



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, September 26, 2017, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 14-17

#1109356

PRESENT:

Craig McGregor	Trustee
Cheryl Smukowich	Trustee
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Assistant Superintendent, Education (6-12) and Administration
Carrol Harvey	Manager, Human Resources
Bernice Kitsch	Senior Executive Assistant

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance –recorded above.

14-01-17 MOVED: Trustee Craig Johnson
"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING - 7:30 p.m.

ADOPTION OF MINUTES – PREVIOUS MEETING

14-02-17 MOVED: Trustee Craig Johnson
"That the minutes of the Board Meeting of September 12, 2017 be adopted."

CARRIED

REPORT ON EDUCATION

Winnipeg Police School Resource (SRO) Program

Presented by: Constable Tara White, Contstable Alana Morton-O'Halloran and Supervisor, P/Sgt. Shaunna Neufeld

The Winnipeg Police School (SRO) Resource officers presented their roles and participation in schools, and their experiences through out the school year. The program has assisted in building relationships with students and the community. They expressed how they look forward to the resource program continuing for the next three years.

HEARING OF DELEGATIONS

No Delegations Registered

COMMITTEE REPORTS

EDUCATION COMMITTEE 1-17-18

Meeting held September 18, 2017

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda
3. Staff Survey – Group Discussion on Areas of Focus

14-03-17 MOVED: Trustee Jennifer Lawson

“That the Staff Survey – Group Discussion on Areas of Focus be received as information.”

CARRIED

4. Policies Revisions
 - Policy: Students At-Risk for Suicide or Self Injury (New)
 - Regulation: Protocol for Responding to Students At-Risk for Suicide (New)
 - Regulation: Protocol for Responding to Students Self Injury (New)

14-04-17 MOVED: Trustee Jennifer Lawson

“That policy Students At-Risk for Suicide or Self Injury be approved;
And further,

That the following regulations be received as information:

- Protocol for Responding to Students At-Risk for Suicide
- Protocol for Responding to Students Self Injury”.

CARRIED

5. Changes to FTE Career Development Placement Teacher

14-05-17 MOVED: Trustee Jennifer Lawson

“That the Changes to FTE Career Development Placement Teacher be received as information.”

CARRIED

6. Measuring Engagement Across all Grades and Student Engagement Article

- 14-06-17 MOVED: Trustee Jennifer Lawson**
“That the Measuring Engagement Across all Grades and Student Engagement Article be received as information.”
CARRIED
7. Kindergarten Class Formation Results for 2017/2018 School Year
- 14-07-17 MOVED: Trustee Jennifer Lawson**
“That the Kindergarten Class Formation Results for 2017/2018 School Year be received as information.”
CARRIED
8. MSBA Call for Nominations and Resolutions
- 14-08-17 MOVED: Trustee Jennifer Lawson**
“That the MSBA Call for Nominations and Resolutions be received as information.”
CARRIED
9. Sturgeon Heights Music Program and Petition – Parents, Students, Alumni and Friends
- 14-09-17 MOVED: Trustee Jennifer Lawson**
“That the Sturgeon Heights Music Program and Petition – Parents, Students, Alumni and Friends be received as information.”
CARRIED
10. Sturgeon Heights Wind Ensemble and Band – Correspondence from Band Directors
- 14-10-17 MOVED: Trustee Jennifer Lawson**
“That the Sturgeon Heights Wind Ensemble and Band – Correspondence from Band Directors be received as information.”
CARRIED
11. Healthy Child Manitoba, Early Development Indicators
- 14-11-17 MOVED: Trustee Jennifer Lawson**
“That the Healthy Child Manitoba, Early Development Indicators be received as information.”
CARRIED
12. Family Access Program Year End Report – 2016/2017
- 14-12-17 MOVED: Trustee Jennifer Lawson**
“That the Family Access Program Year End Report – 2016/2017 be received as information.”
CARRIED
13. Behaviour Intervention Team Annual Report – June 2017
- 14-13-17 MOVED: Trustee Jennifer Lawson**
“That the Behaviour Intervention Team Annual Report – June 2017 – 2016/2017 be received as information.”
CARRIED
14. Review of Regulation BEDG-R – Board and Committee Meetings
- 14-14-17 MOVED: Trustee Jennifer Lawson**
“That Regulation BEDG-R – Board and Committee Meetings be received as information.”
CARRIED

15. Trustee PD Summaries - Trustee Ed Hume – NSBA Denver Conference & Media Training

CONCLUDED: Report of the Education Committee

FILED

PERSONNEL COMMITTEE

Meeting held September 19, 2017

Committee Chair: Sandy Lethbridge

1. Attendance – for information
2. Approval of agenda
3. Policy/Regulation Revisions

14-15-17 MOVED: Trustee Sandy Lethbridge

“That revisions to GBAA-R Respectful Workplace be received as information.”

CARRIED

4. Job Descriptions

14-16-17 MOVED: Trustee Sandy Lethbridge

“That revisions to the following job descriptions be approved:

- AP1-14 Accounting Manager
- AP3-27 Receptionist
- AP5-2 Executive Assistant.”

CARRIED

5. Review of BEDG-R Board and Committee Meeting Minutes

14-17-17 MOVED: Trustee Sandy Lethbridge

“That the review of BEDG-R Board and Committee Meeting Minutes be received as information.”

CARRIED

6. Staff Survey Discussion

14-18-17 MOVED: Trustee Sandy Lethbridge

“That the Staff Survey data be received as information.”

CARRIED

7. CPI Updates

14-19-17 MOVED: Trustee Sandy Lethbridge

“That the CPI Updates as referred from the Board meetings held June 27, 2017, August 29, 2017 and September 12, 2017 be received as information.”

CARRIED

8. MSBA Call for Nominations and Resolutions

14-20-17 MOVED: Trustee Sandy Lethbridge

“That the MSBA Call for Nominations and Resolutions package be received as information.”

CARRIED

9. Maternity Leave Top-Up

14-21-17 MOVED: Trustee Sandy Lethbridge

“That the Division resolve the grievances as per the proposed resolution provided by MSBA effective July 1, 2017.”

CARRIED

10. Personnel Report to the Board

14-22-17 MOVED: Trustee Sandy Lethbridge

“That the Personnel Report to the Board be received as information.”

CARRIED

CONCLUDED: Report of the Personnel Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent

Report 14-17

FOR ACTION

1. Extended Field Trip Proposal - Collège Sturgeon Heights Collegiate

14-23-17 MOVED: Trustee Cheryl Smukowich

“That the Board approve the extended field trip proposal from Collège Sturgeon Heights Collegiate for Grade 11 and 12 students to travel to Germany, Czech Republic and Poland on March 21-31, 2019; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED

2. Therapy Dog Program Proposal - Collège Sturgeon Heights Collegiate

14-24-17 MOVED: Trustee Cheryl Smukowich

“That the Board of Trustees waive Division Policy ECACB – Dogs Prohibited on School Property at Collège Sturgeon Heights Collegiate to continue the Therapy Dog Program throughout the 2017-18 school year.”

CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Congratulations! Ms K. Gibson, recognized in the Best Lawyers in Canada 2018 for Labour and Employment Law.

14-25-17 MOVED: Trustee Cheryl Smukowich

“That the Board send a letter, over the signature of the Board Chair, acknowledging Ms K. Gibson, recognized in the Best Lawyers in Canada 2018 for Labour and Employment Law.”

CARRIED**CONCLUDED:** Report of the Chief Superintendent**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER****Mike Friesen, Secretary-Treasurer / Chief Financial Officer**

Report 14-17

FOR ACTION

1. PSFB Correspondence
John Taylor Collegiate – Unit Ventilator Replacement – Design
Authorization

14-26-17 MOVED: Trustee Craig Johnson

“That Item #1 be referred to the Finance/Facilities Committee.

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) September 6, 2017 (INP Payroll Clearing)
 - b) September 7, 2017
 - c) September 14, 2017
2. Permit Report – September 21, 2017

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED****CORRESPONDENCE****Action Correspondence**

No items for action

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a) K. Cameron, President – re Fair Dealing Guidelines of
the Copyright Act

Trustee Jennifer Lawson recused herself from the vote.

14-27-17 MOVED: Trustee Craig Johnson

“That the Board send a letter, over the signature of the Board Chair, to Member of Parliament, Doug Eyolfson, in support of the Manitoba School Boards Association (MSBA) letter dated September 12, 2017 regarding the support of the Copyright Act.”

CARRIED

- b) E-Bulletin – September 13, 2017
- c) Horatio Alger Canadian Scholarship Program
- d) CAA School Safety Patrol Information
- e) H. Demetriooff, Director of Education and
Communications – re Getting Your Message Out

- f) D. Thomas, Risk Manager Memo – re Waiver and Release of Liability and Indemnity Agreement
- g) K. Henderson, Manager, Finance & Administration – re MSBA Pension Plan for Non-Teaching Employees Changes
- h) K. Cameron, President – re MSBA Strategic Priorities and Wordplan 2017-18
- i) D. Thomas, Risk Manager – re School Patrols Event
- j) Peace Literacy Meet and Greet Invitation
- 1. Manitoba Education & Training – re Information Bulletins for Provincial Tests Policies and Procedures for Provincial Tests
- 2. Manitoba Education & Training – re Release of Creating Racism-Free Schools through Critical/Courageous Conversation on Race and the parent companion document Critical/Courageous Conversations on Race: What your Child is Learning at School and How You Can Help
- 3. Press Release – Seven Oaks School Division - re Chair & Vice-Chair 2017-2018

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- 1. Second Reading - By-Law 279-17 - Religious Instruction

14-28-17 MOVED: Trustee Cheryl Smukowich

"That the Board give Second Reading to By-Law 279-17, a By-Law to allow for religious instruction at École Bannaytne for the 2017-2018 school year."

CARRIED

- 2. Third/Final Reading - By-Law 279-17 - Religious Instruction

14-29-17 MOVED: Trustee Cheryl Smukowich

"That the Board give Third/Final Reading to By-Law 279-17, a By-Law to allow for religious instruction at École Bannatyne for the 2017-2018 school year."

CARRIED

- 3. Second Reading - By-Law 280-17 - Consolidated Organizational By-Law

14-30-17 MOVED: Trustee Cheryl Smukowich

"That the Board give Second Reading to By-Law 280-17, a By-Law a Consolidated By-Law of Organizational By-Law 273-16 and amending By-Law 277-17."

CARRIED

- 4. Third/Final Reading - By-Law 280-17 - Consolidated Organizational By-Law

14-31-17 MOVED: Trustee Cheryl Smukowich

"That the Board give Third/Final Reading to By-Law 280-17, a By-Law a Consolidated By-Law of Organizational By-Law 273-16 and amending By-Law 277-17."

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

- K. Ryback, resident of St. James, asked for a follow up on the Allard property. Mr. Mike Friesen, Secretary-Treasurer/CFO responded.
- K. Ryback also asked for a follow up to Sansome School drain spout that he raised at the June 13, 2017 meeting. Mr. Mike Wake, Assistant Superintendent responded.

TRUSTEE PD SUMMARIES

There were no Trustee PD Summaries

NEW BUSINESS

1. Notice of Motion, By-Law 281-17 - Religious Instruction at Linwood School

MOVED: Trustee Cheryl Smukowich

14-32-17 "That notice is hereby given that By-Law 281-17, a By-Law to allow for religious instruction at Linwood School for the 2017-18 school year, shall be given first reading at the October 10, 2017 Board Meeting."

CARRIED

2. Trustee Ed Hume – Stevenson Britannia Adult Learning Centre

TABLING MOTION:

MOVED: Trustee Ed Hume

14-33-17 "That the Stevenson Britannia Adult Learning Centre be invited to present at one of our Board meetings this year to learn more about what they do be laid on the table."

CARRIED

3. Trustee Ed Hume – Invitation to Educational Lawyer Justin Petrarca

MOVED: Trustee Ed Hume

14-34-17 "That we consider inviting educational lawyer Justin Petrarca to come and talk to us about "Improving Your Board's Relationship with Unions"; and further, that this be referred to both the Personnel and Financial/Facilities Committee for discussion and review."

DEFEATED

4. Trustee Ed Hume - MSBA Resolution #1 – Electronic Clickers

MOVED: Trustee Ed Hume

14-35-17 "That electronic clickers be used by members to cast votes at MSBA AGM meetings."

DEFEATED

5. Trustee Ed Hume - MSBA Resolution #2 - Cannabis and the Minimum Legal Age

MOVED: Trustee Ed Hume

- 14-36-17** “That the MSBA promote the new cannabis education on the dangers of driving high and the negative affects of the drug on the developing teenage brain;
and further,
lobby the Federal government to raise the minimum legal age from 18 to at least 19 years of age.”

AMENDMENT:

MOVED: Trustee Craig Johnson

- 14-37-17** “That the following be made into two motions:
First Motion: That MSBA promote the new cannabis education on the dangers and negative effects of alcohol and drugs on the developing of the teenage brain.
Second Motion: That MSBA lobby the Provincial government to raise the minimum legal age from 18 to at least 19 years of age.”

CARRIED

MAIN MOTIONS AS AMENDED:

MOVED: Trustee Ed Hume

- 14-38-17** “That MSBA promote the new cannabis education on the dangers and negative effects of alcohol and drugs on the developing of the teenage brain.”

CARRIED

MOVED: Trustee Ed Hume

- 14-39-17** “That MSBA lobby the Provincial government to raise the minimum legal age from 18 to at least 19 years of age.”

DEFEATED

MOVED: Trustee John Mulligan

- 14-40-17** “That the MSBA seek to lobby the Manitoba Education and Training to review Bring Your Own Device guidelines with respect to the link between cell phones and childhood mental health issues.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA

There was no report of the Committee of the Whole

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:48 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent