



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, November 28, 2017, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 18-17

#1132535

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Assistant Superintendent, Education (6-12) and Administration
Randy Calvert	Manager, Facilities/Maintenance
Bernice Kitsch	Senior Executive Assistant
Jen Cameron	Information Officer
Gillian Muir	Executive Assistant

REGRETS:

Jennifer Lawson

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance –recorded above.

18-01-17

MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING - 7:32 p.m.

ADOPTION OF MINUTES – PREVIOUS MEETING

18-02-17 MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of November 14, 2017 be adopted.”

CARRIED

REPORT ON EDUCATION

Peaceful Village**Presented by:** Tracey Gluska, Chrissy Spafford**Students:** Fort Richmond Collegiate participants from Peaceful Village**Other:** Daniel Swaka and Carla Betker of Peaceful Village

The Peaceful Village works with new comer youth Grade 7-12 students and their family members, which is facilitated by Manitoba School Improvement Program (MSIP). Program facilitators work with educators and partner with community members to discuss and then act on the most important issues facing young people and their families. They currently have approximately 675 student located at 5 sites. Students from Fort Richmond Collegiate who participate in the Peaceful Village presented their personal highlights and the value of the program for them. In addition, the program also offers summer, winter and spring break programs along with student exchange programs within Canada.

The program has seen an increase in literacy and numeracy this past year, a number of scholarships were awarded, and the graduation rate of 96% was noted.

This initiative will be reviewed through the 2018-2019 division budget process.

HEARING OF DELEGATIONS

No Delegations Registered

COMMITTEE REPORTS

EDUCATION COMMITTEE 3-17-18

Meeting held November 20, 2017

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda
3. Field Trips – Sturgeon and Westwood Brandon Jazz Festival

18-03-17 MOVED: Trustee Cheryl Smukowich

“That the schools requesting to attend the Brandon Jazz Festival be approved.”

CARRIED

4. Information Items
 - Coordinator Presentation
 - Revisions to field trip exhibit proposal forms IJOA-E-4 One Day Field Trips, IJOA-E-5 Extended Field Trip and IJOA-E-5A Out of Country Field Trip
 - Class Size Data and Regulations
 - Outdoor Learning Workshop Report – October 19, 2017
 - English as an Additional Language (EAL) Report 2016-2017
 - Indigenous Education Aboriginal Academic Achievement (AAA) Grant Year End Report for 2015-2016
 - PD at Education Committee Discussion

18-04-17 MOVED: Trustee Cheryl Smukowich

“That the following items be received as information.”

CARRIED**CONCLUDED:** Report of the Education Committee**FILED****PERSONNEL COMMITTEE 08-17**

Meeting held November 21, 2017

Committee Chair: Sandy Lethbridge

1. Attendance – for information
2. Approval of agenda
3. Confidential Employee Request

18-05-17 MOVED: Trustee Sandy Lethbridge

“That the employee’s request to receive vested sick leave credits back to his original date of hire be denied.”

CARRIED

4. MTS Maternity Leave Agreement

18-06-17 MOVED: Trustee Sandy Lethbridge

“That the Agreement Draft be received as information.”

CARRIED

5. CPI Update

18-07-17 MOVED: Trustee Sandy Lethbridge

“That the CPI Update as referred from the Board meeting held November 14, 2017 be received as information.”

CARRIED

6. Personnel Report to the Board

18-08-17 MOVED: Trustee Sandy Lethbridge

“That the Personnel Report to the Board be received as information.”

CARRIED

7. MANTE Negotiations

18-09-17 MOVED: Trustee Sandy Lethbridge

“That the Division will hold an internal Committee meeting on November 27, 2017 with a view to re-convening negotiations in the near future.”

CARRIED

8. Westwood Parent Concern

18-10-17 MOVED: Trustee Sandy Lethbridge

“That the parent speak to the principal at Westwood in order to ensure due process is followed.”

CARRIED**CONCLUDED:** Report of the Personnel Committee**FILED****REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent

Report 18-17

FOR ACTION

There were no action items.

FOR INFORMATION

1. Board Actions and Referrals

2. United Way Student Community Service Award

18-11-17 MOVED: Trustee Cheryl Smukowich

“That the Board send a letter, over the signature of the Board Chair, congratulating four Grade 11 students who received the United Way Student Community Service Award.”

CARRIED**CONCLUDED:** Report of the Chief Superintendent**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 18-17

FOR ACTION

1. Stevenson-Britannia Adult Learning Centre – 2016/2017 Audit

2. Draft Division Budget Timeline 2018/2019

3. City of Winnipeg 2018 Portioned Assessment

18-12-17 MOVED: Trustee Craig Johnson

“That items #1, #2, and #3 be referred to the Finance/Facilities Committee.”

CARRIED

4. Appointment of the Division Auditor for 2017/2018

18-13-17 MOVED: Trustee Cheryl Smukowich

“That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division’s 2017/2018 financial records.”

CARRIED

FOR INFORMATION

1. Cheque Registers
 - a) November 9, 2017
 - b) November 14, 2017 (INP Payroll Clearing)
 - c) November 15, 2017
2. Permit Report – November 23, 2017
3. Fundraising Report – Collège Sturgeon Heights Collegiate

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

1. K. Cameron, President re Confirm resolution regarding warning light speed zones

18-14-17 MOVED: Trustee Craig Johnson

“That St. James-Assiniboia School Division confirms that the attached resolution amended continues to maintain the intent of the resolution and the St. James-Assiniboia School Division wishes to continue to sponsor this resolution “Warning Lights for School Zones.”

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. H. Demetriooff, Director, Education & Communication Services re Booking Hotel Rooms for Our Annual Convention, March 15 and 16, 2018
 - b. K. Cameron, President re North Forge Partnership to Develop for Provincial Early Years Literacy/Numeracy Strategy
 - c. K. Cameron, President re Clarification of MSBA Position – Bureau de l’Éducation Française
 - d. Minutes from Regional Meetings, All Regions
 - e. Springhill Sports Park Bulletin
 - f. A. Kehler, Executive Assistant re Clarification, Long Service Award Eligibility
 - g. G. Coupland, Director, Labour Relations re Federal Budget – Expansion of Employment Insurance (EI) Benefits
 - h. G. Coupland, Director, Labour Relations re FIPPA Request – Teacher Increment Cost
 - i. E-Bulletin – November 22, 2017

2. Minister of Justice and Attorney General of Canada re Response to our correspondence concerning Bill C-45, the Cannabis Act
3. K. Ryback, St. James resident – Email re Update on Allard School and SJASD
4. M. Allard, City Councillor for St. Boniface – Email re Addictions facility at Vimy
5. Winnipeg Youth Orchestras Holiday Concert – December 3, 2017 Complimentary Tickets (2)

CONCLUDED: Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading – Debenture By-Law 282-17

17-15-17

MOVED: Trustee Cheryl Smukowich

"That the Board give Second Reading to By-Law 282-17, a debenture by-law for various projects totaling \$586,700."

CARRIED

2. Third/Final Reading – Debenture By-Law 282-17

17-16-17

MOVED: Trustee Cheryl Smukowich

"That the Board give Third/Final Reading to By-Law 282-17, a debenture by-law for various projects totaling \$586,700."

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

There were no Trustee PD summaries.

NEW BUSINESS

1. Trustee Professional Development

18-17-17

MOVED: Trustee Ed Hume

"That the issue of Trustee professional development accountability be referred to the Governance Committee for review and discussion."

CARRIED

2. Emails from the Public

18-18-17

MOVED: Trustee Ed Hume

"That the issue of the Board/Chief Superintendent responding to public emails be referred to Governance Committee for review and discussion."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN-CAMERA – 9:06 p.m.

There was no report of the Committee of the Whole

1. CPI Update – November 17, 2017

18-20-17 MOVED: Trustee Sandy Lethbridge

"That the MSBA CPI Update for November 17, 2017 be referred to the Personnel Committee."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:18 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent