



## ST. JAMES-ASSINIBOIA SCHOOL DIVISION

### Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, December 14, 2021, 7:30 p.m.

*2574 Portage Avenue, Winnipeg  
Hybrid*

#1621301

#### **PRESENT:**

Cheryl Smukowich	Board Chair
Jennifer Lawson	Vice Chair
Nicole Bowering	Trustee
Bruce Chegus	Trustee
Craig Glennie	Trustee
Holly Hunter	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
Bryan Metcalfe	Trustee

#### **ALSO IN ATTENDANCE:**

Mike Wake	Superintendent
Carrie Melville	Secretary-Treasurer / Chief Financial Officer
Jenness Moffatt	Assistant Superintendent, Education (K-12), Student Services and Administration
Gillian Muir	Senior Executive Assistant

#### **REGRETS**

#### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

The Chair called the meeting to order at 6:59 p.m. Attendance – recorded above.

**22-01-21**     **MOVED: Trustee Nicole Bowering**  
"That the Board recess to Committee of the Whole In-Camera."

**CARRIED**

#### **RETURN TO REGULAR BOARD MEETING – 7:31 p.m.**

**THE ST. JAMES-ASSINIBOIA SCHOOL DIVISION ACKNOWLEDGES THAT  
WE ARE ON TREATY ONE LAND, THE TRADITIONAL TERRITORY OF THE  
ANISHINAABE, ININIW, AND DAKOTA, AND THE HOMELAND OF THE RED  
RIVER MÉTIS NATION.**

#### **ADOPTION OF MINUTES – PREVIOUS MEETING**

The minutes of the Board Meeting of November 23, 2021 were adopted.

#### **REPORT ON EDUCATION**

**French Immersion in SJASD**

**Presented By:** Jordana Buckwold, Administrator, Assessment and Evaluation and Community Support, Laura Koslowsky, French Immersion Coach, Rolande Galka, Literacy Coach

This was the second presentation provided to the Board of Trustees by the French Immersion coaches team. The presentation provided an overview of the vision, strengths, next steps and opportunities in French Immersion Programming. Students continue to be supported in the continual development of their French language proficiency, academic success and plurilingual identity.

### **TRUSTEE STATEMENTS**

*There were no Trustee Statements.*

### **HEARING OF DELEGATIONS**

*There were no Delegations.*

### **COMMITTEE REPORTS**

#### **EDUCATION COMMITTEE REPORT No. 3 - 21-22**

Meeting held November 16, 2021

Committee Chair: Holly Hunter

1. Call to Order/Attendance
2. Approval of Agenda
3. Indigenous Language Learning
4. ISP & Continuing Education Reports
5. Better Education Starts Today (BEST) – Pillars for Student Success

CONCLUDED: Report of the Education Committee

**FILED**

#### **COMMUNITY ENGAGEMENT COMMITTEE REPORT No. 3 – 21-22**

Meeting held December 6, 2021

Committee Chair: Nicole Bowering

1. Call to Order/Attendance
2. Approval of Agenda
3. Re-Naming of Wards

**22-02-21**

#### **MOVED: Trustee Nicole Bowering**

“That the Divisional Wards be renamed:

- From King Edward/Deer Lodge Ward to East Ward
- From Silver Heights/Booth Ward to Centre Ward
- From Kirkfield/St. Charles Ward to West Ward.”

**CARRIED**

**22-03-21**

4. Community Representation

#### **MOVED: Trustee Nicole Bowering**

“That a proposal regarding budgetary considerations for community representation in 2022-23 be reviewed at the Committee of the Whole In-Camera meeting on December 14, 2021.”

**CARRIED**

CONCLUDED: Report of the Community Engagement Committee

**FILED**

**FINANCE/FACILITIES COMMITTEE REPORT No. 12-21**

Meeting held December 7, 2021

Committee Chair: Craig Glennie

1. Call to Order/Attendance
2. Approval of Agenda
3. Financial Statements – October 2021
4. Manitoba Education Correspondence – École Ness – Elevator, Grooming Room and Roof Replacement – Design Authorization
5. Stevenson-Britannia Adult Learning Centre Audit
6. MHRD Building / Phoenix School

**22-04-21**

**MOVED: Trustee Craig Glennie**

“That Administration send correspondence to the RM of Headingley declining the offer of the MHRD Building.”

**CARRIED**

7. School Ventilation
8. Fitness Facilities – Access and Expansion
9. Draft Budget Timeline 2022/2023

**22-05-21**

**MOVED: Trustee Craig Glennie**

“That the draft Division Budget Timeline – 2022/2023 be adopted (Appendix 1).”

**CARRIED**

10. Allard

**22-06-21**

**MOVED: Trustee Craig Glennie**

“That Administration be authorized to proceed with the selection of a Real Estate Agent to facilitate the sale of 130 Allard Avenue.”

**CARRIED**

11. Multi Year Plan
12. Trustee Additional Funding Requests
13. Policy DN – Sale of Inactive Properties

CONCLUDED: Report of the Finance/Facilities Committee

**FILED**

**REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA – 8:07 p.m.**

1. Lincoln Outdoor Learning Centre Request

**22-07-21**

**MOVED: Trustee Craig Glennie**

“That the request from Lincoln Middle School Parent Council to construct an outdoor learning space be approved in principle.”

**CARRIED**

**TRUSTEE COMMITTEE UPDATES****CONSERVATIVE MLA MEETING REPORT**

Presented by: Trustee Jennifer Lawson

Report of the Meeting of November 15, 2021

1. Approval of Agenda
2. Salary Settlements/CPI
3. 2022/2023 Funding
4. Safe Schools Funding
5. Phoenix School Gym and Shared Space
6. Surplus Buildings – Britannia and Allard

**NDP MLA MEETING REPORT**

Presented by: Trustee Jennifer Lawson

Report of the Meeting of November 29, 2021

1. Approval of Agenda
2. Salary Settlements/CPI
3. 2022/2023 Funding
4. COVID Impacts
  - 21-22 Budget
  - 22-23 Budget
5. Ventilation in SJASD Schools
6. Better Education Starts Today – SJASD Input
7. Community Concerns

**22-08-21 MOVED: Trustee Sandy Lethbridge**

“That the meeting reports from the PC and NDP MLA meetings be posted on the Division website.”

**AMENDMENT****22-09-21 MOVED: Trustee Jennifer Lawson**

“That the motion be amended to include that MLA’s are given an opportunity to review the minutes prior to being posted on the Division website.”

**CARRIED****MAIN MOTION AS AMENDED****22-08-21 MOVED: Trustee Sandy Lethbridge**

“That the meeting reports from the PC and NDP MLA meetings be posted on the website.

And further;

That MLA’s are given an opportunity to review the minutes prior to being posted on the website.”

**CARRIED**

CONCLUDED: Reports of the Meetings with MLA’s

**FILED****REPORT OF THE SUPERINTENDENT**

Presented by Mike Wake, Superintendent

Report 22-21

**FOR ACTION**

1. Stevenson-Britannia Proposal D’Arcy’s Animal Rescue Centre

**22-10-21      MOVED: Trustee Holly Hunter**

"That the Board of Trustees waive Division Policy ECACB – Dogs Prohibited on School Property at Stevenson-Britannia School up to and including December 22, 2021."

**CARRIED****FOR INFORMATION****1. Return to Safe School Updates**

- Letter from WRHA re: COVID-19 School Immunization Clinics for December and January
- Notice to Parents re: COVID-19 Immunization Clinics for 5 to 11 Year Olds
- Manitoba Education COVID-19 Updates
- Manitoba Pandemic Response System – Measures for Code Orange or Red
- Public Health Orders for Indoor Youth Sports Fact Sheet

**2. Elders and Knowledge Keepers in the Schools Initiative****3. Teachers' Idea Fund Approvals****4. Board Actions and Referrals**

CONCLUDED: Report of the Superintendent

**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Presented by Carrie Melville, Secretary-Treasurer/CFO  
Report 20-21

**FOR ACTION****1. Financial Statement**

- a) November 2021

**22-11-21      MOVED: Trustee Craig Glennie**

"That item #1 be referred to the Finance/Facilities Committee."

**CARRIED****2. Promissory Note****22-12-21      MOVED: Trustee Bryan Metcalfe**

"That a Promissory Note in the amount of \$580,200 for various capital projects, issued under the Public Schools Act, be approved,  
And further;

That the Promissory Note be signed by the Secretary-Treasurer/CFO and countersigned by the Board Chair of the School Division."

**CARRIED****FOR INFORMATION****1. Cheque Registers**

- a) November 22, 2021 (Payroll)
- b) November 23, 2021
- c) November 26, 2021
- d) December 2, 2021 (Payroll)
- e) December 3, 2021

CONCLUDED: Report of the Secretary-Treasurer/CFO

**FILED**

## **CORRESPONDENCE**

### **Action Correspondence**

There were no action correspondence items.

### **Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. E-News – November 24, 2021
  - b. E-News – December 8, 2021
  - c. BAM Gala Nominations Educator of the Year
  - d. Convention Recognition Awards 2022
  - e. CSBA President Fall Report 2021
  - f. MB Government News Release November 30, 2021
  - g. Memo re: Omicron Variant of Concern
2. Manitoba Education
  - a. Request for Education Stakeholder Engagement in Provincial Principal Learning Networks

CONCLUDED: Correspondence

**FILED**

## **UNFINISHED BUSINESS**

- 22-13-21      1. Rescind Motion 14-03-21  
**MOVED: Trustee Jennifer Lawson**  
“That motion number 14-03-21, relating to the public consultation session jointly led by Homes for Heroes, Manitoba Housing and Manitoba Central Services and adopted at the Board Meeting of July 27, 2021, be rescinded.”  
**CARRIED**

## **AGENDA-BASED QUESTIONS FROM THE PUBLIC**

*There were no agenda-based questions from the public.*

## **TRUSTEE PD SUMMARIES**

*There were no PD Summaries.*

## **NEW BUSINESS**

- 22-14-21      1. Manitoba Council for International Education’s Award for Outstanding International Student (K-12)  
**MOVED: Trustee Holly Hunter**  
“That the Board send congratulations, under the signature of the chair, to St. James Collegiate’s Oswin E. who received the Manitoba Council for International Education’s award for Outstanding International Student (K-12).”  
**CARRIED**
- 22-15-21      2. Multi-Year Strategic Planning Process  
**MOVED: Trustee Bruce Chegus**

“That the attached document be referred to the Governance and Community Engagement Committees for review by the Committee and its recommendation regarding development of a Multi-Year Strategic Planning policy.

And further;

That the Committee consider the need for a Strategic Priority to be established in conjunction with the Strategic Plan for our Division to address Indigenous educational program in accordance with the Truth and Reconciliation Commission's Calls to Action.”

**CARRIED**

**RECESS TO THE COMMITTEE OF THE WHOLE IN CAMERA – 8:49 p.m.**

**22-16-21      MOVED: Trustee Craig Johnson**

“That the Board recess to Committee of the Whole in Camera.”

**CARRIED**

**ADJOURNMENT**

On motion of Trustee Craig Johnson, the regular board meeting adjourned 9:59 p.m.

**Cheryl Smukowich  
Chair of the Board**

**Mike Wake  
Superintendent**