



# ST. JAMES-ASSINIBOIA SCHOOL DIVISION

## Minutes of the Regular Board Meeting of the St. James-Assiniboia School Division Board of Trustees

**Tuesday, November 22, 2016**

*Held in the Board Room of the Aidan Conklin Building  
2574 Portage Avenue, Winnipeg*

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**Meeting No.: 19-16**

No. 992621

### **PRESENT:**

Craig McGregor	Chair
Cheryl Smukowich	Vice-Chair
Ed Hume	Trustee
Craig Johnson	Trustee
Jennifer Lawson	Trustee
Sandy Lethbridge	Trustee
John Mulligan	Trustee
Peter Woods	Trustee

### **ALSO IN ATTENDANCE:**

Brett Lough	Chief Superintendent
Mike Friesen	Secretary-Treasurer / Chief Financial Officer
Tanis Pshebniski	Assistant Superintendent, Education (K-8) & Student Services
Cindy Labaty	Manager, Human Resources (7:30 PM)
Kazia Paradis	Senior Executive Assistant
Jennifer Cameron	Information Officer (7:30 PM)

### **REGRETS:**

Bruce Chegus	Trustee
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### **CALL TO ORDER / RECESS TO COMMITTEE OF THE WHOLE IN-CAMERA**

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The Chair called the meeting to order at 7:00 pm. Attendance – recorded above.

**19-01-16 MOVED - Trustee Craig Johnson**

"That the Board recess to Committee of the Whole In-Camera."

**CARRIED**

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**REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 7:32 PM**

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- 19-02-16 MOVED - Trustee Sandy Lethbridge:**  
"That the MSBA CPI Update for October 2016 be referred to the Personnel Committee."  
**CARRIED**
- 19-03-16 MOVED – Trustee Sandy Lethbridge:**  
"That the MSBA Collective Bargaining Update dated November 18, 2016 be referred to the Personnel Committee."  
**CARRIED**
- 19-04-16 MOVED – Trustee Craig Johnson:**  
"That the matter of the École Robert Browning Play Structure be referred to the "Finance / Facilities Committee."  
**CARRIED**

After a short break, the Chair called the Public Session to order at 7:42 PM.

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**ADOPTION OF MINUTES**

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- 19-05-16 MOVED - Trustee Ed Hume:**  
"That the minutes of the Board Meeting of November 8, 2016 be adopted."  
**CARRIED**

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**REPORT ON EDUCATION**

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**John Taylor Collegiate - How Technology assists with our Numeracy Education Program****Presented by:**

**Staff:** Scott Lockhart, Principal, Kari Bergmuller, Math Department Head, Keith Goetz, Math Teacher

**Students:** Colby and Taylor

This presentation highlighted the engaging activities that make a significant difference in the learning of students. Some examples are vertical thinking spaces, hands on construction, co-teaching, interactive games, video projects, iPad activities and a new math resource program (conditioning math). Technology tools such as Edmodo assist students who may need to be away from the class for sickness, vacation or various reasons, while still allowing them to keep up to date. Additionally, if a specifically tough topic arises, Edmodo can be used to review material (in video form) prior to upcoming tests. Students are enjoying math, sometimes for the first time ever.

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**HEARING OF DELEGATIONS**

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No delegations registered.

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**COMMITTEE REPORTS**

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**RETIREMENT PLAN COMMITTEE 02-16/17**

Meeting held: November 3, 2016

Committee Chair: Bruce Chegus

Trustee John Mulligan reviewed the Report of the Retirement Plan Committee for Trustees' information.

**CONCLUDED: Report of the Retirement Plan Committee 02-16/17****FILED****PERSONNEL COMMITTEE**

Meeting held: November 22, 2016

Committee Chair: Sandy Lethbridge

1. Attendance – for information
2. Approval of agenda
3. MSBA Call for Nominations and Resolutions

**19-06-16 MOVED - Trustee Sandy Lethbridge:**

“That the MSBA Call for Nominations and Resolutions be received as information.”

**CARRIED**

4. Library Technician Staffing Personnel

**19-07-16 MOVED - Trustee Sandy Lethbridge:**

“That the Library Technician Staffing be received as information.”

**CARRIED**

5. Personnel Report to the Board

**19-08-16 MOVED - Trustee Sandy Lethbridge:**

“That the Personnel Report to the Board be received as information.”

**CARRIED**

6. CPI Update

**19-09-16 MOVED - Trustee Sandy Lethbridge:**

“That the CPI Update as referred from the Board meetings held October 25, 2016 and November 8, 2016 be received as information.”

**CARRIED**

7. MSBA Confidential Collective Bargaining Updates

**19-10-16 MOVED - Trustee Sandy Lethbridge:**

“That the MSBA Collective Bargaining Updates as referred from the Board meetings held October 25, 2016 and November 8, 2016 be received as information.”

**CARRIED**

8. MSBA Confidential Salary Bulletins

**19-11-16 MOVED - Trustee Sandy Lethbridge:**

“That the MSBA Collective Salary Bulletins as referred from the Board meetings held October 25, 2016 and November 8, 2016 be received as information.”

**CARRIED**

**CONCLUDED: Report of the Personnel Committee****FILED****REPORT OF THE CHIEF SUPERINTENDENT**

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**Brett Lough, Chief Superintendent**

Report No. 19-16

**FOR ACTION**

1. Welcome to Kindergarten 2015/2016

**19-12-16****MOVED - Trustee Jennifer Lawson:**

“That the Welcome to Kindergarten Orientation Summary and Outlook 2015/2016 be referred to the Education Committee for review.”

**CARRIED**

2. St. James-Assiniboia School Division Accessibility Plan

**19-13-16****MOVED – Trustee Craig Johnson:**

“That the St. James-Assiniboia School Division Accessibility Plan be referred to the Finance/Facilities Committee for review.”

**CARRIED****FOR INFORMATION**

1. Board Actions and Referrals
2. Welcome to the Board Meetings – Information for Delegations
3. Collège Sturgeon Heights Collegiate – IB Awards Ceremony
4. Winnipeg Youth Orchestras

**CONCLUDED: Report of the Chief Superintendent****FILED****REPORT OF THE SECRETARY-TREASURER / CHIEF FINANCIAL OFFICER**

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**Mike Friesen, Secretary-Treasurer / Chief Financial Officer**

Report 19-16

1. PSFB Correspondence
2. Air Conditioning
3. Internal Audit Summary 2015-2016
4. St. James Assiniboia Pioneer Association
5. Board Room AV Upgrade
6. Stevenson-Britannia Adult Learning Centre
7. Draft Division Budget Timeline 2017/2018

**19-14-16****MOVED – Trustee Craig Johnson:**

“That items #1 to #7 be referred to the Finance/Facilities Committee.”

**CARRIED**

**FOR INFORMATION**

1. Cheque Registers
  - a) October 31, 2016 (INP Payroll Clearing)
  - b) November 1, 2016
  - c) November 8, 2016
  - d) November 8, 2016 (US Bank)
2. Permit Report – November 17, 2016
3. Fund Raising Reports
  - a) Sturgeon Heights
  - b) John Taylor Collegiate
  - c) Linwood School
4. Provincial Budget Consultation

**CONCLUDED: Report of the Secretary-Treasurer / Chief Financial Officer**

**FILED**

**CORRESPONDENCE****Action Correspondence**

1. M. Hall, Director re: 2017 Safe Schools Manitoba Conference – February 10, 2017  
- If you are interested in registering, please let Kazia Paradis know.
2. H. Demetriooff, MSBA re: Call for Workshop Proposals – 2017 Convention  
- Proposals must be received by December 9, 2016.
3. H. Demetriooff, MSBA re: 2017 Convention re: Request for Raffle Donations  
- A note will be sent to schools to offer them the opportunity to donate hand made items for this raffle.

**Information Correspondence**

1. Manitoba School Boards Association (MSBA)
  - a. G. Coupland, Director of Labour Relations re: Employment Insurance Act Pending Amendments
  - b. MTYP Routes Theatre Production
  - c. Koats 4 Kids - Letter & Poster
  - d. E-Bulletin – November 16, 2016
  - e. D. Coelho, Co-Chair, Equal Voice Manitoba re: Manitoba Chapter, Invitation to Attend Launch

**CONCLUDED: Information Correspondence**

**FILED**

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**UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING**

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There were no unfinished business items this evening.

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**QUESTIONS FROM THE PUBLIC**

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There were no questions from the public this evening.

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**NEW BUSINESS**

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There was no new business items this evening.

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**ADJOURNMENT**

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On motion of Trustee Craig Johnson, the regular board meeting adjourned at 8:40 PM.

Craig McGregor  
Chair of the Board

Brett Lough  
Chief Superintendent