice-Chair
Sandy Lethbridge	Trustee

ALSO IN ATTENDANCE:

Jenness Moffatt	Acting Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jordana Buckwold	Acting Assistant Superintendent, Education (K-12), Student Services and Administration
Gillian Muir	Senior Executive Assistant

REGRETS:

Bryan Metcalfe	Trustee
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CALL TO ORDER

The Chair called the meeting to order at 6:57 p.m. Attendance – recorded above.

20-01-22

MOVED: Trustee Nicole Bowering

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

The St. James-Assiniboia School Division acknowledges that we are on Treaty One Land, the traditional territory of the Anishinaabe, Ininiw, and Dakota and homelands of the Red River Métis Nation.

ADOPTION OF MINUTES – PREVIOUS MEETING

The minutes of the Board Meeting of October 11, 2022 were adopted.

REPORT ON EDUCATION

SENSE-ational Schools: Physical Literacy – Enriched Opportunities for Children with Neurodiversity at Lakewood School

Presented by:

JJ Ross, Physical Education Coordinator, Dr. Dean Kriellaars, University of Manitoba and Dr. Natalie Houser, University of Manitoba

The presentation informed the board of the successful multi-year teachers idea fund project approved and funded by Manitoba Education and Early Childhood Learning. The goal of the project is to enrich physical literacy for children with neurodiverse conditions by optimizing existing school spaces through innovative use of equipment and adopting pedagogical practices through reflective practice, workshops, and assessment. The project began in the 2021-2022 school year at Lakewood School with plans to expand to Heritage School and Stevenson-Britannia School in the 2022-2023 school year.

TRUSTEE STATEMENTS

Trustee Nicole Bowering provided a parting statement thanking her family, fellow trustees, and her community.

HEARING OF DELEGATIONS

There were no delegations registered.

COMMITTEE REPORTS

PERSONNEL COMMITTEE REPORT

Meeting held: October 18, 2022

Presented by: Trustee Sandy Lethbridge

1. Attendance
2. Approval of Agenda
3. Policy Revisions

20-02-22

MOVED: Trustee Sandy Lethbridge

"That revisions to policy GBEB Code of Conduct for Child Protection be approved."

CARRIED

4. MSBA Call for Nominations and Resolutions 2023
5. Personnel Report to the Board
6. Excluded Staff Member Job Description

CONCLUDED: Report of the Personnel Committee

FILED

EDUCATION COMMITTEE REPORT

Meeting held: October 18, 2022

Presented by: Trustee Holly Hunter

1. Attendance
2. Approval of Agenda
3. MSBA Call for Nominations and Resolutions 2023
4. Manitoba Remote Learning Support Centre

20-03-22

MOVED: Trustee Holly Hunter

“That a letter be sent, over signature of the Board Chair, to request a meeting with the Minister of Education to further discuss the future of the Manitoba Remote Learning Support Centre contract in St. James-Assiniboia School Division.”

CARRIED

CONCLUDED: Report of the Education Committee

FILED

TRUSTEE COMMITTEE UPDATES

There were no Trustee Committee Updates.

REPORT OF THE SUPERINTENDENT

Presented by Jenness Moffatt, Acting Superintendent
Report 17-22

FOR ACTION

There were no items for action.

FOR INFORMATION

1. Board Actions and Referrals

CONCLUDED: Report of the Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Presented by Carrie Melville, Secretary-Treasurer/CFO
Report 17-22

FOR ACTION

1. Financial Statement September 2022
2. Manitoba Education Correspondence
 - a) Linwood School – Structural Upgrade – Windows and Renovation

20-04-22

MOVED: Trustee Craig Glennie

“That items #1 and #2 be referred to the Finance/Facilities Committee.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) October 4, 2022 (Payroll)
 - b) October 5, 2022 (US)
 - c) October 12, 2022
 - d) October 27, 2022
2. Permit Report as of October 20, 2022
3. Fundraising Report
 - a) George Waters Middle School

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence*There were no action correspondence items.***Information Correspondence**

1. Manitoba School Boards Association (MSBA)
 - a. 2023 Prime Minister's Awards
 - b. Copyright Advocacy and Reform Update – 2022
 - c. Memo re: Trustees Physically Absent at Inaugural Meeting
 - d. E-News October 19, 2022
 - e. Executive Highlights October 17, 2022
2. Manitoba Education and Early Childhood Learning
 - a. Email re: New High School Apprenticeship Program Guides
3. Minister of Education and Early Childhood Learning
 - a. Letter and Proclamation for Financial Literacy Month – November 2022

CONCLUDED: Correspondence

FILED**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING***There were no unfinished business items.***AGENDA-BASED QUESTIONS FROM THE PUBLIC***There were no agenda-based questions from the public.***TRUSTEE PD SUMMARIES***There were no Trustee PD Summaries.***NEW BUSINESS****20-05-22**

1. Excluded Staff Member Job Description

MOVED: Bruce Chegus

"That Policy AP1-7 Excluded Staff Member Job Description' be revised effective November 1, 2022 as follows:

In the following items listed under 'Performance Responsibilities':

- #13 - Capitalize "d" in 'division';
- #17 - Delete 'Personnel and Negotiations Committee' and replace with 'HR/Governance Committee';
- #22- Capitalize "t" in 'the Public Schools Act'.

And further;

That the Job Description referenced above with the changes be referred to the Committee dealing with HR matters for its consideration of aligning the performance responsibilities itemized therein with the evaluation criteria set out in the pending Policy CBB/AFA Evaluation of Excluded Staff member and pending Exhibit CBB/AFA Excluded Staff Member Performance Assessment Guide."

CARRIED**RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:27 p.m.****20-06-22****MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT:

On motion of Trustee, the regular board meeting adjourned at 8:27 p.m.

Cheryl Smukowich
Chair of the Board

Jenness Moffatt
Acting Superintendent