



ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

Tuesday, January 10, 2017

*Held in the Board Room of the Aidan Conklin Building
2574 Portage Avenue, Winnipeg*

Meeting No.: 01-17

No. 1006158

PRESENT:

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Bruce Chegus	Trustee
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

ALSO IN ATTENDANCE:

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Tanis Pshebniski	Assistant Superintendent, Education (K-8) & Student Services
Carrol Harvey	Manager, Human Resources (7:30 PM)
Bernice Kitsch	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 PM)

CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA

The Chair called the meeting to order at 7:03 p.m. Attendance – recorded above.

01-01-17 MOVED - Trustee Craig Johnson

"That the Board recess to Committee of the Whole In-Camera."

CARRIED

RETURN TO REGULAR BOARD MEETING – 7:34p.m

ADOPTION OF MINUTES

01-02-17 MOVED - Trustee Craig Johnson:

"That the minutes of the Board Meeting of December 13, 2016 be adopted."

CARRIED

REPORT ON EDUCATION

St. James Assiniboia Hockey Academy

Presented by: Jordan Sobkowicz and Dale Baydock

This presentation highlighted the 15 years that the St. James Assiniboia Hockey Academy (SJAHA) has been providing hockey skill instruction to grade 6-12 students. They outlined the requirements of the Hockey Canada Skills academies curriculum with on-going living framework and described the True North involvement. Currently George Waters, Hedges, St. James, Sturgeon, John Taylor and Westwood students are participating. A video of students was presented with students commenting on their goals, instructions, and how they achieved their goals.

HEARING OF DELEGATIONS

No Delegations Registered.

COMMITTEE REPORTS

EDUCATION COMMITTEE

Meeting held: December 19, 2016

Committee Chair: Jennifer Lawson

1. Attendance – for information
2. Approval of agenda, as amended
3. Field Trip Data and Recommendations

01-03-17

MOVED - Trustee Jennifer Lawson:

“That Administration revise Policy IJOA-R based on the Field Trip Data and Recommendations.”

CARRIED

4. Student Representatives at Board Meetings

01-04-17

MOVED - Trustee Jennifer Lawson:

“That Administration establish a schedule to have Student Representatives at Board Meetings.”

CARRIED

INFORMATION ITEMS – AGENDA ITEMS 3 and 5 - 7

01-05-17

MOVED - Trustee Jennifer Lawson:

“That the following items be received as information:

- Out-Of-Catchment Electronic Registration Process
- Pre Budget and Possible Reductions/Reallocations
- SJASD Provincial Assessment Data Presentation
- Middle Years Reorganization Update/ SJASD Middle Years Survey Results”

CONCLUDED: Report of the Education Committee**CARRIED****FILED****PERSONNEL COMMITTEE 10-16**

Meeting held: December 20, 2016

Committee Chair: Sandy Lethbridge

1. MTS Maternity Leave Issue

01-06-17 MOVED - Trustee Sandy Lethbridge:

“That the Division maintain its decision on the outstanding grievances related to this issue.”

CARRIED

2. Policy Revisions

01-07-17 MOVED - Trustee Sandy Lethbridge:

“That revisions to policy GCC Professional Staff Leaves and Absences and policy GDC Support Staff Leaves and Absences be approved.

And further;

That the following regulation and forms be archived: GCC-R Professional Staff Leaves and Absences, GCC-E Professional Staff Leaves and Absences, and GDC-E Support Staff Leaves and Absences.”

01-08-17 MOVED - Trustee Sandy Lethbridge:

“That revisions to policy GBJA Access and Privacy be approved.

And further;

That the new regulation and exhibit be adopted: GBJA-R Access and Privacy Management Plan and GBJA-E-3 Pledge of Confidentiality Volunteers/Others.

And further:

That the related Privacy Breach Checklist and Privacy Impact Assessment Tool be received as information.”

CARRIED

3. Plan for Policy Development re Transgender and Gender Diverse Staff and Students

01-09-17 MOVED - Trustee Sandy Lethbridge:

“That the Plan for Policy Development re Transgender and Gender Diverse Staff and Students be received as information noting that it is not necessary to send the policy to the community in draft format.

And further;

That Chair, Trustee Lethbridge would serve as a leader in championing this policy rollout. Trustee Smukowich offered to be of assistance if required as well.”

CARRIED

4. Administrative Staffing Changes

01-10-17 MOVED - Trustee Sandy Lethbridge:

“That the Plan for Administrative Staffing Changes be received as information.”

- 01-11-17 5. Personnel Report to the Board
MOVED - Trustee Sandy Lethbridge:
"That the Personnel Report to the Board be received as information." **CARRIED**
- 01-12-17 6. CPI Update
MOVED - Trustee Sandy Lethbridge:
"That the CPI Update as referred from the Board meeting held November 22, 2016 be received as information." **CARRIED**
- 01-13-17 7. MSBA Confidential Collective Bargaining Updates
MOVED - Trustee Sandy Lethbridge
"That the MSBA Collective Bargaining Updates as referred from the Board meetings held November 22, 2016 and December 13, 2016 be received as information." **CARRIED**
- 01-14-17 8. MSBA Confidential Salary Bulletins
MOVED - Trustee Sandy Lethbridge:
"That the MSBA Collective Salary Bulletins as referred from the Board meetings held December 13, 2016 be received as information." **CARRIED**
- 01-15-17 9. MSBA Confidential Arbitration Bulletin
MOVED - Trustee Sandy Lethbridge:
"That the MSBA Confidential Arbitration Bulletin as referred from the Board meetings held December 13, 2016 be received as information." **CARRIED**
- CONCLUDED: Report of the Personnel Committee** **FILED**

REPORT OF THE CHIEF SUPERINTENDENT

Brett Lough, Chief Superintendent
Report No. 01-17

- 01-16-17 1. Division Annual Student Attendance Report 2015-2016
MOVED - Trustee Jennifer Lawson:
"It is recommended that the Division Annual Student Attendance Report 2015-2016 be referred to the Education Committee for review."
- 01-17-17 2. Student Suspension Report 2015-2016
MOVED – Trustee Jennifer Lawson:
"It is recommended that the Student Suspension Report for 2015- 2016 be referred to the Education Committee for review." **CARRIED**
- 01-18-17 3. Annual Report on Continuous Improvement 2016-17

MOVED – Trustee Jennifer Lawson:

“It is recommended that the Annual Report on Continuous Improvement 2016-17 be referred to the Education Committee for review.”

CARRIED

4. Jameswood/Golden Gate Partnership Proposal

01-19-17 MOVED – Trustee Jennifer Lawson:

“It is recommended that the Jameswood/Golden Gate Partnership Proposal be referred to the Education Committee and the Finance/Facilities Committee for review.”

CARRIED

5. Extended Field Trip Proposal – Divisional Senior Concert Choir

01-20-17 MOVED – Trustee Craig Johnson:

“It is recommended that the Board approve the extended field trip proposal from the Divisional Senior Concert Choir for Grades 9-12 students to travel to Minneapolis, Minnesota on April 14-17, 2017; with the understanding that the Chief Superintendent monitors each out of country trip with due diligence and that these trips are subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade or other applicable government agencies or other emergent situations. The St. James-Assiniboia School Division will not incur any reimbursement costs as a result of any cancellation. This is above and beyond any consultation protocols with the Division-tendered tour companies/agencies.”

CARRIED**FOR INFORMATION**

1. Board Actions and Referrals
2. Planting the Seeds
3. 2017 Graduation Powwow
4. Board Spring Planning Workshop – Sat., April 29, 2017

CONCLUDED: Report of the Chief Superintendent**FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER****Mike Friesen, Secretary-Treasurer / Chief Financial Officer**

Report 01-17

1. City of Winnipeg 2017 Portioned Assessment
2. Financial Statement
3. Headingley Subdivision Proposal

01-21-17 MOVED – Trustee Craig Johnson:

“That item #1, #2 and #3 be referred to the Finance/Facilities Committee.”

CARRIED

4. Appointment of Division Auditor for 2016/2017

01-22-17 MOVED – Trustee Craig Johnson:

“The Division appoints an external auditor to conduct the annual audit of the Division’s financial records on an annual basis.”

CARRIED**FOR INFORMATION**

1. Cheque Registers
 - a) December 7, 2016
 - b) December 15, 2016 (INP Payroll Clearing)
 - c) December 16, 2016
 - d) December 22, 2016
 - e) December 23, 2016
 - f) December 28, 2016 (INP Payroll Clearing)
2. Permit Report – January 5, 2017

CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**FILED****CORRESPONDENCE**

Action Correspondence

1. Nil

Information Correspondence

- 1 Manitoba School Boards Association (MSBA)
 - a. K. Cameron, President re: Aboriginal Education Award Support Letter
 - b. E-Bulletin – December 14, 2016
 - c. CSBA Newsletter – December 2016
 - d. K. Cameron, President re: Deadline for Submission of Feedback – Proposed Amendment to Contribution Schedule under the MSBA Pension Plan for Non-Teaching Employees
 - e. G. Coupland, Director of Labour Relations, MSBA re: Employment Insurance Act Pending Amendments – Amendment to Correspondence of November 9, 2016
 - f. Regional 5 & 6 Teleconference Meeting Package – January 26, 2017 at 7:00 p.m.
2. Dr. Mary Hall, Director, Safe School Manitoba – Memo re: Tell Them From Me – Bullying and School Safety Survey
3. Safe Schools Manitoba 2017 Conference Program

CONCLUDED: Information Correspondence**FILED**

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no unfinished business items or business arising from the meeting.

QUESTIONS FROM THE PUBLIC

There were no questions from the public this evening.

NEW BUSINESS

1. Upcoming Kindergarten Information Session - Trustee, John Mulligan

01-23-17 **MOVED: Trustee John Mulligan:**

"That the subject of the upcoming kindergarten information sessions be referred to Education Committee for review".

CARRIED

2. Notice of Intent to Rescind Motion - Motion 17-21-16

01-24-17 **MOVED: Trustee Craig Johnson:**

"That the Notice of Intent to Rescind Motion 17-21-16 be referred to the Committee of the Whole In Camera for review."

CARRIED

RECONVENE TO COMMITTEE OF THE WHOLE IN CAMERA – 9:18 PM

01-25-17 **MOVE: Trustee Craig Johnson**

"That the Board reconvene to Committee of the Whole In-Camera."

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:52 PM

01-26-17 **Trustee Craig Johnson gave notice:**

"That notice is hereby given that motion number 17-21-16 be rescinded."

CARRIED

01-27-17 **MOVED - Trustee Sandy Lethbridge:**

"That the Board accept the employee resignation as referred to in document # 1003865, effective January 10, 2017, as discussed in the Committee of the Whole in Camera."

CARRIED

Manitoba School Boards Association (MSBA)

3. Salary Bulletin

a. Evergreen CUPE

b. Winnipeg SD Carpenters

4. Collective Bargaining Update - December 16, 2016

5. CPI Update – December 2016

6. 2016-17 Administrative Allowance Survey Report

7. 2016-17 Compensation Report

01-28-17 MOVED – Trustee Craig Johnson:

“That agenda item 3a, 3b, 4, 5, 6, 7 be referred to the Personnel Committee.”

CARRIED

ADJOURNMENT

On motion of Trustee John Mulligan, the regular board meeting adjourned at 9:55 PM.

Craig McGregor
Chair of the Board

Brett Lough
Chief Superintendent