



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, February 9, 2016

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 03-16

No. 896097

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Scott Johnston	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee (arrived at 7:30 pm)

ALSO IN ATTENDANCE:

Brett Lough	Acting Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Michelle Clarke	Acting Assistant Superintendent, Education & Program
Mike Wake	Acting Assistant Superintendent, Administration
Paul Deacon	Assistant Manager, Facilities & Maintenance
Kazia Paradis	Senior Executive Assistant

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:00 pm. Attendance – recorded above.

03-01-16 MOVED - Trustee Craig Johnson:

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

The Board rose from Committee of the Whole In-Camera at 7:17 PM.
The Chair called the Public Session to order at 7:30 PM.

ADOPTION OF MINUTES

03-02-16 MOVED - Trustee Craig Johnson:

"That the minutes of the Board Meeting of January 26, 2016 be adopted."

CARRIED

REPORT ON EDUCATION

Aboriginal Academic Achievement Team - Literacy, Numeracy and Graduation Rates for Indigenous Students

Presented by: April Waters, Desiree Narvey and Candace Borger, ESS

The presentation provided an update in respect to the Aboriginal Academic Achievement Team. The data provided highlighted the outcomes of the program to date as well as the ongoing challenges that the program continues to work with. Currently the Division has seen improved graduation rates and increased academic achievement. This has been achieved through tiered interventions for students struggling with literacy and an increased connection of Indigenous students and their families and schools. Professional development has led to increased awareness for schools and staff in the areas of The Talking Circle, Indigenous Ways of Knowing, Treaties, The Tipi, Residential Schools and Truth and Reconciliation.

Indigenous Education will continue to flourish and expand in our Division. Future resources and supports will address Indigenous students struggling with literacy and numeracy, and improving graduation rates.

HEARING OF DELEGATIONS

No delegations registered.

COMMITTEE REPORTS

FINANCE/FACILITIES – 01-16

Meeting held February 2, 2016

Committee Chair: Craig Johnson

1. **Attendance – for information**
2. **Approval of agenda**
3. **2016 Call for Nominations & Resolutions**

03-03-16 MOVED - Trustee Craig Johnson:

“That the 2016 Call for Nominations and Resolutions be received as information.”

CARRIED

4. **SchoolCash Online Presentation**

03-04-16 MOVED - Trustee Craig Johnson:

“That the presentation on SchoolCash Online be received as information.”

CARRIED

5. **Energy Consumption Report – for the 2014-2015 Fiscal Year**

03-05-16 MOVED - Trustee Craig Johnson:

“That the 2014/2015 Energy Consumption Report be received as information.”

CARRIED

6. Building Capacity Report – December 2015**03-06-16 MOVED - Trustee Craig Johnson:**

“That the December 2015 Building Capacity Report be received as information.”

CARRIED**7. Bill 7 – Protecting Child Care Space****03-07-16 MOVED - Trustee Craig Johnson:**

“That the update on the Bill 7 – The Public Schools Amendment Act (Protecting Child Care Space in Schools) be received as information. And further; That this item be listed as pending on the Finance/Facilities agenda.”

CARRIED**8. City of Winnipeg 2016 Assessments****a) Residential Units as at December 1, 2015****b) Portioned Assessment as at December 10, 2015****c) Portioned Assessment as at January 11, 2016****03-08-16 MOVED - Trustee Craig Johnson:**

“That the City of Winnipeg Residential Units as at December 1, 2015 and Portioned Assessments as at December 10, 2015 and January 11, 2016 be received as information.”

CARRIED**9. PSFB Correspondence****a) Lincoln Middle School – Gym Roof, Wall & Structural Upgrade****b) Westwood Collegiate – Grooming Room – Authorization to Proceed****c) St. James Collegiate and George Waters Middle School – Elevator and Grooming Room – Additional Support****d) 2016/2017 Public Schools Capital Support Program****03-09-16 MOVED - Trustee Craig Johnson:**

“That the PSFB correspondence listed above be received as information.”

CARRIED**10. Financial Statements****a) for the period ending November 30, 2015****b) for the period ending December 31, 2015****03-10-16 MOVED - Trustee Craig Johnson:**

“That the Financial Statements for the periods ending November 30, 2015 and December 31, 2015 be received as information.”

CARRIED**11. Student Enrolment Projections****03-11-16 MOVED - Trustee Craig Johnson:**

“That the Student Enrolment Projections – 2015/16 be received as information.”

CARRIED

12. Financial Request

- a) Grant's Old Mill
- b) STJATA Curling Bonspiel

03-12-16 MOVED - Trustee Craig Johnson:

"That a grant in the amount of \$1000 be approved for Grant's Old Mill.

And further;

That a grant in the amount of \$500 be approved for the STJATA Curling Bonspiel."

CARRIED

13. Lakewood Children's Centre

03-13-16 MOVED - Trustee Craig Johnson:

"That the Lakewood Children's Centre request to install a play structure be approved.

And further;

That the construction be subject to the final review and approval of the Manager of Facilities and Maintenance.

And further;

That there be no cost to the School Division.

And further;

That ongoing maintenance and repair costs of the structure and protective surface be the responsibility of the Lakewood Children's Centre."

CARRIED

14. Letter re Grace Hospital Traffic Safety Concerns dated Dec. 21, 2015

03-14-16 MOVED - Trustee Craig Johnson:

"That the correspondence from Grace Hospital Administration regarding traffic safety concerns be received as information."

CARRIED

15. Hon. Drew Caldwell, Minister of Municipal Government and Hon. James Allum, Minister of Education and Advanced Learning

03-15-16 MOVED - Trustee Craig Johnson:

"That the update on the Planning and Land Dedication of School Sites Act be received as information."

CARRIED

16. Hon. James Allum, Minister of Education and Advanced Learning - 2016-2017 Public Schools Major Capital Support Program

03-16-16 MOVED - Trustee Craig Johnson:

"That the correspondence regarding the 2016-2017 Public Schools Major Capital Support Program be received as information; and further;

That Administration prepare a submission for the 2016-2017 Public Schools Major Capital Support Program."

CARRIED

17. Drop Off Lane on Kay Crescent for Lakewood School and Lakewood Children's Centre Day Care

03-17-16 MOVED - Trustee Craig Johnson:

"That the Lakewood Children's Centre request for a cost shared drop off lane be referred to Administration for further review. And further; That this item be listed as pending on the Finance/Facilities Agenda."

CARRIED

18. Partnership re Stevenson Britannia Adult Learning Centre and Westgrove Learning Centre

- a) Letter dated January 27, 2016 from Maureen Barchyn, Program Director of Family Dynamics
- b) Memo dated January 19, 2016 from Mike Wake re Westgrove Learning Centre

03-18-16 MOVED - Trustee Craig Johnson:

"That the request from Westgrove Learning Centre to partner with the Stevenson-Britannia Adult Learning Centre under the umbrella of the School Division be declined."

CARRIED

19. Assiniboine Children's Centre Expansion Proposal

03-19-16 MOVED - Trustee Craig Johnson:

"That the revised site plan for the Assiniboine Children's Centre expansion be referred to Administration for further review."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

MARKETING COMMITTEE

Meeting held February 3, 2016

Committee Chair: Ed Hume

- 1. Attendance – for information**
- 2. Approval of agenda**
- 3. CONTACT – Proposed Revisions**
- 4. Social Media**
- 5. SJASD Website**
- 6. Senior Years Parent Community Survey**
- 7. Mentorship**
- 8. Metro Ads**
- 9. ISP Website and Continuing Ed Brochure**
- 10. Non-Resident Update for 2015-16**

03-20-16 MOVED - Trustee Ed Hume

"That the updated Non-Resident Update for 2015-2016 be received as information."

CARRIED

11. Exit/Entrance Survey Results

12. Online Public Agenda

CONCLUDED: Report of the Marketing Committee

FILED

RETIREMENT PLAN COMMITTEE – 03-15/16

Meeting held February 4, 2016

Committee Chair: Bruce Chegus

Trustee Bruce Chegus reviewed the Report of the Retirement Plan Committee for Trustees' information.

CONCLUDED: Report of the Retirement Plan Committee 03-15/16

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Acting Chief Superintendent

Report No. 03-16

FOR ACTION

1. Summer Board Meeting

03-21-16

MOVED - Trustee Cheryl Smukowich:

"That the Board schedule the summer Board Meeting on Tuesday, August 30, 2016."

CARRIED

FOR INFORMATION

1. Board Actions and Referrals

2. School Day Calendar – 2016/2017

3. MSBA Student Citizenship Award and George Harbottle Memorial Award

4. Save the Date - Our Human Rights Journey April 20-21, 2017

CONCLUDED: Report of the Acting Chief Superintendent

FILED

REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER

Mike Friesen, Secretary-Treasurer / Chief Financial Officer

Report 03-16

FOR ACTION

1. Winnipeg Youth Orchestra – Letter Dated January 12/2016

2. PSFB Correspondence re: Linwood School – Steam Heating System Replacement – Proceed to Tender

03-22-16

MOVED - Trustee Craig Johnson:

"That item #1 and #2 be referred to the Finance/Facilities Committee."

CARRIED

FOR INFORMATION

1. Cheque Registers

a) January 21, 2016

b) January 27, 2016 (INP Payroll Clearing)

c) January 28, 2016

2. Permit Report – February 4, 2016

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer

FILED

CORRESPONDENCE

Action Correspondence

1. Executive Director MSBA re: Board Ballots for 2015 Annual Convention

03-23-16

MOVED - Trustee Craig Johnson:

"That the Board designate Trustee Cheryl Smukowich to receive the Board ballots at the MSBA Annual Convention March 17-19, 2016."

CARRIED

2. MSBA, Ad-Hoc Subcommittee of the MSBA Provincial Executive on Election Advocacy re: Request for member ideas and feedback

03-24-15

MOVED - Trustee Cheryl Smukowich:

"That the Letter from the MSBA Provincial Executive on Election Advocacy re: Request for member ideas and feedback be referred to Committee of the Whole in-Camera at this evening's meeting."

CARRIED

CONCLUDED: Action Correspondence

FILED

Information Correspondence

1. Manitoba School Boards Association

a) MSBA 2016 Conference Program and Registration Memo

b) MSBA 2016 Conference Registration Forms

c) E bulletin, February 3, 2016

d) MSBA – Winter 2016 Regional Meetings - President's Report

- e) Webinar Presentations Link – Series: Effective and Efficient Governance
- f) Association of Manitoba Municipalities, Fuel & Lubricant Bulk Purchase Program

03-25-16 MOVED – Trustee Craig Johnson:

“That the AMM, Fuel & Lubricant Bulk Purchase Program be referred to the Finance/Facilities Committee for review.”

CARRIED

- g) Flin Flon School Division, Career Opportunity
- h) St. James-Assiniboia School Division, Career Opportunity

- 2. Pembina Trails School Division, Notice of 2016-17 Draft Budget – feedback requested
- 3. Manitoba High School Athletic Association Update – February 9, 2016

CONCLUDED: Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

1. Second Reading – Debenture By-Law 265-16**03-26-16 MOVED - Trustee Cheryl Smukowich:**

"That the Board give second reading to By-Law 265-16, a debenture by-law for projects at École Assiniboine, Crestview School, Golden Gate Middle School, Brooklands School, Lakewood School, Strathmillan School and Westwood Collegiate totaling \$1,212,300.00 dollars."

CARRIED**2. Third/Final Reading – Debenture By-Law 265-16****03-27-16 MOVED - Trustee Cheryl Smukowich:**

"That the Board give third/final reading to By-Law 265-16, a debenture by-law for projects at École Assiniboine, Crestview School, Golden Gate Middle School, Brooklands School, Lakewood School, Strathmillan School and Westwood Collegiate totaling \$1,212,300.00 dollars."

CARRIED

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

There were no New Business items.

RECONVENE TO COMMITTEE OF THE WHOLE IN CAMERA – 9:40 PM

03-28-16 MOVED: Trustee Craig Johnson:

“That the Board reconvene to Committee of the Whole In-Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:51 PM

03-29-16 MOVED - Trustee Sandy Lethbridge:

“That the Letter from STJATA re: Extension of Collective Agreement be referred to the Personnel Committee for review.”

CARRIED

03-30-16 MOVED - Trustee Cheryl Smukowich:

"That the Board acknowledge the notice of retirement from S. Marlatt Principal, Strathmillan School, with regret; and extend congratulations on her retirement and appreciation for her years of service with the Division, as discussed in Committee of the Whole in Camera."

CARRIED

03-31-16 MOVED - Trustee Sandy Lethbridge:

"That the MSBA Confidential Collective Bargaining Updates dated January 29, 2016 and February 5, 2016 be referred to the Personnel Committee."

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 9:55 PM

Craig McGregor
Chair of the Board

Brett Lough
Acting Chief Superintendent