



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, December 12, 2017, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 19-17

#1149095

PRESENT:

| | |
|------------------|------------|
| Craig McGregor | Chair |
| Cheryl Smukowich | Vice-Chair |
| Bruce Chegus | Trustee |
| Ed Hume | Trustee |
| Craig Johnson | Trustee |
| Jennifer Lawson | Trustee |
| Sandy Lethbridge | Trustee |
| John Mulligan | Trustee |

ALSO IN ATTENDANCE:

| | |
|------------------|--|
| Brett Lough | Chief Superintendent |
| Mike Friesen | Secretary-Treasurer / Chief Financial Officer |
| Tanis Pshebniski | Assistant Superintendent, Education (K-8) & Student Services |
| Carrie Melville | Assistant Secretary-Treasurer |
| Gillian Muir | Executive Assistant |
| Jen Cameron | Information Officer |

REGRETS:

| | |
|-------------|---------|
| Peter Woods | Trustee |
|-------------|---------|

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 6:59 p.m. Attendance –recorded above.

19-01-17 MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING - 7:29 p.m.

ADOPTION OF MINUTES – PREVIOUS MEETING

19-02-17 MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of November 28, 2017 be adopted.”

CARRIED

REPORT ON EDUCATION

Creative Music Production – Westwood Collegiate**Presented by: Alice Russell**

The students from Westwood Collegiate Creative Music Production (CMP) did a wonderful performance singing two songs that was enjoyed by all.

HEARING OF DELEGATIONS

Mr. R. Hutter, President, Board of Directors of Lakewood Children's Centre

Mr. Hutter indicated that the Lakewood Children's Centre had previously appeared before the Board of Trustees to present a proposed construction project to create a cut-out lane/loading zone in front of Lakewood School. Mr. Hutter provided the Board pictures of the results, and thanked both the Board and the Administration for their efforts in assisting them during the project. Mr. Hutter presented the Board Chair with a cheque from the Day Care Association to cover the final invoice from the School Division for the balance of the construction costs.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE No. 11-19

Meeting held November 7, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda
3. Community and Infrastructure

19-03-17 MOVED: Trustee Craig Johnson

“That the Community and Infrastructure discussion be referred to the annual Board/RM of Headingley Liaison meeting.

And further;

That Community and Infrastructure be listed as a pending item on the Finance/Facilities Agenda.”

CARRIED

- 4 Implications of Bill 28 and Federal Budget Changes for the Trustee Indemnity

19-04-17 MOVED: Trustee Craig Johnson

“That the update on the implications of Bill 28 and Federal Budget Changes for the Trustee Indemnity be received as information.”

CARRIED

- 5 2018/2019 Washrooms - Capital D

19-05-17 MOVED: Trustee Craig Johnson

“That the update on inclusive washroom renovation pilot projects in an early and middle school be received as information.”

CARRIED

- 6 Financial Statement - for the period ending October 31, 2017

19-06-17 MOVED: Trustee Craig Johnson

“That the Financial Statement for the period ending October 31, 2017 be received as information.”

CARRIED

7 Stevenson-Britannia Adult Learning Centre - 2016/2017 Audit

19-07-17 MOVED: Trustee Craig Johnson

“That the Stevenson-Britannia Adult Learning Centre Financial Statements and Audit Report for the period ending June 30, 2017 be received as information.”

CARRIED

8 Draft Division Budget Timeline 2018/2019

19-08-17 MOVED: Trustee Craig Johnson

“That the draft Division Budget Timeline – 2018/2019 be adopted (Appendix A).”

CARRIED

9. City of Winnipeg Portioned Assessment

19-09-17 MOVED: Trustee Craig Johnson

“That the City of Winnipeg Portioned Assessment as at November 2017 be received as information.”

CARRIED

10. Brainstorming

19-10-17 MOVED: Trustee Craig Johnson

“That the discussion on insurance related to play structures be referred to Administration.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report 19-17

FOR ACTION

1. Building Capacity Report - December 2017

19-11-17 MOVED: Trustee Craig Johnson

“That the Building Capacity Report - December 2017 be referred to the Finance and Facilities Committee for information.”

CARRIED

2. InformNet Year End Report 2016-2017

19-12-17 MOVED: Trustee Jennifer Lawson

“That the InformNet Year End Report for 2016-2017 be referred to the Education Committee for review.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Manitoba Summit on Literacy and Numeracy - January 9 to 11, 2018
3. Proposed Board Spring Planning Workshop - April 28, 2018

CONCLUDED: Report of the Chief Superintendent**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Mike Friesen, Secretary-Treasurer / Chief Financial Officer
Report 19-17

FOR ACTION

1. Winnipeg Music Festival

19-13-17

MOVED: Trustee Craig Johnson

"That item #1 be referred to the Finance/Facilities Committee."

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) November 24, 2017
 - b) November 30, 2017 (INP Payroll)
 - c) November 30, 2017
 - d) December 4, 2017
2. Permit Report – December 7, 2017

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED****CORRESPONDENCE****Action Correspondence**

There was no action correspondence.

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. K. Cameron, President re Memo Risk Management of Family Studies and Technical Vocational Education (TVE) / Early Childhood Education (ECE) Infant/Preschool Facilities
 - b. K. Cameron, President re copy of Manitoba Education & Training letter regarding TVE and ECE
 - c. D. Thomas, Risk Manager re Concerts and Assemblies
 - d. D. Thomas, Risk Manager re Winter Maintenance
 - e. TADD 2018 Youth Conference – May 10-13, 2018
 - f. Letter from Minister of Education re Expansion of Respect in Schools (RIS) Program
 - g. Provincial Summit on Literacy and Numeracy – January 9-11, 2018

- h. National Congress on Rural Education in Canada – March 25-27, 2018
- 2. Manitoba Education & Training – Middle Years Education in Manitoba – Grades 5 to 8 Students at the Centre
- 3. MASBO – School Bus Procurement Process

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There was no unfinished business/business arising from the meeting.

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

- 1. Telling Stories about Schools: Building Public Support

19-14-17

MOVED: Trustee Ed Hume:

"That the "Telling Stories About Schools: Building Public Support" Workshop summary be referred to the Education Committee for review and discussion."

CARRIED

NEW BUSINESS

There was no new business items.

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA

- 1. Parent/Trustee Forum – November 18, 2017

19-15-17

MOVED: Trustee Sandy Lethbridge

"That the compiled Parent Trustee forum responses and compiled forum Feedback Forms from November 18, 2017 be referred to the Education Committee for review."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at **8:38 p.m.**

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent