

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

456700



Annual Meeting of the St. James-Assiniboia School Division Board Held in the Board Room of the Aidan Conklin Building, 2574 Portage Avenue Tuesday, September 11, 2012, 7:30 p.m.

Meeting No. 13-12

PRESENT:

Trustees:	Bruce Chegus
	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Bryan Metcalfe
	Sandy Lethbridge
	Cheryl Smukowich

Ron Weston, Chief Superintendent
Michael Friesen, Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Paul Deacon, Assistant Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant

WELCOME & INTRODUCTION:

Michael Friesen, Secretary-Treasurer of the St. James-Assiniboia School Division, presided as Chair at the Annual Meeting of the St. James-Assiniboia School Division Board in accordance with Section 29(2) of the Public Schools Act.

The Chair called the meeting to order at 7:30 p.m. Attendance was as noted above.

VOTING PROCEDURES

The Chair requested Board direction on the voting procedures to be used.

13-01-12 MOVED: Trustee Craig McGregor:

“That the Board vote by secret ballot;
That the ballots be destroyed after each vote;
That Tanis Pshebniski, Greg Mutter and Paul Deacon act as scrutineers;
That only the outcome and not the count of each vote be announced;
That, in the event of a tie vote,
The Chair will initial one ballot of the set; and further,
That the School Board will determine by lot which ballot will be received by each trustee; and further,
That the ballots will be counted and in the case of another tie vote the initialed ballot will be the deciding vote;
And further,
That the Secretary-Treasurer remain in the Chair until all elections are completed.”

CARRIED

The Chair called for nominations for Board positions according to the order on the agenda.

ELECTION OF CHAIR AND VICE CHAIR

CHAIR OF THE BOARD

Nominated: Trustee Bruce Chegus

13-02-12 MOVED: Trustee Scott Johnston:
“That nominations cease.”

CARRIED

Since no further nominations were received, the Chair declared Trustee Bruce Chegus Chair of the Board for the period September 11, 2012 to the annual meeting of the Board in September 2013.

VICE CHAIR OF THE BOARD

Nominated: Trustee Craig McGregor

13-03-12 MOVED: Trustee Scott Johnston:
“That nominations cease.”

CARRIED

Since no further nominations were received, the Chair declared Trustee, Craig McGregor Vice Chair of the Board for the period September 11, 2012 to the annual meeting of the Board in September 2013.

ELECTION OF CHAIRS OF STANDING COMMITTEES

CHAIR, EDUCATION COMMITTEE

Nominated: Trustee Jennifer Lawson

13-04-12 MOVED: Trustee Scott Johnston:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Jennifer Lawson Chair of the Education Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

CHAIR, FINANCE/FACILITIES COMMITTEE

Nominated: Trustee Scott Johnston

13-05-12 MOVED: Trustee Craig Johnson:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Scott Johnston Chair of the Finance/Facilities Committee September 11, 2012 to the annual meeting of the Board in September 2013.

CHAIR, PERSONNEL COMMITTEE

Nominated: Trustee Cheryl Smukowich

13-06-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Cheryl Smukowich Chair of the Personnel Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

CHAIR, GOVERNANCE COMMITTEE

Nominated: Trustee Ed Hume

13-07-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Ed Hume Chair of the Governance Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

CHAIR, MARKETING COMMITTEE

Nominated: Trustee Craig Johnson

13-08-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Craig Johnson Chair of the Marketing Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

ELECTION OF COMMITTEE MEMBERSHIPS

MEMBERSHIP, EDUCATION COMMITTEE (3)

Nominated: Trustee Ed Hume
Trustee Sandy Lethbridge
Trustee Craig McGregor

13-09-12 MOVED: Trustee Craig Johnson:

"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Ed Hume, Sandy Lethbridge and Craig McGregor members of the Education Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, FINANCE/FACILITIES COMMITTEE (3)

Nominated: Trustee Craig McGregor
Trustee Ed Hume
Trustee Craig Johnson

13-10-12 MOVED: Trustee Bruce Chegus:
"That nominations cease."

CARRIED

Since no further nominations were received the Chair declared Trustees Craig McGregor, Ed Hume and Craig Johnson members of the Finance/Facilities Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, PERSONNEL COMMITTEE (3)

Nominated: Trustee Bryan Metcalfe
Trustee Sandy Lethbridge
Trustee Craig McGregor

13-11-12 MOVED: Trustee Scott Johnston:
"That nominations cease."

CARRIED

Since no further nominations were received the Chair declared Trustees Bryan Metcalfe, Sandy Lethbridge and Craig McGregor members of the Personnel Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, GOVERNANCE COMMITTEE (2)

Nominated: Trustee Scott Johnston
Trustee Craig Johnson

13-12-12 MOVED: Trustee Ed Hume:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Scott Johnston and Craig Johnson members of the Governance Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, MARKETING COMMITTEE (2)

Nominated: Trustee Ed Hume
Trustee Sandy Lethbridge

13-13-12 MOVED: Trustee Craig Johnson:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Ed Hume and Sandy Lethbridge members of the Marketing Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, RETIREMENT PLAN COMMITTEE (2)

Nominated: Trustee Bryan Metcalfe
Trustee Craig McGregor

13-14-12 MOVED: Trustee Bruce Chegus:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Bryan Metcalfe and Craig McGregor members of the Retirement Plan Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, SCHOOL BOARD/COUNCIL LIAISON (2)

Nominated: Trustee Scott Johnston
Trustee Craig Johnson
Trustee Craig McGregor

13-15-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustees Scott Johnston and Craig Johnson members of the School Board/Council Liaison Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, BOARD/ASSOCIATION LIAISON (2)

Nominated: Trustee Craig McGregor
Trustee Jennifer Lawson

13-16-12 MOVED: Trustee Craig Johnson:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustees Craig McGregor and Jennifer Lawson members of the Board/Association Liaison Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, AWARDS AND SCHOLARSHIPS COMMITTEE

Nominated: Trustee Jennifer Lawson

13-17-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Jennifer Lawson member of the Awards and Scholarships Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

MEMBERSHIP, SCHOLARSHIP FOUNDATION

Nominated: Trustee Sandy Lethbridge
Trustee Jennifer Lawson

13-18-12 MOVED: Trustee Craig McGregor:
"That nominations cease."

CARRIED

Following a vote taken by secret ballot, the Chair declared Trustee Jennifer Lawson Scholarship Foundation representative for the period September 11, 2012 to the annual meeting of the Board in September 2013.

STUDENT COUNCIL LIAISON

Nominated: Trustee Sandy Lethbridge

- 13-19-12 MOVED: Trustee Craig Johnson:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Sandy Lethbridge Student Council Liaison representative for the period September 11, 2012 to the annual meeting of the Board in September 2013.

ASSINIBOIA CHAMBER OF COMMERCE

Nominated: Trustee Bryan Metcalfe

- 13-20-12 MOVED: Trustee Cheryl Smukowich:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Bryan Metcalfe Assiniboia Chamber of Commerce representative for the period September 11, 2012 to the annual meeting of the Board in September 2013.

DIVISION EARLY CHILDHOOD EDUCATION COMMITTEE

Nominated: Trustee Jennifer Lawson

- 13-21-12 MOVED: Trustee Craig Johnson:
"That nominations cease."

CARRIED

Since no further nominations were received, the Chair declared Trustee Jennifer Lawson Board representative on the Division Early Childhood Education Committee for the period September 11, 2012 to the annual meeting of the Board in September 2013.

NEW CHAIR PRESIDES:

Trustee Bruce Chegus assumed the Chair at 7:55 p.m.

Trustee Chegus thanked his fellow trustees for their support in the past year and his appreciation for the confidence they have shown in electing him to the position of Chair of the Board. He expressed his thanks to the Chief Superintendent, Secretary-Treasurer, members of the administration and their colleagues in the school board office for their support over the past year.

DIVISION SIGNING OFFICERS

- 13-22-12 MOVED: Trustee Craig McGregor:
"That the signing officers for the St. James-Assiniboia School
Division be as follows:
Bruce Chegus, Chair of the Board
Craig McGregor Vice Chair of the Board
Ron Weston, Chief Superintendent
Michael Friesen, Secretary-Treasurer
Carrie Melville, Assistant Secretary-Treasurer
Nora Wood, Accounting Manager"

CARRIED

AFFIRMATION OF ORGANIZATIONAL BY-LAW

- 13-23-12 MOVED: Trustee Craig McGregor:
"That the Board affirm and adopt By-Law 212-10 and subsequent
amending by-Law 230-12, to regulate the proceedings of the Board
of Trustees of the St. James-Assiniboia School Division for the
period September 11, 2012 to the annual meeting of the Board in
September 2013.

CARRIED

BOARD MEETING DATES

- 13-24-12 MOVED: Trustee Craig McGregor:
"That the St. James-Assiniboia School Division Board hold its meetings on
the second and fourth Tuesdays of each month in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue at 7:30 p.m. in accordance
with the Board Organizational By-Law."

CARRIED

ADOPTION OF MINUTES PREVIOUS MEETING

- 13-25-12 MOVED: Trustee Craig Johnson:
"That the minutes of the August 28, 2012 school board meeting be
adopted."

CARRIED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent
Report 13-12 (Appendix A)

FOR ACTION

1. Student Accident Report 2011/2012

13-26-12 MOVED: Trustee Jennifer Lawson:

"That the Student Accident Report 2011/2012 be referred to the Education Committee for information."

CARRIED

2. Manitoba Education MB4Youth Annual Youth Conference

Trustees Ed Hume and Bryan Metcalfe will represent the Board on the Division team for this conference.

3. 2012 Senior Years Undergrad Awards

For Information – Trustee attendance decided later in the agenda.

4. Winnipeg Police Association Invitation – Anti-Bully Campaign

For Information

FOR INFORMATION

1. Board Actions and Referrals
2. Administration Assignments to Committees
3. Annual Report on 2011/2012 Monthly Enrolment Reports
4. 2011/12 Graduation Rates – Divisional Summary
5. Provincial Report Card Implementation Plan
6. Me to We – We Schools in Action Program: Final Report 2011/2012
7. Manitoba Education – Provincial Grade 12 Mathematics Test for the 2012-13 School Year
8. Manitoba Aboriginal Education Directorate Implementation Report "Making Education Work"

13-27-12 MOVED: Trustee Ed Hume:

"That the information items 7 and 8 listed above be referred to the Education Committee for review and consideration."

CARRIED

CONCLUDED: Report of the Chief Superintendent 13-12

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 13-12 Appendix "B"

FOR ACTION

1. Financial Statement – August 31, 2012

- 13-28-12 MOVED: Trustee Scott Johnston:
"That the monthly financial statement for the period ended August 31, 2012 be referred to the Finance/Facilities Committee for consideration."

CARRIED

FOR INFORMATION

1. Cheque Registers: August 27 and August 31, 2012
2. Permit Report – September 6, 2012
3. 2011/2012 Audit – September 24 to October 5, 2012

CONCLUDED – Report of the Secretary-Treasurer No. 13-12

FILED

CORRESPONDENCE:

For Information

1. Manitoba School Boards Association (MSBA):
 - a. Manitoba Education Research Network (MERN) call for proposals for MERN Monograph Series
 - b. CSBA Announcement – New Vice President Jacquie Hansen
 - c. News Release from Make Poverty History re: EIA Rental Allowance
2. Seven Oaks School Division – Election of Board Chair Announcement

Letters of Thanks and Appreciation
- Student Awards

CORRESPONDENCE:

FILED

UNFINISHED BUSINESS

Second Reading – By-Law 232-12 Religious Instruction École Robert Browning School

- 13-29 -12 MOVED: Trustee Craig McGregor:
"That second reading of By-Law 232-12, a by-law to allow for religious instruction at École Robert Browning School for the 2012-2013 school year be given."

CARRIED

Third/Final Reading – By-Law 232-12 Religious Instruction École Robert Browning School

- 13-30 -12 MOVED: Trustee Craig McGregor:

"That third/final reading of By-Law 232-12, a by-law to allow for religious instruction at École Robert Browning School for the 2012-2013 school year be given."

CARRIED

Second Reading – By-Law 233-12 Religious Instruction Linwood School

13-31 -12 MOVED: Trustee Craig McGregor:

"That second reading of By-Law 233-12, a by-law to allow for religious instruction at Linwood School for the 2012-2013 school year be given."

CARRIED

Third/Final Reading – By-Law 233-12 Religious Instruction Linwood School

13-32 -12 MOVED: Trustee Craig McGregor:

"That third/final reading of By-Law 233-12, a by-law to allow for religious instruction at Linwood School for the 2012-2013 school year be given."

CARRIED

First Reading – By-Law 234-12 Religious Instruction Voyageur School

13-33-12 MOVED: Trustee Craig McGregor:

"That first reading of By-Law 234-12, a by-law to allow for religious instruction at Voyageur School for the 2012-2013 school year be given."

CARRIED

NEW BUSINESS:

Notice of Motion: By-Law 235-12 Religious Instruction Lakewood School

13-34-12 Trustee Craig McGregor gave notice:

"That first reading of By-Law 235-12, a by-law to allow for religious instruction at Lakewood School for the 2012-2013 school year shall be given at the September 25, 2012 school board meeting."

Date for Fall Committee of the Whole Meeting re: Action Plans

The Board and Senior Administration meeting to discuss follow-up from the May workshop re: action plans will be held on Saturday, October 27th.

Diamond Jubilee Awards Celebration Recognition

Trustee Bruce Chegus advised Board members that he was recipient of the Queen Elizabeth II Diamond Jubilee Medal which had been presented to him at a ceremony held on September 9, 2012.

13-35-12 MOVED Trustee Craig Johnson:

“That the Board extend congratulations to Trustee Bruce Chegus on receiving the prestigious Queen’s Diamond Jubilee Medal in recognition of his dedicated community service.”

CARRIED

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:21 p.m.

13-36-12 MOVED: Trustee Craig Johnson:

“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:05 p.m.

13-37-12 MOVED: Trustee Jennifer Lawson:

“That the issue of elevator accessibility at St. James Collegiate be referred to the Finance/Facilities Committee for consideration.”

CARRIED

On motion of Trustee Craig McGregor, the meeting adjourned at 9:07 p.m.

Chairman of the Board

Secretary-Treasurer