



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, December 8, 2015

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

No. 881316

Meeting No.: 21-15

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Scott Johnston	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Acting Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Michelle Clarke	Acting Assistant Superintendent, Education & Program
Mike Wake	Acting Assistant Superintendent, Administration
Paul Deacon	Assistant Manager, Facilities & Maintenance (7:38 pm - regular board meeting only)
Kazia Paradis	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:38 pm – 10:38 pm)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:02 pm. Attendance – recorded above.

21-01-15 MOVED - Trustee Cheryl Smukowich:

“That the Board recess to Committee of the Whole In-Camera.”

CARRIED

The Board rose from Committee of the Whole In-Camera at 7:12 PM.

The Chair called the Public Session to order at 7:38 PM.

ADOPTION OF MINUTES

21-02-15 MOVED - Trustee Craig Johnson:

“That the minutes of the Board Meeting of November 24, 2015 be adopted.”

CARRIED

REPORT ON EDUCATION

Divisional Choir – Songs from The Lion King Jr.

Presented by: Student choir participants and Paula Olko, Director

The Divisional Musical Theatre Program exists to provide opportunities for SJASD students in grades 4-8 to participate in the Musical Theatre experience. It brings students together from all of the Early and Middle Years in a collaborative, creative community. Besides singing, acting and drama, students learn technical skills such as developing character, blocking, costuming and staging.

HEARING OF DELEGATIONS

S. & S. Shepherd – Parents and Community Residents

S. & S. Shepherd expressed their views and concerns in respect to the Proposed Middle Years Reorganization. The Board received the delegation presentation as information.

COMMITTEE REPORTS

FINANCE/FACILITIES COMMITTEE – 12-15

Meeting held December 1, 2015

Committee Chair: Craig Johnson

1. Attendance – for information
2. Approval of agenda
3. InForm Net Agreement

21-03-15 MOVED - Trustee Craig Johnson:

“That the 2016-2018 Inform Net agreement between St. James-Assiniboia and Pembina Trails School Division be approved.”

CARRIED

4. **PSFB Correspondence - John Taylor – Elevator Addition, Roof Replacement, Structural Upgrade Expanded Scope**

21-04-15 MOVED - Trustee Craig Johnson:

“That the PSFB correspondence listed above be received as information.”

CARRIED

5. **D. Thomas, Risk Manager, MSBA**

21-05-15 MOVED - Trustee Craig Johnson:

“That the update on the Accessibility for Manitobans Act be received as information.”

CARRIED

- 21-06-15 6. **Draft 2016/2017 Division Budget Timeline**
MOVED - Trustee Craig Johnson:
“That the draft Division Budget Timeline – 2016/2017 be adopted.”
CARRIED
- 21-07-15 7. Financial Statement
MOVED - Trustee Craig Johnson:
“That the Financial Statement for the period ending October 31, 2015 be received as information.”
CARRIED
- 21-08-15 8. **Stevenson Britannia Adult Literacy Program Inc.**
MOVED - Trustee Craig Johnson:
“That the Stevenson Britannia Adult Literacy Program Financial Statement and 2015 Internal Audit Report for June 30, 2015 be received as information.”
CARRIED
- 21-09-15 9. **City of Winnipeg Portioned Assessment**
MOVED - Trustee Craig Johnson:
“That the City of Winnipeg Portioned Assessment at November 13, 2015 be received as information.”
CARRIED
- 21-10-15 10. **Financial Request – Winnipeg Music Festival**
MOVED - Trustee Craig Johnson:
“That a grant in the amount of \$1,500 be awarded to the Winnipeg Music Festival in support of the costs of the 2016 event.”
CARRIED
- 21-11-15 11. **SchoolCash Online Presentation**
This item was carried to the January 5, 2016 Finance/Facilities Committee Meeting.
- 21-11-15 12. **École Assiniboine – Family Choices Building Fund**
MOVED - Trustee Craig Johnson:
“That the Assiniboine Children’s Centre expansion proposal for a 32 child infant/toddler centre at École Assiniboine be approved.
And further;
That there be no cost to the School Division for the replacement or relocation of the play structure.”
CARRIED
- 21-12-15 13. **Multiplex Building on Sturgeon Heights Property**
MOVED - Trustee Craig Johnson:
“That the concept of a Multiplex Building on Sturgeon Heights Property be received as information.
And further;
That the item be referred to Administration to gather information on available grant opportunities.”
CARRIED
- 21-13-15 14. **Airport Area West Residential**
MOVED - Trustee Craig Johnson:
“That the Airport Area West Residential Structure Plan be supported in Principle.

And further;

That the draft report be forwarded to the Transportation Department for Review.

And further;

That Administration provide feedback to the City of Winnipeg – Urban Planning Division regarding the Airport Area West Residential Structure plan, as requested.”

CARRIED

15. Staff Wellness Account

21-14-15

MOVED - Trustee Craig Johnson:

“That the Staff Wellness Account be received as information.”

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE ACTING CHIEF SUPERINTENDENT

Brett Lough, Acting Chief Superintendent

Report No. 20-15

FOR ACTION

1. Proposed Middle Schools Reorganization

21-15-15

MOVED - Trustee Cheryl Smukowich:

“That the St. James-Assiniboia School Board reorganize the Middle Years Schools in order to create a French Milieu at Ness Middle School. École Golden Gate Middle School will become an English track school, and Hedges Middle School will become the designated English track school for the John Taylor Collegiate catchment area;
And Further,

That the reorganization will be effective, September 2016;
And Further,

In order to assist families affected by the reorganization, the Board waive Policy EEAA (Student Eligibility for Transportation Services) and EEAA-R for one year (2016-17) for those students:

- registering at Hedges Middle School who are entering grade 6, 7 or 8 and reside in the current Ness Middle School catchment area;
- registering at the French Milieu entering grade 7 and 8 and reside in the current Golden Gate English track catchment area;

And Further,

That projected costs associated with the reorganization be financed through the use of the School Building Capital Reserve and Accumulated Operating Reserve, pending approval of the Public Schools Finance Board;

And Further,

That the Board designate Tammy Baydock, current Principal at Ness Middle School, to be the Principal of Hedges Middle School, effective September 2016;

And Further,

That the Board designate Dan Kalynchuk, current Principal at Hedges Middle School, to be the Principal of Golden Gate Middle School, effective September 2016;

And Further,

That the Board designate Jordana Buckwold, current Principal at École Golden Gate Middle School, to be the Principal of the new French Milieu Middle School, effective September 2016;

And Further,

That Senior Administration will give priority placement to professional staff who are declared surplus as a result of the reorganization, wherever possible, in 2016-17;

And Further,

That the Board use policy FF (Naming of Facilities) and FF-R to determine any changes to the renaming the current facilities involved in the reorganization.”

AMENDMENT

21-16-15 MOVED - Trustee Jennifer Lawson:

“That, in clause 2, the following be struck out *“September 2016”* and replaced with *“in a phase-in process over the next two years beginning September 2016.”*”

CARRIED

AMENDMENT

21-17-15 MOVED - Trustee Jennifer Lawson:

“That, in clause 8, the following be struck out *“wherever possible”* and *“2017-18”* be added to the end.”

CARRIED

AMENDMENT

21-18-15 MOVED - Trustee Cheryl Smukowich:

“That the following be amended in the main motion:

In clause 3 *“one year”* be replaced with *“two years (2016-17/2017-18)”*;

And further,

In clause 3, first bullet point, the following be added *“7 and 8”*;

And further,

In clause 3, second bullet point, the following be struck out *“registering at the French Milieu entering grade 7 and 8 and reside in the current Golden Gate English track catchment area”*;

And further,

In clauses 5, 6, & 7 *“September 2016”* be replaced with *“date to be determined”*.

CARRIED

MAIN MOTION AS AMENDED**21-15-15 MOVED - Trustee Cheryl Smukowich:**

“That the St. James-Assiniboia School Board reorganize the Middle Years Schools in order to create a French Milieu at Ness Middle School. École Golden Gate Middle School will become an English track school, and Hedges Middle School will become the designated English track school for the John Taylor Collegiate catchment area;
And Further,

That the reorganization will be effective, in a phase-in process over the next two years beginning September 2016;
And Further,

In order to assist families affected by the reorganization, the Board waive Policy EEAA (Student Eligibility for Transportation Services) and EEAA-R for two years (2016-17/ 2017-18) for those students registering at Hedges Middle School who are entering Grade 6 and reside in the current Ness Middle School catchment area;
And Further,

That projected costs associated with the reorganization be financed through the use of the School Building Capital Reserve and Accumulated Operating Reserve, pending approval of the Public Schools Finance Board;
And Further,

That the Board designate Tammy Baydock, current Principal at Ness Middle School, to be the Principal of Hedges Middle School, effective date to be determined;
And Further,

That the Board designate Dan Kalynchuk, current Principal at Hedges Middle School, to be the Principal of Golden Gate Middle School, effective date to be determined;
And Further,

That the Board designate Jordana Buckwold, current Principal at École Golden Gate Middle School, to be the Principal of the new French Milieu Middle School, effective date to be determined;
And Further,

That Senior Administration will give priority placement to professional staff who are declared surplus as a result of the reorganization, for 2016-17/2017-18;
And Further,

That the Board use policy FF (Naming of Facilities) and FF-R to determine any changes to the renaming the current facilities involved in the reorganization.

CARRIED**Record of the Vote****For****Against**

Cheryl Smukowich

Ed Hume

Bruce Chegus

Craig Johnson

Jennifer Lawson

Scott Johnston

Sandy Lethbridge

John Mulligan

2. Building Capacity Report – December 2015**21-19-15 MOVED - Trustee Jennifer Lawson:**

“That the Building Capacity Report – December 2015 be referred to Finance and Facilities Committee and the Education Committee for information.”

CARRIED**3. Behaviour Intervention Team Annual Report – June 2015****21-20-15 MOVED - Trustee Jennifer Lawson:**

“That the Behaviour Intervention Team Annual Report June – 2015 be referred to the Education Committee for review.”

CARRIED**4. Extended Field Trip Proposal – John Taylor Collegiate****21-21-15 MOVED - Trustee Craig Johnson:**

“That the Board approve the extended field trip proposal from John Taylor Collegiate for the Grade 9-12 students to travel to Chicago on May 13-17, 2016; with the understanding that the Chief Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government.”

CARRIED**5. Extended Field Trip Proposal – Westwood Collegiate****21-22-15 MOVED - Trustee Craig Johnson:**

“That the Board approve the extended field trip proposal from Westwood Collegiate for the Grade 9-12 students to travel to Orlando, FL on May 18-24, 2016; with the understanding that the Chief Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government.”

CARRIED**FOR INFORMATION**

1. Board Actions and Referrals
2. Out-of-Country Field Trips
3. Manitoba Education – Community Schools Program (CSP)
4. Congratulations! The United Way Student Community Service Award

21-23-15 MOVED - Trustee Craig Johnson:

“That the Board send a letter, over the signature of the Chair of the Board, offering congratulations to the four student recipients of the United Way Community Service Award.”

CARRIED**CONCLUDED: Report of the Acting Chief Superintendent****FILED**

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 20-15

FOR ACTION

1. Appointment of Division Auditor for 2015/2016

21-24-15**MOVED - Trustee Craig Johnson:**

“That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division’s 2015/2016 financial records.”

CARRIED

2. Energy Consumption Report

21-25-15**MOVED - Trustee Craig Johnson:**

“That item #2 be referred to the Finance/Facilities Committee.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) November 27, 2015
2. Permit Report – December 3, 2015
3. Fundraising Report – Collège Sturgeon Heights Collegiate

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

No items for action.

Information Correspondence

1. Manitoba School Boards Association
 - a) H. Demetriooff, MSBA re: Booking Hotel Rooms for MSBA 2116 Annual Convention
 - b) Reminder - MSBA, J. Watt, Executive Director re: School Board Member Profile Survey
 - c) E-Bulletin – November 25, 2015
 - d) Manitoba Education Research Network (MERN) Indigenous Education Research Seminar – Friday, December 11, 2015
 - e) Manitoba Association of School Business Officials (MASBO) Maintenance / WSH Conference – February 11-12, 2116, Brandon, MB
 - f) 2015/16 Trustee Indemnity Survey Results

2. Honourable S. Blady, Minister of Health - Letter Dated November 24, 2015 re: Acknowledging Receipt of Our Letter Dated November 17, 2015
3. Letter of Thanks – Student Award Recipient
4. Emails from Community Residents re: Proposed Middle Years Reorganization
5. Manitoba High Schools Athletic Association Update – December 4, 2015

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- **First Reading – By-Law 264-15**

21-26-15 MOVED - Trustee Cheryl Smukowich:

"That the Board give first reading to By-Law 264-15, a debenture by-law for projects at École Assiniboine, Crestview School, Golden Gate Middle School, John Taylor Collegiate, Lakewood School, St. James Collegiate, Strathmillan School, and Westwood Collegiate totaling \$455,800.00 dollars."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

- Occupational Therapy – Trustee Ed Hume

21-27-15 MOVED - Trustee Ed Hume:

"That an increase in Occupational Therapy from the current 1.72 to 2.5 be referred to the Committee of the Whole, Budget Meeting on January 13, 2016."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 11:03 PM

21-28-15 MOVED: Trustee Sandy Lethbridge:

"That the MSBA Confidential Collective Bargaining Updates dated November 27 and December 4, 2015 be referred to the Personnel Committee."

CARRIED

21-29-15 MOVED: Trustee Cheryl Smukowich:

"That the Division's organizational structure be adjusted to reflect Option 3 in the PricewaterhouseCoopers LLP Organizational Structure Review; And further,
That revised job descriptions for the Assistant Superintendents and Human Resource Managers be developed by Administration for further review."

CARRIED

21-30-15 MOVED: Trustee Cheryl Smukowich:

"That the draft timeline for the search of a Chief Superintendent be approved;
And further,

That a survey of all staff be conducted to gather feedback and input in the development of a position profile;
And further,

That the Board commence a regional Chief Superintendent Search starting January 2016 with the Selection Committee consisting of all members of the Board of Trustees and the Chair of the Selection Committee being Craig McGregor;
And further,

That compensation be based on the Salary Grid of the Chief Superintendent,
And further,

That the position be open to external and internal candidates;
And further,

That advertisements for the position be posted internally and externally, for 2 weeks, based on the approved timeline with advertising options to be discussed and decided by the Chair of the Selection Committee."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 11:11 PM.

Craig McGregor
Chair of the Board

Brett Lough
Acting Chief Superintendent