



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, March 22, 2016

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 06-16

No. 912020

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Scott Johnston	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Michelle Clarke	Acting Assistant Superintendent, Education & Program
Mike Wake	Acting Assistant Superintendent, Administration
Paul Deacon	Assistant Manager, Facilities and Maintenance
Kazia Paradis	Senior Executive Assistant
Jennifer Cameron	Information Officer

REGRETS:

Jennifer Lawson	Trustee
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CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:08 pm. Attendance – recorded above.

06-01-16

MOVED - Trustee Craig Johnson:

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

The Board rose from Committee of the Whole In-Camera at 7:33 PM.
The Chair called the Public Session to order at 7:38 PM.

ADOPTION OF MINUTES

06-02-16**MOVED - Trustee Craig Johnson:**

“That the minutes of the Board Meeting of March 8, 2016 be adopted.”

CARRIED

REPORT ON EDUCATION

Early Years John Taylor Family of Schools – Early Years Writing Data**Presented by: Principals S. Lazar, J. Moffatt, H. Hoch, L. White**

The presentation highlighted the combined journey of analyzing writing data that the Early Years Schools in the John Taylor Family have embarked on since Sept. 8, 2015 until now. This program has enabled the analysis of writing samples in vertical grade level groupings with a focus on strengths, year-end outcomes and next steps for instruction. The continued objective and goal for the program is to continue the conversations and to involve Administrators and Teachers from the other Early Years schools in our Division.

HEARING OF DELEGATIONS

No delegations registered.

COMMITTEE REPORTS

PERSONNEL COMMITTEE NO. 0?-16

Meeting held March 15, 2016

Committee Chair: Sandy Lethbridge

1. Attendance – for information
2. Approval of agenda
3. Agreement to extend Collective Agreement between the St. James-Assiniboia School Division and the St. James-Assiniboia Teachers' Association

06-03-16**MOVED - Trustee Sandy Lethbridge:**

“That the option recommended by administration be shared with the St. James-Assiniboia Teachers' Association.”

REFERRAL MOTION:**06-04-16****MOVED – Trustee Craig Johnson:**

“That the matter of the Agreement to extend the Collective Agreement between the St. James-Assiniboia School Division and the St. James-Assiniboia Teachers' Association be referred to Committee of the Whole in Camera for further consideration.”

CARRIED

See Motion 06-16-16 for Board Action

- 06-05-16 4. InForM Net School/Staffing Plans
MOVED - Trustee Sandy Lethbridge:
“That the information shared be received as information.”
CARRIED
- 06-06-16 5. Administrative Staffing - Trustee Appointments to Interview Panel
MOVED - Trustee Sandy Lethbridge:
“That Trustees McGregor and Chegus be appointed to the interviews planned for April 7, 2016.”
CARRIED
- 06-07-16 6. MSBA Confidential Collective Bargaining Updates
MOVED - Trustee Sandy Lethbridge:
“That the correspondence shared be received as information.”
CARRIED
- 06-08-16 7. MSBA Confidential Salary Bulletins
MOVED - Trustee Sandy Lethbridge:
“That the correspondence shared be received as information.”
CARRIED
- CONCLUDED: Report of the Personnel Committee**
FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report No. 07-16

FOR ACTION

- 06-09-16 1. InForm Net – Memo of Understanding
MOVED - Trustee Cheryl Smukowich:
“That the InForm Net Memorandum of Understanding for the period of September 1, 2016 to August 31, 2019 be approved, and signed by the Chair of the Board and Secretary-Treasurer.”
CARRIED
2. Divisional Choirs Spring Concert – May 12, 2016
It was discussed that Trustee Sandy Lethbridge will bring greetings at the Divisional Choirs Spring Concert.

FOR INFORMATION

1. Board Actions and Referrals
2. Good News – MusiCounts Band Aid Funding

CONCLUDED: Report of the Chief Superintendent
FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 06-16

FOR ACTION

1. Borrowing By-Law 266-16

06-10-16 MOVED - Trustee Cheryl Smukowich:

“That Notice regarding Borrowing By-Law 266-16, a By-Law to borrow monies to meet current expenses be given first reading at the Board Meeting of April 12, 2016.”

CARRIED

2. Request for Financial Support – The Historical Museum Association
3. PSFB Correspondence
 - a) Change in the total project support regarding École Assiniboine Kindergarten Classroom Renovation – Smaller Classes Initiative.
 - b) Approval of request to expend funds in the amount of \$860,000 from Capital Reserve.
4. Financial Statement – February 29, 2016

06-11-16 MOVED - Trustee Craig Johnson:

“That items #2 to #4 be referred to the Finance/Facilities Committee.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) February 29, 2016 (INP Payroll Clearing)
 - b) March 2, 2016
2. Permit Report – March 17, 2016
3. Fundraising Reports
 - a) Collège Sturgeon Heights Collegiate
 - b) Voyageur School

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED**

CORRESPONDENCE

Action Correspondence

1. J. Morris, MANTE, Donation Request Letter

06-12-16 MOVED - Trustee

“That the Donation Request Letter from J. Morris, MANTE be referred to the Finance and Facilities Committee.”

CARRIED

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a. MSBA Provincial Executive re: Updates Regarding Two Significant Advocacy Initiatives
2. River East Transcona School Division – Budget Media Release
3. Louis Riel School Division – Budget Media Release

CONCLUDED: Information Correspondence**FILED****UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

There were no unfinished business/business arising from the meeting.

QUESTIONS FROM THE PUBLIC

J. Firch expressed concern about the potential cancellation of the Westwood Student Europe trip and had a question related to the decision that was made at this evening's board meeting. Mr. Brett Lough, Chief Superintendent responded.

NEW BUSINESS

- Trustee John Mulligan attended his child's grade 2 class where the discussion focused on the history of the residential school system. Trustee Mulligan expressed his appreciation for this topic and agreed with the importance of having our children learn about this important historical subject.

RECONVENE TO COMMITTEE OF THE WHOLE IN CAMERA – 8:50 PM

06-13-16 **MOVED: Trustee Craig Johnson:**
"That the Board reconvene to Committee of the Whole In-Camera."

CARRIED**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:19 PM**

06-14-16 **MOVED: Trustee Sandy Lethbridge:**
"That the MSBA Confidential Collective Bargaining Update dated March 11, 2016 be referred to the Personnel Committee."

CARRIED

06-15-16 MOVED: Trustee Sandy Lethbridge:

“That Policy GCN – Evaluation of Professional Staff be referred to the Personnel Committee for review, as discussed in Committee of the Whole in Camera.”

CARRIED

06-16-16 MOVED - Trustee Sandy Lethbridge:

“That the option recommended by administration be shared with the St. James-Assiniboia Teachers’ Association as discussed in Committee of the Whole in Camera.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:21 PM.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent