



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, October 10, 2017, 7:30 p.m.

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 15-17

#1110851

PRESENT:

Craig McGregor	Trustee
Cheryl Smukowich	Trustee
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Tanis Pshebniski	Assistant Superintendent, Education (K-8) & Student Services
Paul Deacon	Assistant Manager, Facilities & Maintenance
Bernice Kitsch	Senior Executive Assistant
Jen Cameron	Information Officer

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 p.m. Attendance –recorded above.

15-01-17 MOVED: Trustee Craig Johnson

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING - 7:36 p.m.

ADOPTION OF MINUTES – PREVIOUS MEETING

15-02-17 MOVED: Trustee Craig Johnson

“That the minutes of the Board Meeting of September 26, 2017 be adopted.”

CARRIED

REPORT ON EDUCATION**Meeting the Needs of all Learners – Hedges Middle School**

Presented by: Jacquie Neudorf, Tabitha Dueck, Chad Irvine, Tammy Baydock (PR), Leah Jones (VP) and students

The group presented how Hedges meet their student's basic needs and what role culture plays in meeting student needs. They highlighted some exceptional needs and extra-curricular programs. Most programs are offered to all students and some are tailored to meet the needs of their special needs, EAL and AAA students. It was noted that they have students improving in attendance with their needs being met.

HEARING OF DELEGATIONS

Mr. Ian McCausland spoke on behalf of the Bruce Middle School Parent Council of concerns related to the recent changes to the field trip policy. They feel this will prevent the Grade 7 students from participating in the annual Winter Camp.

COMMITTEE REPORTS**FINANCE/FACILITIES COMMITTEE No. 10-17**

Meeting held October 5, 2017

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda
3. PricewaterhouseCoopers LLP
 - a) 2016/2017 Audit Presentation
 - b) Draft Financial Statements – June 30, 2017

15-03-17 MOVED: Trustee Craig Johnson

"That the 2016/2017 Audit Report presented by PricewaterhouseCoopers be received as information.

And further;

That the Draft 2016/2017 Financial Statements be approved.

And further;

That the 2016/2017 FRAME Statements be forwarded to the Public Schools Finance Branch.

And further;

That the Administration handout on Accumulated Surplus be received as information."

CARRIED

Trustee Craig Johnson also thanked Mr. Friesen, Secretary-Treasurer/CFO and his financial team for the work that they have done.

CONCLUDED: Report of the Finance/Facilities Committee

FILED

RETIREMENT PLAN COMMITTEE No. 01-17/18

Meeting held September 21, 2017

Committee Chair: John Mulligan

Trustee John Mulligan reviewed the Report of the Retirement Plan Committee for Trustees' information

CONCLUDED: Report of the Retirement Plan Committee**FILED****REPORT OF THE CHIEF SUPERINTENDENT**

Brett Lough, Chief Superintendent

Report 15-17

FOR ACTION

1. Continuing Education Program / International Program Reports

15-04-17 MOVED: Trustee Jennifer Lawson

"That the reports for the Continuing Education Program and International Student Program for 2016-2017 be referred to the Education Committee for review."

CARRIED

2. Manitoba Education and Training – Tell Them From Me Survey

15-05-17 MOVED: Trustee Jennifer Lawson

"That the Tell Them From Me (TTFM) survey results be referred to the Education Committee for review."

CARRIED**FOR INFORMATION**

1. Board Actions and Referrals
2. Manitoba Education and Training – Staffing Announcement
3. Accessible Customer Service Training Plan

CONCLUDED: Report of the Chief Superintendent**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 15-17

FOR ACTION

1. Military Service Recognition Book Advertisement

15-06-17 MOVED: Trustee Craig Johnson

"That the Military Service Recognition Book Advertisement be referred to the Finance/Facilities Committee."

CARRIED**FOR INFORMATION**

1. Cheque Registers

- a) September 22, 2017 (INP Payroll Clearing)
 - b) September 22, 2017
 - c) September 28, 2017 (INP Payroll Clearing)
 - d) September 29, 2017
2. Permit Report – October 5, 2017

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

No items for action

Information Correspondence

1. Manitoba School Boards Association (MSBA)
 - a) MSBA Fall Trustee Education Workshop “Telling Stories about Schools: Building Public Support” – November 17, 2017
 - b) E-Bulletin – September 27, 2017 Horatio Alger Canadian Scholarship Program
 - c) Assistant Superintendent – Student Services Position – River East Transcona School Division
 - d) Partners in Education Conference Registration – November 14-15, 2017
 - e) Safe Grad Seminar – November 25, 2017
2. Manitoba Education & Training – re Information Bulletins for Provincial Tests Policies and Procedures for Provincial Tests
3. Manitoba Education & Training – re Serious Incident Reporting
4. Letter of Thanks – Student Award Recipient

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading By-Law 281-17 – Religious Instruction at Linwood School

15-07-17

MOVED: Trustee Cheryl Smukowich

"That the Board give Second Reading to By-Law 281-17, a By-Law to allow for religious instruction at Linwood School for the 2017-2018 school year."

CARRIED

2. Third/Final Reading By-Law 281-17 – Religious Instruction at Linwood School

15-08-17 MOVED: Trustee Cheryl Smukowich

"That the Board give Third/Final Reading to By-Law 281-17, a By-Law to allow for religious instruction at Linwood School for the 2017-2018 school year."

CARRIED

AGENDA-BASED QUESTIONS FROM THE PUBLIC

There were no agenda-based questions from the public.

TRUSTEE PD SUMMARIES

15-09-17 MOVED: Trustee Jennifer Lawson

"That the CSBA 2017 Conference Report – July 5-8, 2017 be referred to the Education Committee for review."

CARRIED

NEW BUSINESS

There were no new business items.

15-10-17 MOVED: Trustee Craig Johnson:

"That the Board reconvene to Committee of the Whole In-Camera."

CARRIED

RECONVENE TO COMMITTEE OF THE WHOLE IN-CAMERA – 8:35 p.m.

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA

There was no report of the Committee of the Whole

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:58 p.m.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent