



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 28, 2017

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 04-17

No. 1004242

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Mike Wake	Assistant Superintendent, Education (6-12) and Administration
Carrol Harvey	Manager, Human Resource (7:30 p.m.)
Bernice Kitsch	Senior Executive Assistant
Jen Cameron	Information Officer (7:30 p.m.)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance – recorded above.

04-01-17 MOVED - Trustee Sandy Lethbridge

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:30 p.m.

ADOPTION OF MINUTES

04-02-17 MOVED - Trustee Craig Johnson:

"That the minutes of the Board Meeting of February 14, 2017 be adopted."

CARRIED

REPORT ON EDUCATION

Physical Literacy and the use of Polar Heart Rate Monitors**Presented by:** Alyssa Grant

This presentation demonstrated the Polar heart rate technology used to educate students on the effect of physical activity on their bodies and overall health. Volunteers wore the device during the presentation which assisted in how it connects technology with physical literacy.

HEARING OF DELEGATIONS

No Delegations Registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Meeting held: February 21, 2017

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda, as amended
3. ACCESS Program Recommendation Motion 02-08-17

04-03-17**MOVED - Trustee Jennifer Lawson:**

“That the ACCESS Program be formally dissolved effective September 2017;

And further,

That the needs of all students be programmed for at their catchment area school;

And further,

That students who are currently enrolled at an ACCESS Program site (if it is not their catchment school) be permitted to continue attending their current school with the appropriate programming in place, if they so desire.”

CARRIED**INFORMATION ITEMS – AGENDA ITEMS 3, 4, 5, 6 ,8 and 9****04-04-17****MOVED - Trustee Jennifer Lawson:**

“That the following items be received as information:

- SJASD Provincial Assessment Data Presentation
- Division Annual Student Attendance Report 2015-2016
- Student Suspension Report 2015-2016
- Annual Report on Continuous Improvement 2016-17
- Role of Early Childhood Development Committee
- US Travel for School Groups Item.”

CARRIED**CONCLUDED: Report of the Education Committee****FILED**

PERSONNEL COMMITTEE 01-17

Meeting held: February 21, 2017

Committee Chair: Sandy Lethbridge

1. Attendance - for information
2. Approval of Agenda

3. Half-Masting of the Flag

04-05-17 MOVED - Trustee Sandy Lethbridge:

“That the new policy, Half-Masting of the Flag, be approved as recommended.”

CARRIED

4. Vested Sick Leave – Excluded Staff

TABLING MOTION:**04-06-17 MOVED - Trustee Craig Johnson:**

“That the Personnel Committee form a sub-group to examine the benefits provided as part of overall compensation for Excluded staff and bring back recommendations to the Board be laid on the table.”

CARRIED

5. Personnel Report to the Board

04-07-17 MOVED - Trustee Sandy Lethbridge:

“That the Personnel Report to the Board be received as information.”

CARRIED

6. CPI Update

04-08-17 MOVED - Trustee Sandy Lethbridge:

“That the CPI Updates as referred from the Board meetings held January 10, 2017 and January 24, 2017 be received as information.”

CARRIED

7. MSBA Confidential Collective Bargaining Updates

04-09-17 MOVED - Trustee Sandy Lethbridge:

“That the MSBA Collective Bargaining Updates as referred from the Board meetings held January 10, 2017, January 24, 2017 and February 14, 2017 be received as information.”

CARRIED

8. MSBA Confidential Salary Bulletins

04-10-17 MOVED - Trustee Sandy Lethbridge:

“That the MSBA Collective Salary Bulletins as referred from the Board meetings held January 10, 2017, January 24, 2017 and February 14, 2017 be received as information.”

CARRIED

9. MSBA 2016-2017 Administrative Allowance Survey Report

04-11-17 MOVED - Trustee Sandy Lethbridge:

“That the MSBA Administrative Allowance Survey Report as referred from the Board meeting held January 10, 2017 be received as information.”

CARRIED

04-12-17 10. MSBA 2016-2017 Compensation Report**MOVED - Trustee Sandy Lethbridge:**

“That the MSBA Compensation Report as referred from the Board meeting held January 10, 2017 be received as information.”

CARRIED**CONCLUDED: Report of the Personnel Committee****FILED****FINANCE/FACILITIES COMMITTEE 03-17**

Meeting held: February 15, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda

04-13-17 3. Budget 2017/2018 - Trustee Working Papers**MOVED - Trustee Craig Johnson:**

“That the 2017/2018 Budget Working Papers be received as information. And further.

That the Secretary-Treasurer/CFO prepare the Draft Budget presentation based on Scenario 1C1 for the Public Parent Budget Meeting to be held on March 2, 2017 at 7:00 p.m.”

CARRIED**04-14-17 4. Minister of Education and Training Meeting - Motion 03-19-17****MOVED - Trustee Craig Johnson:**

“That a meeting be arranged with Honourable Scott Fielding, Minister of Families, Mr. Scott Johnston, MLA, St. James and Honourable, Mr. Steven Fletcher, Assiniboia on March 3, 2017 at 5:00 p.m.

And further;

That the Secretary-Treasurer/CFO prepare a presentation for the meeting with the local MLA's.”

CARRIED**CONCLUDED: Report of the Finance/Facilities Committee****FILED****FINANCE/FACILITIES COMMITTEE 04-17**

Meeting held: February 22, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda

3. Budget 2017/2018

- a) Review of Draft 1C1 Staffing
- b) Draft Public/Parent Council Budget Meeting Presentation
- c) Public Questionnaire

04-15-17 MOVED - Trustee Craig Johnson:

“That the 2017/2018 Parent Council/Public Budget Meeting presentation be approved.

And further;

That Draft 1C1, the 2017/2018 Draft Budget website information, and the Public Budget Questionnaire be received as information.”

CARRIED**4. Storm Closure Policy****04-16-17 MOVED - Trustee Craig Johnson:**

“That the amendments to Regulation EBCD-R Weather Related and Other Emergencies and Exhibit EEAA-E-1 Application for Student Transportation be received as information.”

CARRIED**CONCLUDED: Report of the Finance/Facilities Committee****FILED****REPORT OF THE CHIEF SUPERINTENDENT****Brett Lough, Chief Superintendent****Report No. 04-17****FOR ACTION****1. Extended Field Trip – Westwood Collegiate****04-17-17 MOVED: Trustee Cheryl Smukowich**

“That the Board approve the extended field trip proposal from Westwood Collegiate for Grade 9-12 students to travel to Iceland on March 22-30, 2018; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED**FOR INFORMATION****1. Board Actions and Referrals****CONCLUDED: Report of the Chief Superintendent****FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER****Mike Friesen, Secretary-Treasurer / Chief Financial Officer****Report 04-17****FOR ACTION****1. Debenture By-Law 275-17**

04-18-17 MOVED – Trustee Cheryl Smukowich:

“That notice regarding the Debenture By-Law 275-17 shall be given first reading at the March 14, 2017 Board Meeting.”

CARRIED

2. City of Winnipeg 2017 Assessments
3. Macdonald Headingley Recreation District Permit Request
4. Heritage Park Children’s Centre

04-19-17 MOVED – Trustee Craig Johnson:

“That item #2, #3, and #4 be referred to the Finance/Facilities Committee.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) February 8, 2017 (INP Payroll)
 - b) February 8, 2017
2. Permit Report – February 23, 2017
3. Fundraising Report
 - a) Collège Sturgeon Heights Collegiate

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED****CORRESPONDENCE**

Action Correspondence

Nil

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. 2017 Convention Resolution Package
 - b. 2017 Convention Checklist
 - c. 2017 Revised Convention Program
 - d. E-Bulletin – February 15, 2017

CONCLUDED: Information Correspondence**FILED****QUESTIONS FROM THE PUBLIC**

There were no questions from the public this evening.

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There was no unfinished business arising from the meeting.

NEW BUSINESS

Reporting Process for Trustee Conferences/Workshops

04-20-17 MOVE: Trustee Ed Hume

“That the Reporting Process for Trustee Conferences/Workshops be referred to the Governance Committee for discussion.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA

1. Administrative Interview Date – Thursday, April 6, 2017

04-21-17 MOVE: Trustee Sandy Lethbridge

“That the Administrative Interview Date, Thursday, April 6, 2017 be referred to the Personnel Committee.”

CARRIED

2. March 28, 2017 School Board Meeting

04-22-17 MOVED – Trustee Sandy Lethbridge

“That the March 28, 2017 regular meeting of the Board be cancelled.”

CARRIED

3. Manitoba School Boards Association (MSBA)

a) Turtle River CUPE Salary Bulletin

b) Interlake IANTE Salary Bulletin

c) Interlake Bus Drivers Salary Bulletin

d) CPI Unemployment Update – February 24, 2017

e) Collective Bargaining Meeting Update – February 24, 2017

04-23-17 MOVED – Trustee Sandy Lethbridge

“That the MSBA agenda items 3a to 3e be referred to the Personnel Committee.”

CARRIED

ADJOURNMENT

On motion of Trustee Sandy Lethbridge, the regular board meeting adjourned at 8:50 p.m

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent