

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, April 23, 2013

Meeting No. 07-13

PRESENT:

Chair:	Bruce Chegus
Vice Chair	Craig McGregor
Trustees:	Ed Hume
	Craig Johnson
	Scott Johnston
	Jennifer Lawson
	Sandy Lethbridge
	Bryan Metcalfe (arr. 7:50 p.m.)
	Cheryl Smukowich

Ron Weston, Chief Superintendent
Mike Friesen, Secretary-Treasurer
Greg Mutter, Assistant Superintendent Personnel and Human Resources
Tanis Pshebniski, Assistant Superintendent Program and Curriculum
Cindy Labaty, Manager Human Resources
Mari-Jean Nachtigall, Senior Executive Assistant

CALL TO ORDER / ATTENDANCE – 7:30 p.m.

Attendance - recorded above.

ADOPTION OF MINUTES

07-01-13 MOVED: Trustee Craig McGregor:
"That the minutes of the Board Meeting of April 9, 2013 be adopted."

CARRIED

HEARING OF DELEGATIONS

No Delegations registered

REPORT ON EDUCATION

Buchanan School – Digital Sharing Circle

A report illustrating Buchanan's new endeavor using digital media to make connections with other schools in the division and in Thompson, Manitoba utilizing the power of technology to support student learning.

EDUCATION COMMITTEE

Meeting held April 15, 2013 (No. 07-13 Appendix A)

Committee Chair - Jennifer Lawson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Presentation – Provincial Report Card Implementation

07-02-13 MOVED: Trustee Jennifer Lawson:
"That the Provincial Report Card Implementation presentation be received as information."

CARRIED

4. Policy Revisions

07-03-13 MOVED: Trustee Jennifer Lawson:
"That the following policies be approved:
• JLCCA Communicable Diseases – Students (new)
• IGBC Challenge for Credit Option Grade 9 – Grade 12 (revised)
• JHFAA Supervision of Students at Lunch Hour (revised)
• JHCC Communicable Diseases – AIDS Students/Employees (archived)
• JHFA Supervision of Students (archived);
and further,
That the following new, revised and archived regulations and exhibits be received as information:

- IGBC-R Challenge for Credit Option Grade 9 – Grade 12 (new)
- IGBC-E-1 Notice of Intent to Challenge for Credit (new)
- IGBC-E-2 Challenge for Credit Letter of Agreement (new)
- IGBC-E-3 Final Report Form for Challenge for Credit (new)
- JLCCA-R Bloodborne Pathogen Precautions (archived)
- JLCCA-E Universal Precautions for Staff and Students Exposed to Blood and/or Body Fluids (archived)
- JHFA-R Supervision for Students (archived)."

CARRIED

Concluded: Report of the Education Committee No. 7-13

FILED

PERSONNEL COMMITTEE

Meeting held April 16, 2013 (No. 04-13 Appendix B)

Committee Chair – Cheryl Smukowich, Trustee

1. Attendance – for information

2. Approval of Agenda – noted

3. Administrative Appointments 2013-2014

07-04-13 MOVED: Trustee Cheryl Smukowich:
“That the Senior Administration recommendation for school based administrative appointments and transfers be referred to the in-camera Committee of the Whole session at the Board meeting of April 23, 2013 for consideration and final approval.”

CARRIED

4. Coordinator Appointments

07-05-13 MOVED: Trustee Cheryl Smukowich:
“That the Senior Administration recommendation for staff appointments to the positions of Coordinator of Physical Education/Health and Coordinator of the Arts be referred to the in-camera Committee of the Whole session at the Board meeting of April 23, 2013 for consideration and final approval.”

CARRIED

5. Transportation Supervisor

07-06-13 MOVED: Trustee Cheryl Smukowich:
“That Option Four, to adjust the salary grid for the Transportation Supervisor, be approved as attached.”

CARRIED

6. Consultation with Parent Organizations – Administrative Staffing

07-07-13 MOVED: Trustee Cheryl Smukowich:
“That the feedback from parent council organizations regarding administrative staffing be received as information.”

CARRIED

7. Confidential Personnel Matter

07-08-13 MOVED: Trustee Cheryl Smukowich:
“That the information in document #538346 be referred to the in-camera Committee of the Whole session at the Board meeting of April 23, 2013 for further discussion.”

CARRIED

Concluded: Report of the Personnel Committee No. 04-13

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Report 07-13 (Appendix C)

FOR ACTION

1. Staff Survey – March 13, 2013

07-09-13

MOVED: Trustee Craig McGregor:

“That the Staff Survey 2013 be shared with the Finance/Facilities, Personnel and Education Committees for consideration; and further,
That the survey be shared with all schools to review with staff as part of their annual planning processes.”

CARRIED

2. Extended Field Trip Proposal – Collège Sturgeon Heights Collegiate

07-10-13

MOVED: Trustee Craig Johnson:

“That the Board approve the extended field trip request from Collège Sturgeon Heights Collegiate for the Grade 10-12 students to travel to Europe (Germany, Poland, and Czech Republic) to participate in the Asper Foundation Human Rights and Holocaust Studies Program in March 2014; with the understanding that the Superintendent will monitor the trip with due diligence and that the trip be subject to cancellation following a negative travel advisory from Foreign Affairs and International Trade Canada or other applicable government agencies.”

CARRIED

3. Annual Re-Affirmation of the Organizational By-Law

07-11-13

MOVED: Trustee Craig McGregor:

“That the schedule for review of the Organizational By-Law be approved as listed:

April-May Committees consider changes to the Board Organizational By-law

May 28 Committees' recommendations to the Board for referral to Governance Committee (if necessary)

Early June Governance Committee meeting to review Organizational by-law and consider recommendations from the standing committees

June 11 Governance Committee report to the Board

June 11 Notice given of First Reading of Consolidated Board Organizational By-Law

June 27 First Reading given of Consolidated Organizational By-Law

August 27 Second Reading of Consolidated Organizational By-Law

Sept. 10 Third/Final Reading of Consolidated Organizational By-Law (Reaffirmation of Organizational By-Law)

CARRIED

4. Invitation for Board of Trustees – May 1, 2013

07-12-13

MOVED: Trustee Craig Johnson:

“That trustees be selected to attend the information evening at Pembina Trails School Division with Kevin Cameron on Wednesday, May 1, 2013.”

CARRIED

Trustees Craig McGregor, Ed Hume, Craig Johnson and Sandy Lethbridge will

attend, along with a member of the administration.

5. Graduation and Celebration of Learning 2013

07-13-13

MOVED: Trustee Craig McGregor:
"That the Board decide on Trustee attendance at the 2013 Senior Years
Graduation and Middle Years Celebration of Learning events."

CARRIED

This matter was dealt with following the meeting.

6. Social Media Engagement

07-14-13

MOVED: Trustee Craig Johnson:
"That the Social Media Engagement Workshop information be referred to the
Marketing Committee for consideration."

CARRIED

7. Linwood School Arbor Day Celebration

Trustee Bryan Metcalfe will represent the Board at the Celebration Friday,
May 17, 2013 at Linwood School.

FOR INFORMATION

1. Board Actions and Referrals – for information
2. Congratulations!

Congratulations were extended to the Collège Sturgeon Heights Collegiate
students who participated in this year's Skills Manitoba event on April 11.

07-15-13

MOVED: Trustee Craig Johnson:

"That a letter of congratulations over the signature of the Chair of the Board be
sent to Principal Ron Pelletier of Collège Sturgeon Heights Collegiate
recognizing the students' participation and overall results in the 2013 Skills
Manitoba event, including the selection of five students to attend the National
Skills Competition in Vancouver."

CARRIED

3. CSHC Drama Presents "The Taming of the Moo"

Tickets are available for trustees for Collège Sturgeon Heights Collegiate
(CSHC) drama entitled "The Taming of the Moo."

4. Winnipeg Police Service Community Forum

Winnipeg Police Service will be hosting a Community Forum with Police Chief
Devon Clunis on May 15, 2013 at 6:00 p.m. at Collège Sturgeon Heights
Collegiate.

CONCLUDED: Report of the Chief Superintendent No. 07-13

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 07-13 (Appendix D)

ACTION

1. Financial Statement – Period ended March 31, 2013
2. Public Schools Finance Board Correspondence – electric unit ventilator replacement at Voyageur School

07-16-13

Trustee Scott Johnston:

“That the following items be referred to the Finance/Facilities Committee for consideration:

- Financial Statement – Period ended March 31, 2013
- Public Schools Finance Board Correspondence – electric unit ventilator replacement at Voyageur School”

CARRIED

INFORMATION

1. Cheque Registers
March 31, and April 16, 2013
2. Permit Report – April 18, 2013
3. Fundraising Report – Linwood School

CONCLUDED: Report of the Secretary-Treasurer No. 07-13

FILED

CORRESPONDENCE

For Action

1. Hon. Nancy Allan, Minister of Education, re: Reporting of Lock-down/Lockout incidents to Manitoba Education

For Information

1. Manitoba School Boards Association (MSBA):
 - a) e-News April 10, 2013
 - b) Manitoba Education Research Network Newsletter – Connecting Research to Community
2. Canadian School Boards Association (CSBA)
 - a) Committee on Aboriginal Education – response to consultations on Proposed First Nations Education Legislation
 - b) CSBA News Release announcing election of new leadership

3. Floyd Martens, President, MSBA, response to the President Manitoba Child Care Association re: the MSBA resolution on Child Care Centres in schools
4. Fran Frederickson, Chair of the Board, Interlake School Division, re: letter of support for the Safe and Inclusive Schools Initiative (Bill 18)

INFORMATION CORRESPONDENCE

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

There were no items of Unfinished Business/Business Arising

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

NEW BUSINESS

1. First Reading – Borrowing By-Law 238-13

07-17-13

MOVED: Trustee Craig McGregor:

“That By-Law 238-13, a By-Law to provide for the borrowing of monies to meet current expenses for July 1, 2013 to June 30, 2014 in the amount of \$97,688,404 be given first reading.”

CARRIED

2. Trustee P.D. Workshop – Follow-up

07-18-13

MOVED: Trustee Craig Johnson:

“That the summary of responses to the Trustee workshop exercise held on April 13th be referred to the Governance Committee for consideration.”

CARRIED

3. Evaluation of the Trustee P.D. Workshop

This item was for trustees' information.

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 8:35 p.m.

07-19-13

MOVED: Trustee Craig McGregor:

“That the Board recess to Committee of the Whole In Camera.”

CARRIED

RETURN TO REGULAR BOARD MEETING – PUBLIC SESSION – 8:47 p.m.

1. Administrative Staffing

- 07-20-13 MOVED: Trustee Cheryl Smukowich:
“That Ms Sarah James be appointed Supervising Vice Principal at John Taylor Collegiate effective September 3, 2013, and further
That Ms Jenness Moffatt be appointed as Supervising Principal at Crestview School effective September 3, 2013; and further
That Lisa White, Supervising Principal at Phoenix School, be transferred to the Supervising Principal of Lakewood School; and further
That Linda Daniels, Supervising Principal of Lakewood School be transferred to the Supervising Principal of Phoenix School; and further,
That Samantha Amaral, Teaching Vice Principal – Intern at Crestview School be transferred to Teaching Vice Principal – Intern at Sansome School.”
- CARRIED

2. Coordinator Staffing

- 07-21-13 MOVED: Trustee Cheryl Smukowich:
“That Mr. John Ross be appointed to the position of Coordinator of Physical Education/Health effective September 3, 2013; and further,
That Ms Jacqueline Gagne be appointed to the position of coordinator of the Arts effective September 3, 2013.”
- CARRIED

3. Personnel Matter

- 07-22-13 MOVED: Trustee Cheryl Smukowich:
“That the employee referenced in document #538346 be dismissed as discussed in Committee of the Whole in Camera, effective immediately.”
- CARRIED

ADJOURNMENT

On motion of Trustee Craig McGregor, the regular board meeting adjourned at 8:50 p.m.

Bruce Chegus
Chair of the Board

Ron Weston
Chief Superintendent