



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, December 8, 2020, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

#1554264

Meeting No. 21-20

PRESENT AND REMOTE MEETING via MICROSOFT TEAMS

PRESENT:

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice-Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

ALSO IN ATTENDANCE:

Mike Wake	Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Carrie Melville	Assistant Secretary-Treasurer
Sharon O'Neil	Senior Executive Assistant

REGRETS

NIL

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

21-01-20

MOVED: Trustee Craig Johnson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:28 p.m.

THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE MÉTIS NATION.

ADOPTION OF MINUTES – PREVIOUS MEETING

21-02-20**MOVED: Trustee Craig Johnson**

“That the minutes of the Board Meeting of November 24, 2020 be adopted.”

CARRIED

REPORT ON EDUCATION

There was no Report on Education.

TRUSTEE STATEMENTS

There were no Trustee Statements offered.

HEARING OF DELEGATIONS

There were no Delegations registered.

COMMITTEE REPORTS

FINANCE/FACILITIES REPORT No. 11-20

Meeting held December 1, 2020

Committee Chair: Craig Glennie

1. Attendance
2. Approval of Agenda
3. Multi-Year Plan
4. City of Winnipeg – Portioned Assessment as of November 12, 2020
5. Trustee Additional Funding Requests

21-03-20**MOVED: Trustee Craig Glennie**

“That the Trustee Additional Funding Requests be considered in the preparation of the 2021/22 Budget.”

CARRIED

6. Holiday Giving Campaign

21-04-20**MOVED: Trustee Craig Glennie**

“That the Holiday Giving Campaign item be listed as a pending item on the Finance/Facilities agenda.”

CARRIED

7. Westwood Rubberized Track Update

21-05-20**MOVED: Trustee Craig Glennie**“That the Westwood Rubberized Track Update be received as information,
And further;

That Administration send correspondence to Councillor Kevin Klein and Councillor Brian Mayes.”

CARRIED**21-06-20****MOVED: Trustee Craig Glennie**

“That the following items be received as information:

- Multi-Year Plan
- City of Winnipeg Portioned Assessment as of November 12, 2020.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

EDUCATION COMMITTEE REPORT No. 3-20-21

Meeting held November 17, 2020

Committee Chair: Holly Hunter

1. Attendance
2. Approval of Agenda
3. SJASD Relationship with the Winnipeg Police Service Motion 14-10-20

21-07-20 MOVED: Trustee Holly Hunter

"That the final report be postponed and presented to the Board for January 2022,
And further;

That the SJASD Relationship with the Winnipeg Police Service remain as a standing
item on the Education Committee agendas for planning purposes."

AMENDMENT

21-08-20 MOVED: Trustee Craig Johnson

"That the motion be amended to remove 'That the SJASD Relationship with the
Winnipeg Police Service remain as a standing item on the Education Committee
agendas for planning purposes.'"

CARRIED

MAIN MOTION AS AMENDED

21-07-20 MOVED: Trustee Holly Hunter

"That the Winnipeg Police Service final report be postponed and presented to the
Board for January 2022."

CARRIED

In accordance with Organizational By-Law 300-19 Board Meeting Procedures, the
vote of Motion 21-07-20 was recorded as follows:

Record of the Vote:

<u>For:</u>	<u>Against:</u>
Jennifer Lawson	Holly Hunter
Bruce Chegus	Nicole Bowering
Sandy Lethbridge	Craig Glennie
Craig Johnson	Bryan Metcalfe
Cheryl Smukowich	

4. Draft Registration Process 2021-22 Motion 18-08-20

21-09-20 MOVED: Trustee Holly Hunter

"That the registration process for 2021-22 proceed as planned."

CARRIED

5. State of Equity in Education Report, Winnipeg Indigenous Executive Circle
Motion 19-16-20

21-10-20 MOVED: Trustee Holly Hunter

"That the State of Equity in Education Report be referred to Personnel."

CARRIED**21-11-20 MOVED: Trustee Holly Hunter**

"That the following items be received as information:

- InformNet Year End Report 2019-20
- Regulation IJOA-R Field Trips and Exhibit IJOA-E-15 Out of Country Field Trip
Procedures Checklist."

CARRIED

CONCLUDED: Report of the Education Committee

FILED

GOVERNANCE COMMITTEE REPORT No. 3-20-21

Meeting held December 1, 2020

Committee Chair: Bruce Chegus

1. Attendance
2. Approval of Agenda
3. School Messenger and Trustee/Board Use as a Communication Tool

21-12-20

MOVED: Trustee Bruce Chegus

“That the School Messenger communication software shall be limited to School and Board Office use only,

And further;

That Senior Administration review existing policy and draft a supporting regulation clarifying that the School Messenger communication software is limited to school and Board Office correspondence,

And further;

That the draft regulation be reviewed at the April 6, 2021 Governance Committee Meeting.”

CARRIED

CONCLUDED: Report of the Governance Committee

FILED

TRUSTEE COMMITTEE UPDATES

Trustee Committee Update from Trustee Jennifer Lawson

Trustee Lawson reviewed the SJASD Staff Wellness initiative. This initiative has been offered to all staff and has been well received. The sessions offered online will also be available for access from the Portal.

REPORT OF THE SUPERINTENDENT

Presented by Mike Wake, Superintendent
Report 21-20

FOR ACTION

There were no Action Items.

FOR INFORMATION

1. COVID-19 Public Update
2. Board Actions and Referrals

CONCLUDED: Report of the Superintendent No. 21-20

FILED

Prior to the presentation of the Report of The Secretary-Treasurer/ Chief Financial Officer, the Board Chair, Cheryl Smukowich, took a moment to acknowledge that this is Mike Friesen, Secretary-Treasurer/CFO's last Board meeting as he moves on to retirement. Mr. Friesen was thanked for his endless support, knowledge, commitment, and guidance as he led this Board in the past and now through these unprecedented times. Madame Chair noted how much appreciative the Board is for all his help and that he will really be missed. Sincere congratulation and best wishes are sent his way as he journeys into retirement.

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer/CFO
Presented by Carrie Melville, Assistant Secretary-Treasurer
Report 20-20

FOR ACTION

1. PSFB Correspondence
 - Collège Sturgeon Heights Collegiate – Welding Shop Addition – Re-engage Consultant Team and Tender Authorization
 - École Assiniboine – Foundation Renewal – Additional Project Support
2. Financial Statement
 - October 2020
 - November 2020
3. Westwood Collegiate Courtyard
4. Manitoba Education Correspondence
5. Airport Area West Industrial Secondary Plan

21-13-20

MOVED Trustee Craig Glennie

“That the following items be referred to the Finance/Facilities Committee:

- PSFB Correspondence
- Financial Statements October and November 2020
- Westwood Collegiate Courtyard
- Manitoba Education Correspondence
- Airport Area West Industrial Secondary Plan.”

CARRIED

21-14-20

6. By-Law 311-20 – Consolidated Organizational By-Law

“Trustee Jennifer Lawson provided notice that Consolidated Organizational By-Law 311-20 shall be given first reading at the Board Meeting of January 12, 2021.”

FOR INFORMATION

1. Cheque Registers

Attached are the Cheque Registers for payments issued:

- a) November 24, 2020 (Payroll)
- b) November 26, 2020
- c) December 2, 2020(Payroll)
- d) December 2, 2020

CONCLUDED: Report of the Secretary-Treasurer/CFO

FILED

CORRESPONDENCE

Action Correspondence

1. MSBA – Urgent Notice re: Bill 64
Trustee Lethbridge will provide further information on this item prior to the registration deadline.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. E-News Bulletin – December 2, 2020
 - b. 2021 Annual Convention Memo
 - c. Minutes – Fall General Meeting November 21, 2020

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS

There were no Unfinished Business items.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no Agenda-Based Questions from the Public.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries.

NEW BUSINESS

There were no New Business items.

REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 8:25 p.m.

- | | |
|-----------------|--|
| 21-15-20 | 1. MTS Grievance
MOVED: Trustee Sandy Lethbridge
“That the Board deny the MTS grievances as discussed in Committee of the Whole In Camera.”

<div style="text-align: right;">CARRIED</div> |
| 21-16-20 | 2. Temporary Paid Administrative Leave
MOVED: Trustee Sandy Lethbridge
“That pay be approved when substitute employees are required by Manitoba Health to self-isolate as a result of COVID-19 exposure within a St. James-Assiniboia School.”

<div style="text-align: right;">CARRIED</div> |
| 21-17-20 | 3. Manitoba Remote Learning Funding Agreement
MOVED: Trustee Craig Glennie
“That the Manitoba Remote Learning Funding Agreement with St. James-Assiniboia School Division be approved as presented.”

<div style="text-align: right;">CARRIED</div> |

21-18-20

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:31 p.m.

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned 8:31 p.m.

Cheryl Smukowich
Chair of the Board

Mike Wake
Superintendent