

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, March 10, 2015

Meeting No. 05-15

PRESENT:

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:	Bruce Chegus
	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	John Mulligan

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Brett Lough, Assistant Superintendent, Administration, Planning and Research
Randy Calvert, Manager Facilities and Maintenance
Bernice Kitsch, Executive Assistant

CALL TO ORDER IN CAMERA BOARD MEETING

The Committee of the Whole in Camera was called to order at 6:30 p.m.

HEARING OF DELEGATIONS

In Camera MTS Grievance - see Motion 05-20-15 for Board Action.

RETURN TO REGULAR BOARD MEETING – 7:40 p.m.

CALL TO ORDER REGULAR BOARD MEETING / ATTENDANCE – 7:40 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

05-01-15 MOVED: Trustee Scott Johnston:
"That the minutes of the Board Meeting of February 24, 2015 be adopted."

CARRIED

REPORT ON EDUCATION**Collège Sturgeon Heights Collegiate – Woodworking**

Presented by: Jeff Memka, Teacher, Kurtis Edginton, Teacher, Austin Woods, student and Andy Gold, student. Mr. Barry Wiess, Acting Principal and Mr. Tim Rafter, Acting Vice-Principal were also in attendance.

A report was presented on the Woodworking program at Collège Sturgeon Heights Collegiate. Students have the opportunity to explore many facets of woodworking including traditional framing, hand crafted furniture making, CNC Router programming and operation, and CNC Laser Engraving and Cutting. A number of items were show cased at the presentation for Trustee to review. Grade 9-12 students are enrolled at approximately 264 students per year with a start date in September and January. The program is always exploring options to expand the current workspace to increase enrolment and to take on more extensive real world projects.

COMMITTEE REPORTS**FINANCE/FACILITES COMMITTEE**

Meeting held Tuesday, March 3, 2015 (Appendix A)
Committee Chair – Scott Johnston, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. 2015/2016 Draft Budget Consultation
 - a) summary of feedback responses
 - b) summary of online survey responses

05-02-15 MOVED: Trustee Scott Johnston:
"That the summary of Feedback Responses for the 2015/2016 Draft Budget Consultation be received as information."

CARRIED

4. Draft Budget 2015/2016
 - a) Final Draft Budget 2015/2016
 - b) Draft Budget 2015/2016 Recommendation
 - c) City of Winnipeg Portioned Assessment – March 2, 2015
 - d) Summary of Change Portioned Assessment

05-03-15 MOVED: Trustee Scott Johnston:
"That the 2015/2016 Draft Budget be approved with a Total Operating Revenue Budget of \$103,449,159 and a Total Operating Expenditure Budget of \$102,544,626 for the twelve month period July 1, 2015 to June 30, 2016.

And further;

That the Special Levy Requirement for 2015/2016 be \$57,258,663.

And further;

That the Special Levy for 2015 be \$52,893,634.

And further;

That the final budget of the St. James-Assiniboia School Division as noted above and in the categories as required under FRAME reporting system be forwarded to the Public Schools Finance Branch.

And further;

That a News Release (Appendix 2) be prepared for release on Wednesday, March 11, 2015."

CARRIED

The Chair of the Finance/Facilities Committee extended thanks to Board Members for their contributions to the Budget deliberations. He expressed appreciation to the Secretary-Treasurer and his staff for their support during the budget process, and to the Chief Superintendent, senior administrative staff, coordinators and school administrators for their contribution to the development to the annual Division budget.

05-04-15 5. Safety Issue at Dee Street and Logan Avenue
MOVED: Trustee Scott Johnston:
"That the update on the safety issue at Dee Street & Logan Avenue be received as information.

And further;

That the safety issue at Dee Street & Logan Avenue be listed as a pending item for the Finance/Facilities Committee."

CARRIED

6. PSFB Correspondence
a) Phoenix School – Two Classroom Addition Project Support for Additional Costs
b) Approval to increase School Buildings Capital Reserve
c) Approval to use Undesignated Capital Reserve to a maximum amount of \$1,055,620
05-05-15 MOVED: Trustee Scott Johnston:
“That the above listed correspondence from PSFB be received as information”
CARRIED
7. Financial Statements
05-06-15 MOVED: Trustee Scott Johnston:
“That the Financial Statement for the period ended January 31, 2015 be received as information.”
CARRIED
8. Ferry Road
Notes: City of Winnipeg Meeting of January 12, 2015 at 11:00 a.m.
05-07-15 MOVED: Trustee Scott Johnston:
“That the update on Ferry Road be received as information.”
CARRIED
9. Voyageur In-School Program Inc.
-Request to explore the possibility of building a storage building/shed
05-08-15 MOVED: Trustee Scott Johnston:
“That the request to build a storage shed on the land at Voyageur School be deferred to the April 7, 2015 Finance/Facilities Committee Meeting.”
CARRIED
10. Linwood School
-Implementation of a Student Fee In Lieu of Fundraising
05-09-15 MOVED: Trustee Scott Johnston:
“That the request from Linwood School for authorization to implement a student fee in lieu of fundraising for the 2015-2016 school year be approved.”
CARRIED
11. Sansome School 50th Anniversary
05-10-15 MOVED: Trustee Scott Johnston:
“That a grant in the amount of \$1300 in support of the Sansome 50th Anniversary Tea be approved.”
CARRIED
12. MSBA Convention 2015 Resolution Package
05-11-15 MOVED: Trustee Scott Johnston:
“That the MSBA Convention 2015 Resolution Package be received as information.”
CARRIED

13. Undesignated Capital Reserve

- a) Sansome School
- b) Bruce Middle School
- c) Buchanan School

05-12-15

MOVED: Trustee Scott Johnston:

"The cost estimates and diagrams of proposed bus loops at Sansome School, Bruce Middle School and Buchanan School be received as information."

CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Report 05-15 (Appendix B)

FOR ACTION

1. Community Survey 2014

05-13-15

MOVED: Trustee Jennifer Lawson:

"It is recommended that this survey be referred to Education, Finance/Facilities, and Personnel committees for consideration."

CARRIED

2. Annual Re-Affirmation of the Organizational By-Law

05-14-15

MOVED: Trustee Bruce Chegus:

"It is recommended that the Organizational By-Law be referred to the Board's standing committees for review."

CARRIED

3. Safe Schools Forum – March 25, 2015

Board Chair Craig McGregor will bring greetings from the Board.

4. Divisional Science Fair – April 8, 2015

Board Chair Craig McGregor will bring greetings from the Board.

FOR INFORMATION

1. Board Actions and Referrals
2. MSBA Student Citizenship Award
3. Invitation from Westwood Safe Grad Committee
4. GWMS/St. James Collegiate Production of Boys and Ghouls
5. Early Childhood Information and Planning Workshop
6. Update – John Taylor East Main Floor Stairs

CONCLUDED: Report of the Superintendent No. 05-15

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 05-15 (Appendix C)

ACTION

1. PSFB Correspondence
 - a) Westwood Collegiate – Science Classroom Renovation
 - b) Crestview School – Smaller Classes Initiative – One (1) Classroom Renovation
 - c) École Assiniboine – Smaller Classes Initiative – Kindergarten Renovation
 - d) Lakewood School – Child Care Renovation
2. Request for Financial Support
 - a) Ness Middle School for the Ness 50th Celebration
 - b) The Historical Museum Association of St. James-Assiniboia

05-15-15

MOVED: Trustee Scott Johnston:
“That item #1 and #2 be referred to the Finance/Facilities Committee.”

CARRIED

INFORMATION

1. Cheque Registers
 - a) February 19, 2015
 - b) February 23, 2015 (INP Payroll Clearing)
 - c) February 25, 2015
 - d) March 2, 2015 (INP Payroll Clearing)
 - e) March 3, 2015
2. Permit Report – March 5, 2015

- 05-16-15 3. Fund Raising Report – Collège Sturgeon Heights Collegiate
MOVED: Trustee Scott Johnston:

“That item #3 - Fund Raising Report – Collège Sturgeon Heights Collegiate, Chocolate Heart Sale be referred to the Education Committee and Finance/Facilities Committee for review.”

CARRIED

CONCLUDED: Report of the Secretary-Treasurer No. 05-15

FILED

CORRESPONDENCE

Action Correspondence

1. The Parish of St. James, invitation to the Board Chair or designate to the opening service of the historical St. James Anglican Church, Sunday, June 28, 2015.
Trustee Bruce Chegus will bring greetings from the Board.

Information Correspondence

1. Manitoba School Boards Association:
 - a) MSBA Annual Convention
 - i. Detailed Convention Program
 - ii. Convention Checklist
 - iii. Heather Demetriooff, MSBA re: Raffle Donations for 2015 Convention Reminder
 - b) Healthy Child Committee of Cabinet Joint Letter re: Mental Health Framework
 - c) E-Bulletin – February 25, 2015
 - d) Job Posting – Rolling River School Division – Superintendent
 - e) Job Posting – Brandon School Division – Supervisor of Facilities
 - f) Sustainable Energy in Manitoba Schools Conference – May 27, 2015
 - g) University of Manitoba Faculty of Education Grad Program
 - h) Child Nutrition Council of Manitoba – Stone Soup Fundraiser – March 11, 2015
 - i) MERN New – Spring 2015
2. G. Farthing, Manitoba Education re: 4% Operating Expenditures
3. Rolling River School Division – MSBA President Nomination
4. Louis Riel School Division – MSBA President Nomination
5. Seven Oaks School Division – MSBA Region 5 Director Nomination
6. River East Transcona School Division Media Release re: Budget for 2015-16
7. Dairy Farmers of Manitoba re: Milk Program in Schools & Letter to École Assiniboine School

8. K. Bolger, OUTShine 2015 – Acknowledgement of Donation Letter

CONCLUDED – Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

1. **Board Group Photo Proposed Dates – March 24 or April 14, 2015:**
Trustees agreed upon Tuesday, March 24, 2015 for the Board Group Photo. It was also requested that senior administration look into individual photos prior to the group photo and advise if possible.
2. **Conference Report – Manitoba Safe and Caring Schools Conference February 9, 2015 – Mr. Ed Hume:**
Trustee Hume provided a handout with highlights of the recent Safe Schools Conference he attended.

- 05-17-15 3. **Handheld Electronic Device use in Schools – Trustee John Mulligan:**
MOVED: Trustee John Mulligan:
“That consideration be given to request a report from administration on handheld electronic device use during recess and lunch hours with respect to impact on traditional outdoor activities for referral to the Education Committee for review and recommendation.”

CARRIED

- 05-18-15 4. **IBM April Focus Group – Trustee John Mulligan:**
MOVED: Trustee John Mulligan:
“That consideration be given to request in advance the questions that IBM will be asking of parents in April focus groups and to refer that information to the Education Committee for review and recommendation.”

CARRIED

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:51 p.m.

- 05-19-15 MOVED: Trustee Craig Johnson:
 “That the Board recess to Committee of the Whole in Camera.”
- CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 10:22 p.m.

- 05-20-15 MOVED: Trustee Jennifer Lawson:
 “That the Board deny the grievance as discussed in Committee of the Whole In Camera.”
- CARRIED

- 05-21-15 MOVED: Trustee Jennifer Lawson:
 “That the request for secondment to the Department of Education and Advanced Learning of Assistant Superintendent Tanis Pshebniski for the 2015-2016 school year, by the Deputy Minister of Education, be approved.”
- CARRIED

- 05-22-15 MOVED: Trustee Jennifer Lawson:
 “That the MSBA Confidential Collective Bargaining Update dated February 27, 2015 and March 6, 2015 be referred to the Personnel Committee.”
- CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:24 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent