

ST. JAMES-ASSINIBOIA SCHOOL DIVISION

Minutes of the Regular Meeting of the St. James-Assiniboia School Division Board
Held in the Board Room of the
Aidan Conklin Building, 2574 Portage Avenue
Tuesday, December 9, 2014

Meeting No. 19-14

PRESENT:

Chair:	Craig McGregor
Vice Chair	Cheryl Smukowich

Trustees:

Bruce Chegus
Ed Hume
Craig Johnson
Scott Johnston
Jennifer Lawson
Sandy Lethbridge
John Mulligan

Mike Friesen, Secretary-Treasurer
Brett Lough, Assistant Superintendent, Administration
Paul Deacon, Assistant Manager Facilities and Maintenance
Mari-Jean Nachtigall, Senior Executive Assistant
Bernice Kitsch, Executive Assistant

Absent with Regrets – Ron Weston, Chief Superintendent

CALL TO ORDER/ATTENDANCE – 7:32 p.m.

Attendance recorded above.

HEARING OF DELEGATIONS

No delegations registered.

ADOPTION OF MINUTES

19-01-14 MOVED: Trustee Scott Johnston:
"That the minutes of the Board Meeting of November 25, 2014 be adopted."

CARRIED

REPORT ON EDUCATION

Voyageur Elementary Holiday Presentation
Presented by: Mrs. Harochaw, Music Teacher, Principal Sandy Lazar and students

Voyageur Grade 4 and 5 students performed an excerpt from their holiday concert "Dickens of Christmas" based on the novel, "A Christmas Carol", by Charles Dickens. The full concert will take place at on December 17, 2014.

COMMITTEE REPORTS

FINANCE/FACILITES COMMITTEE

Meeting held Tuesday, December 2, 2014

Committee Chair – Scott Johntson, Trustee

1. Attendance – for information
2. Approval of Agenda – noted
3. Stevenson Britannia Adult Literacy Program Inc.
 - a. Financial Statements as at June 30, 2014
 - b. 2014 Year End Report

19-02-14

MOVED: Trustee Scott Johnston:

"That the Stevenson Britannia Adult Literacy Program Financial Statements and Year End Report for June 30, 2014 be received as information."

CARRIED

4. PSFB Correspondence
 - a) Authorization to proceed with the welding shop addition at Collège Sturgeon Heights Collegiate.
 - b) Authorization to proceed with the geotechnical study for the elevator addition to John Taylor Collegiate.
 - c) Authorization to proceed to construction documentation phase for the science classroom renovation at Westwood Collegiate.
 - d) Authorization to expend a maximum of \$400,000 from the Undesignated Capital Reserve for significant parking lot upgrades at École Robert Browning.
 - e) Authorization to proceed to design development phase for the renovations of the former community centre change room area to create a 4 infant, 24 pre-school child care within Lakewood School.

19-03-14

MOVED: Trustee Scott Johnston:

"That the correspondence as listed from the Public Schools Finance Board be received as information."

CARRIED

5. City of Winnipeg Portioned Assessment

19-04-14

MOVED: Trustee Scott Johnston:

"That the City of Winnipeg Portioned Assessment at November 12, 2014 be received as information."

CARRIED

- 19-05-14 6. Financial Statement
MOVED: Trustee Scott Johnston:
"That the Financial Statement for the period ending October 31, 2014 be received as information."
CARRIED
- 19-06-14 7. Draft 2015/2016 Division Budget Timeline
MOVED: Trustee Scott Johnston:
"That the draft Division Budget Timeline – 2015/2016 be adopted."
CARRIED
- 19-07-14 8. Energy Consumption Report – 2013/2014 Fiscal Year
MOVED: Trustee Scott Johnston:
"That the 2013/2014 Energy Consumption Report be received as information."
CARRIED
- 19-08-14 9. Province of Manitoba News Release
-Manitoba Government Creating New Child Care Spaces at Harrow School
MOVED: Trustee Scott Johnston:
"The Province of Manitoba New Release, Manitoba Government Creating New Child Care spaces at Harrow School be received as information,
And further;
That Administration prepare correspondence over the signature of the Chair for review at the January 6, 2015 Finance/Facilities Committee Meeting."
CARRIED
- 19-09-14 10. Ferry Road – St. James Collegiate/George Waters Middle School
MOVED: Trustee Scott Johnston:
"That the Administration arrange a meeting with City of Winnipeg Administration to discuss the need for safety measures to be taken at Ferry Road,
And Further;
That the Administration provide an update to the committee on any further information on the Ferry Road Safety concern.
And Further;
That the Board Chair request a Council Liaison meeting with the local City Councillors."
CARRIED

CONCLUDED: Report of the Finance/Facilities Committee

FILED

REPORT OF THE CHIEF SUPERINTENDENT

Ron Weston, Chief Superintendent

Presented by: Brett Lough, Assistant Superintendent of Administration

Report 19-14

FOR ACTION

- 19-10-14 1. Division Annual Student Attendance Report 2013-2014
MOVED: Trustee Jennifer Lawson:
"That the Division Annual Student Attendance Report 2013-2014 be referred to the Education Committee for review."
CARRIED
- 19-11-14 2. Student Suspension Report 2013-2014
MOVED: Trustee Jennifer Lawson:
"That the Student Suspension Report for 2013-2014 be referred to the Education Committee for information."
CARRIED
- 19-12-14 3. Reading Recovery Report 2013-2014
MOVED: Trustee Jennifer Lawson:
"That the Reading Recovery Report 2013-2014 be referred to the Education Committee for review."
CARRIED
- 19-13-14 4. Welcome to Kindergarten 2013-2014
MOVED: Trustee Jennifer Lawson:
"That the Welcome to Kindergarten Orientation Summary and Outlook for 2013-2014 be referred to the Education Committee for review."
CARRIED
- 19-13-14 5. Kids in the Know
MOVED: Trustee Jennifer Lawson:
"That the Kids in the Know Program Overview Guide be referred to the Education Committee for review."
CARRIED

FOR INFORMATION

1. Board Actions and Referrals
2. Policy JLIAB-R – Outdoor Recess Guidelines
3. Administrative Staffing – Parent Organizations
4. Manitoba Education – Certificate in School Leadership
5. CopShop 2014
6. Update – John Taylor East Main Floor Stairs

CARRIED

CONCLUDED: Report of the Superintendent No. 19-14

FILED

REPORT OF THE SECRETARY-TREASURER

Mike Friesen, Secretary-Treasurer
Report 19-14

ACTION

- 19-15-14 1. Appointment of Division Auditor for 2014/2015
MOVED: Trustee Scott Johnston:
"That PricewaterhouseCoopers LLP be appointed to conduct the audit of the Division's 2014/2015 financial records."
CARRIED
2. PSFB Correspondence
a. Smaller Class Size Initiative – Kindergarten Classroom Renovation at École Robert Browning
b. Smaller Class Size Initiative – One (1) Classroom Renovation at Crestview School
- 19-16-14 MOVED: Trustee Scott Johnston:
"That item #2a and #2b be referred to the Finance/Facilities Committee."
CARRIED

INFORMATION

1. Cheque Registers
- a) November 21, 2014 (US Bank)
 - b) November 25, 2014 (INP Payroll Clearing)
 - c) November 26, 2014
 - d) December 2, 2014 (INP Payroll Clearing)
 - e) December 3, 2014
2. Permit Report – December 4, 2014
3. Fund Raising Report – Bruce Middle School

CONCLUDED: Report of the Secretary-Treasurer No. 19-14

FILED

CORRESPONDENCE**Action Correspondence**

1. Correspondence from Parents re: Divisional Candlelight Concert
- 19-17-14 MOVED: Trustee Craig Johnson:
"That a letter of response be sent by the Board Chair."
- REFERRAL MOTION**
- 19-18-14 MOVED: Trustee Scott Johnston
"That the correspondence from Parent re: Divisional Candlelight concert be referred to the Education Committee for review."
CARRIED

Information Correspondence

1. Manitoba School Boards Association:
 - a) E-Bulletin November 5, 2014
 - b) Aboriginal Education Leadership Institute – Single Day registrations available
2. Minister of Education and Advanced Learning – announcing the continuation of the Respect In School (RIS) on-line curriculum training program for public schools at no cost
3. MERN Winter Forum Grassroots Engagement in Manitoba Schools detailed program, January 30, 2015

CONCLUDED – Information Correspondence

FILED

UNFINISHED BUSINESS/BUSINESS ARISING FROM THE MEETING

- 19-19-14 **Second Reading By-Law 254-14 – Debenture By-Law for Various Projects**
MOVED: Trustee Cheryl Smukowich
“That the Board give second reading to By-Law 254-1 – Debenture By-Law for Various Projects.”

CARRIED

- 19-20-14 **Third/Final Reading By-Law 254-14 – Debenture By-Law for Various Projects**
MOVED: Trustee Cheryl Smukowich
“That the Board give third reading to By-Law 254-1 – Debenture By-Law for Various Projects.”

CARRIED

QUESTIONS FROM THE PUBLIC

Mr. Brian Unger, community resident, requested information and commented on Agenda Action Item #1. The Board Chair responded.

NEW BUSINESS

- 19-21-14 **1. Full Day Caretakers – Trustee Ed Hume**
MOVED: Trustee Ed Hume
“That consideration for increasing caretaker time in schools and the attached petition be referred to the Finance/Facilities Committee.

CARRIED

RECESS TO COMMITTEE OF THE WHOLE IN CAMERA – 9:15 p.m.

- 19-22-14 MOVED: Trustee Craig Johnson:
“That the Board recess to Committee of the Whole in Camera.”

CARRIED

REPORT OF COMMITTEE OF THE WHOLE IN CAMERA – 9:55 p.m.

The Board of Trustees expressed their sincere appreciation, and recognized Senior Executive Assistant, Mari-Jean Nachtigall for her many years’ of outstanding service, and acknowledged her pending retirement.

- 19-23-14 MOVED: Trustee Scott Johnston:
“That the Board Chair writes a letter of appreciation on behalf of the Board of Trustees to Mari-Jean Nachtigall.”

CARRIED

ADJOURNMENT

On motion of Trustee Craig Johnson, the regular board meeting adjourned at 10:15 p.m.

Craig McGregor
Chair of the Board

Ron Weston
Chief Superintendent